



## Technology Resources Acceptable Use Agreement

### **For the Parent or Legal Guardian**

#### Introduction:

**Technology Resources** are available to *qualifying* students in Lafayette Regional School District (LAF). Technology resources include, but are not limited to, hardware, software, electronic textbooks and materials, communication devices, printers, servers, filtered internet access, and local and wide area networks. This agreement contains **rules and guidelines** for the acceptable use of technology resources. All activities conducted using LAF technology resources are governed by this Agreement and include, but are not limited to, email, Internet, blogging, podcasts, interactive websites such as social networking and Web 2.0 sites, chat rooms, video conferencing, etc.

#### Purpose:

LAF provides technology resources for student use: 1) to **promote educational excellence** by facilitating resource sharing, innovation, and communication; and 2) to **prepare for success** in life and work by providing students with knowledge and skills regarding the safe and appropriate use of technology resources.

#### Privilege:

The use of technology resources is a privilege, not a right. Inappropriate use of these resources may result in disciplinary action (including the possibility of suspension or expulsion), and/or referral to legal authorities. The principal, teacher/supervisor, may limit, suspend or revoke access to technology resources at any time.

#### Filtering and Monitoring:

As required by the Children's Internet Protection Act (CIPA), **content filtering and monitoring** technology is used to restrict access to unacceptable materials on all Internet access provided by LAF. However, no web filtering technology is 100% safe. Students who intentionally access, publish, or attempt to access or publish inappropriate or illegal material or Internet sites, will be subject to discipline; which may include the possibility of suspension or expulsion.

LAF has the right to monitor, inspect, copy, review and store any and all usage of LAF technology resources including transmitted and received information at any time and without prior notice.

### Code of Conduct:

When using LAF Technology resources, **students must follow the same rules, regulations and policies** that apply within the school. **If the language, actions, or images would not be appropriate in the classroom, they are not appropriate using LAF technology resources.** These rules include, but are not limited to:

**Be polite and respectful.** Never send, or encourage others to send abusive messages.

**Use appropriate language and graphics.** Don't access, transmit, copy or create material or messages that are threatening, rude, discriminatory or meant to harass or cyber-bully. Swearing, vulgarities, suggestive, obscene, belligerent or abusive language of any kind is not acceptable.

**Use resources for appropriate educational purposes.** Illegal or inappropriate activities, transmission or intentional receipt of any inappropriate material in violation of law or LAF policy is prohibited.

**“Innapropriate material”** includes but is not limited to: design or detailed information pertaining to explosive devices, criminal activities or terrorist acts; pornography; gambling; illegal solicitation; stolen materials; information used to cheat on school assignments or tests; commercial activities including product advertisement; political lobbying; online games(unless approved by supervising teacher as educational activity); music videos and sites such as: youtube.com (unless approved by supervising teacher as educational activity); illegal copies of copyrighted work; spam, chainletter, or other mass solicited mailings

### Security:

**Use only assigned accounts.** Do not use another individual's account or log onto the system as the systems administrator. **Protect Passwords.** Never view, use, or copy other's passwords or share your passwords with others. If you suspect someone has used your password, notify your teacher or administrator immediately. **No “hacking” or vandalism.** Don't access, modify, delete, destroy, or damage data, networks or other resources or property that does not belong to you without clear permission of the owner. This also includes, but is not limited to: abusive overloading of data on the server, use of the network in any way that would disrupt network use by others; or the uploading, downloading or creation of computer viruses.

### Privacy and Safety:

**Don't distribute or post private information about yourself or others.** This includes home address, personal phone numbers, last name of yourself or any other students, passwords, credit card numbers or social security numbers, etc.

### Report Violations:

Students must report all security concerns, inappropriate activities or misuse of LAF technology resources immediately to the principal or teacher/supervisor. This includes the receipt of messages relating to or in support of illegal activities or that may be threatening or upsetting.