



Lafayette School Board
Lafayette Regional School
October 12, 2023
Board Meeting at 5:30 PM

Attendees

- Board
 - Megan Detamore, Vice Chair
 - Nicole MacKay
 - Joseph Garrison
 - Gail Clark
- LAF
 - Amy Kopp, Principal
- SAU
 - Kate Segal, Superintendent
 - Toni Butterfield, Business Manager
- Clerk
 - Toni Butterfield

I. Call to Order

The meeting called to order by Megan Detamore, Acting Chair at 5:30 pm

II. LPTO Report

Megan was given a report from Ashley Garrison, the LPTO Chairperson. She reported that there was no meeting prior to this Board meeting, but the group has been very active with the following. The LPTO provided an Ice Cream Social at the Open House on September 21, 2023; purchased new playground equipment; commenced the fall pie sales; and are coordinating the kids craft table at the WellFest in October on the Dow. .

III. Approval of the Minutes

Motion by Joe Garrison to approve the minutes from the September 14, 2023 School Board Meeting; seconded by Nicole Mackay. All in favor; Motion passes.

IV. Public Input

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDH.

- Attendees:
- Nick DeMayo, Sugar Hill - Asking for us to salute the flag before our monthly meeting. Mr. DeMayo feels like we need to be an example for the children. NH was the 9th vote ratifying the Constitution. Asked us to salute the flag at every meeting.

- Jim Fitzpatrick - representing the Franconia Energy Commission. Would like the Board to consider solar panels on the new roof. Joe Garrison asked Jim to submit a written request and ask to be placed on the agenda. The Public Input section is more for informational purposes and not discussion. Mr. Fitzpatrick gave his three minute pitch about the flat roof opportunity and some funding that is available. He asked to get a subcommittee, and to meet aside from the Board, creating a feasibility study with the energy commission. Megan Detamore recommended that we are wanting to wait a year with our new principal and new roof.
- Jill Brewer, Franconia, supports the School Board not doing the pledge. There is an RSA that students need to do the pledge. She hopes kids will learn about our country through the history of our country and democracy.

V. New Business

1. Update on minimum standards

- Superintendent Segal gave the board an update on NH ED Minimum Standards and Faculty Licensing requirements. Currently, two elementary school teachers are applying for an Emergency Authorization Plan, and then will work on their Statement of Eligibility and Site Based Licensing Plan. Once the Site Based Licensing Plan is approved by the New Hampshire Department of Education, the teachers will have three years to implement before submitting their final plan for certification/license. Principal Kopp has worked with Grant Writer Mike Kelley to obtain approval of \$1,500 for a mentor who is assigned to the teacher who is working on her plan. The mentor ensures learning and documentation of learning competencies aligned to each subject area.

2. 6th to 7th Grade Transition Procedures

- Jim Fitzpatrick was in attendance. He was a teacher at Profile and was involved with this transition program ten years ago. The Superintendent presented a slideshow that showed all the details of preparing for the move of the 6th grade students to Profile. The process includes academics, transportation needs, special ed needs, social emotional considerations, in lengthy conversations between the guidance counselors and teachers from both Lafayette and Profile. All this information is used for classroom placement to balance the groups. The process starts in October and goes through August before the first day of school at Profile. Plans outside of 504 and IEP's are also discussed to make sure the transition is smooth.

3. SWOT analysis

- The Eboard is working on a project to assess our SAU. Before hiring a consultant for this project the group decided to ask the five districts' school boards to assess the strengths and weaknesses of the SAU. Megan mentioned that the Boards may not know enough about the SAU and its history. Amy and Megan have been on the Board the longest the two of them will complete the analysis.

VI. Continuing Business

1. Review of ESSER Grants Funds

Principal Kopp worked with the grant writer to repurpose leftover money from the ESSER III.

2. Review of Federal Grants Funds

The Superintendent explained that Principal Kopp has been working with the grant writer to use Title IIA money for a mentor for one of the teachers working on her certification. This grant is also being used to pay for additional courses for staff development.

3. Enrollment Report as of October 1, 2023

Total number of students as of 10/1/2023 is 94.

