



Meeting Minutes

Lafayette School Board

Lafayette Regional School

March 9, 2023

Board Meeting at 5:30 PM, Annual Meeting at 7:30 PM, Doors open at 7:00 P.M.

Attendees

- Board
 - Christi Gignac, Chair
 - Megan Detamore, Vice Chair
 - Amy Mullins
 - Gail Clark
 - Nicole MacKay
- LAF
 - Gordie Johnk, Principal
- SAU
 - Kate Segal, Superintendent
 - Toni Butterfield, Business Manager
- Clerk
 - Heather Golding
- Public
 - Joe Garrison

I. Call to Order

- Meeting called to order at 5:30pm.

II. Approval of the Minutes

- Approval of School Board Meeting Minutes from February 9, 2023
 - On page 5 change \$75k to \$70k

Motion by Gail Clark to approve February 9, 2023 School Board Meeting minutes; seconded by Amy Mullins. All in favor; Motion passes.

- Approval of Budget Hearing Minutes from February 9, 2023

Motion by Megan Detamore to approve Budget Hearing minutes from February 9, 2023; seconded by Nicole MacKay. All in favor; Motion passes.

III. Public Input

Any citizen wishing to speak before the Board must sign in with the administrative assistant prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDH.

- None

IV. New Business

- The Board discussed preparations for the Annual Meeting, including discussing who would make Motions for the Articles at the meeting in the event the public does not.
- PTO Update
 - Dance residency is next week. The show will be at 6pm on Friday.
 - Beauty and the Beast opens the first week in April and will be open to the public. It is going well.

V. Continuing Business

- Review of ESSER Grants Funds
 - No news.
- Review of Federal Grants Funds
 - No news.
- Principal Search – Final Round Interviews Tuesday March 14th
 - Discussed timeline for interviews on March 14th.
 - Christie circulated the questionnaire form that will be used to obtain feedback from stakeholders.
 - Board discussed questions it will ask the candidates and agreed to start a Google Doc to collect the questions.
 - On Wednesday, March 15th the Principal Selection Committee will make a recommendation to the Board.
 - On Thursday, March 16th the Board will meet to make its recommendation to the Superintendent.
 - Discussed salary range and contract length
 - a) Decided to make the decisions after the Board meets the candidates and receives the Committee's recommendation
 - b) Comparable assistant principal salaries are available online
 - Kate notified the candidates who applied but were not selected for interviews. The candidates on School Spring still need to be notified and then the final one who is not selected. Kate will make these notifications.
 - 13 candidates and interviewed 4 candidates.

VI. Standing Reports

A. Principal (Gordie Johnk)

1. Professional Staff Nominations

- Gordie handed out the Professional Re-nomination List for the 2023-2024 Academic Year and the Board discussed re-nomination.
 - a) Staff on Continuing Contract would need cause to be terminated
 - b) Staff employed for less than 5 years are at-will employees

Motion by Amy Mullins to accept the Nominations; Seconded by Christie Gignac. All in favor; Motion passes.

2. Monthly Report

a. General school activities

- The academic year is in full swing. Curriculum design is in progress. Progress monitoring is ongoing. January scores were strong and headed in right direction.

b. Formation of staff committees

- Professional Development Committee established.
- Master Schedule Committee established.
- Gordie thanked Christie and Amy for all the time they've put into the Principal Search Committee.

c. Budget

- The Budget is in good shape. Gordie explained that he works closely with Toni, Dawn and Meg on the Thursdays before School Board meetings to review encumbrances and budget health which helps with preparedness.

d. Floor Painting

- Multi-use room floor was painted the wrong color on account manufacturer error. It is scheduled to be repainted the first week in April.

B. Superintendent (Kate Segal)

1. Goals Report

- In September, Kate provided the Board with her Entry Plan and goals. At today's meeting, she provided a mid-year status report/self-reflection.
- She plans to draft a 3-5 year SAU-wide strategic plan.
- Kate acknowledged how much work Toni does preparing for all of the meetings for the various schools in the SAU.

C. Business Manager (Toni Butterfield)

1. Surplus/Deficit Report

- Taxpayers will get back approximately \$100k.
- Laftercare has made really good use of materials. It is an excellent program.
- The Weekend Backpack Program is doing well.
- January food service report: Meal counts are okay but were a little lower in December. There is an expense in the invoice for a vehicle, so Toni has contacted the company to understand why.
- Auditors want the School Board to get the detailed accounts every month so she will be providing them in advance of each meeting.

2. Revenue

- What we anticipated was reported to the state.
- This is the only year the school will be getting adequacy.

3. Bus Contract

- All 5 districts signed the contract with Notchview Transport.
- Notchview agreed to the stipulation that all LAF students get to/home from school in no more than 45 minutes each way, and it is included in Section 2(D) of the contract.

4. NCES

- NCES has requested that LAF do a full membership for next year.
- The dues are what allow NCES to provide the services they do.

- LAF did a full membership last year and Toni suggests putting in a request for a full membership next year at a cost of approximately \$2500.
- Nicole shared that NCES is doing a free training on Conscious Discipline for preschool families.

Motion by Gail Clark to request a full membership to NCES for the 2023-24 school year; Seconded by Christie Gignac. Megan Detamore abstained from the vote. All in favor; Motion passes.

5. Tax Impact

- Toni provided an overview of the tax budget impact due to the school budget and also the statewide education property. It is unknown what the adequacy impact will be.

VII. Committee Reports

A. Executive Board (Christie Gignac)

- E-Board met on Tuesday, March 7th
- Superintendent Evaluations
 - a) Christie thanked everyone for filling out the evaluations.
 - b) Lafayette had 100% participation.
 - c) She discussed the process and results. Kate will be getting her evaluation at the end of the month.
- Christie also discussed the superintendent job description

B. Building & Grounds Committee

- Multi-purpose room floor project update (see above).

C. Budget Committee

- Budget review this evening.

VIII. Policy Handbook

I. KFA – Public Conduct on School Property – first and second reading

- Broad revision. Expanded the type of prohibited conduct and changed language re: possessing firearms (simply possessing one is not a threat). This is required by law and is pending in the NH legislature right now. The language is based on the sample policy from the NH School Board Association.

Motion by Gail Clark to approve first and second reading of the policy with suggested changes; seconded by Amy Mullins. All in favor; Motion passes.

IX. School Staffing Notifications & Approvals

- None

X. Non Public Session as per RSA 91A:3, I, II (if needed)

- None

XI. Adjournment

Motion by Megan Detamore to adjourn; seconded by Nicole MacKay. All in favor; the meeting was adjourned at 7:03pm.

Next Meeting: April 13, 2023.