VII. Standing Reports

A. Principal

Monthly Report

- All Literacy diagnostic testing has been completed (comprised of DIBELS (Dynamic Indicators of Early Literacy) assessment, the Heggerty Phonemic Awareness Assessment, and the STAR Assessment).
 - Data analysis is leading to the next steps in intervention/support for students in need.
 - [Summary](#) → Principal Kopp reviewed the various benchmark testing being done at the beginning of the school year to assess where the students are at academically in literacy and math skills. Principal Kopp presented information about how many students are meeting benchmark, are strategic or at risk. This information is used to determine what interventions are needed to meet the needs. Sara Hicks, reading specialist, was very helpful in pulling together these results.
 - Principal Kopp explained that she has a great staff and they all work hard to get the most from their students and give them what they need.
 -
- Emergency Operations plan has been completed → Very few changes made (replacement of former principal's name). This plan includes everything from Fire, to hazardous waste mitigation, to emergency situations that all have to be considered. Principal Kopp brought together all the key community members to bring this plan together, (police, fire).
- In the process of exploring the possibility of the school getting a mascot. Parent/community/staff input was gathered at Open House.
 - Top Mascots: The Lafayette Mountaineers, The Lafayette Explorers, The Lafayette Mountain Lions, or The Lafayette Bears.
 - Working to get sample designs and get student input
- Amy Kopp attended a workshop called "Achievement Teams: How a better approach to PLC's can improve student outcomes and efficacy."
 - The new learning will help the staff use team meetings to really utilize the data collected to inform instruction to best meet the needs of all students. She believes it will help the teams to focus on exactly what they need to do to meet the students' needs.
- On Friday, October 6th Lafayette Staff attended an ALICE (Alert, Lockdown, Inform, Counter, Evacuate) active shooter training at Profile High School.
 - Following the PD, the staff reviewed and reflected on the current safety protocols.
 - The staff requested leaving the outermost front door locked at all times, but the main office is not able to buzz people in.

- Amy Kopp is going to be working with Mike Kelly to determine if there are Federal Safety Grants available to provide the school with safety upgrades identified by the staffing community → securing the front entrance and getting key fobs to replace the keys
- Curriculum Committee looking at other assessment tests. Mr. Ferguson is piloting a program called iReady. The staff are looking at how iReady compares to STAR testing
- Principal Kopp went with the music teacher to perform music at the Lafayette Center. Both the choir and bands performed.

B. Superintendent

- September Bi-weekly Visit to Schools
Superintendent Segal presented her September Bi-weekly visit to schools report, which included 15 visits to 5 schools to discuss the following as needed: School Safety, Alleged Bullying Reports, Safety Plan with parent/guardian, principal and guidance, donations of 50 lap desks, upcoming SAU Central Office move to Franconia, Investigation Procedures, Paid Leave of Absence Protocols, Credentialing, Minimum Standards, Statement of Eligibility Requirements including Bachelors' and passing Praxis scores, Site-Based Licensing Plan (SBLP) Process, Beginning of Plan and End of Plan documentation requirements, evidence acquisition and mentor requirements and recommended pay.

C. Business Manager

- Budget to Actual Report
We use the Budget to actual reports as a tool to make sure we are staying within our budget and making sure we are using our budget as expected. The Principal and office manager and Business manager and Lafayette SAU bookkeeper meet monthly to review. A summary with estimates of the ending fund balance will start to be presented in November or December.
- DOE-25 and MS 25 Discussion - These documents are required by the NH Department of Education and the NH Department of Revenue. The DOE 25 is used for State funding, grant funding, cost per pupil calculations and many more reports that can be found at the NHED website. The MS -25 is used as one piece in setting the tax rate for the towns of Easton, Franconia, and Sugar Hill.

VIII. Committee Reports

A. Executive Board - (AM)

B. Building & Grounds Committee – (GC, AM)

The committee met and they are keeping a tally of ongoing issues at the School. There is a leaking problem in the Art Room and the Learning Center. The committee is gathering estimates from roofing contractors to see what the cost would be to fix. It will be expensive. Under the roof and the flashing there is rotten wood as well. Looking into how we can prevent any further damage with the roofing companies

C. Budget Committee – (GC,JG)

The first meeting will be Friday, October 13, 2023

D. Negotiations – (MD, JG) - None

IX. Policy Handbook – (MD, NM)

- The Fall update was reviewed by the Committee and will bring new policies to the Board next month.

X. School Staffing Notifications & Approvals

- None

XI. Non Public Session as per RSA 91A:3, I, II if required

Following a roll call vote at 6:43 pm, the Board went into Non-Public session.

Following a roll call vote, the Board returned to public session at 7:01pm

XII. Adjournment

**Motion by Joe Garrison to adjourn; seconded by Gail Clark. All in favor;
Motion passes. The meeting was adjourned at 7:03pm.**

Next Meeting: November 9, 2023

Respectfully Submitted,

Toni Butterfield, Substitute Clerk