## SAU 35/ LAFAYETTE REGIONAL SCHOOL STUDENT & PARENT HANDBOOK 2023 - 2024



Lafayette Regional Elementary School



2020 National Blue Ribbon School Profile

## WELCOME TO LAFAYETTE REGIONAL SCHOOL!

Dear Lafayette Families,

Welcome to Lafayette Regional School and the 2023-2024 school year. I am so honored and excited to begin my first year as principal here at this wonderful school. Although I have only been here a short time, I can already tell what a special place it is.

This handbook serves as a valuable tool in opening the lines of communication between both home and school. It is our goal to provide clear, meaningful, and consistent communication with you. We hope that this handbook serves as the first step in accomplishing that goal.

Although many of you are familiar with the previous handbook, please take the time to read through this new handbook with your student, as many of the contents have been updated. This handbook also contains a great deal of useful information that will answer most questions you may have regarding new policies and procedures.

If you have any questions after reading through the handbook, I would be more than happy to answer them. I can be reached at 603-823-7741 or at <a href="mailto:akopp@lafayetteregional.org">akopp@lafayetteregional.org</a> Please feel free to reach out anytime.

Once you and your child(ren) have read through this handbook, please sign the last page and return that page to the school with your child. This acknowledgement is due **no later than Friday, September 8th**, **2023.** 

I am so thrilled to have the opportunity to make a difference to the students and families as the Lafayette Regional School Principal. I look forward to meeting and getting to know all of you. It's going to be a great school year!

Respectfully,

**Amy Kopp** 

Amy Kopp Principal

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Important Dates, School Calendar, RTI Information, and Signatures Page are located at the end of the handbook.

## SCHOOL ORGANIZATION

Superintendent of Schools Kate Segal 603-444-3925 k.segal@sau35.org

Principal Amy Kopp 603-823-7741 akopp@lafayetteregional.org

Office Manager Meaghan Caron 603-823-7741 mcaron@lafayetteregional.org

Administrative Assistant Susan Ober 603-823-7741 office@lafayetteregional.org

#### **School Board**

The Lafayette Regional School Board is comprised of five members: two from Franconia, two from Sugar Hill, and one from Easton. Terms rotate and are for a period of three years. A Chair and Vice-Chair are nominated annually by the Board. Please refer to the school website for names and contact information of the School Board Members.

School Board Meetings are typically held on the second Thursday of each month at 5:30 p.m. in the MPR at Lafayette Regional School. Specific meeting dates are listed on the school website. Agendas are posted on the school website and on the bulletin board in the school lobby vestibule twenty-four (24) hours before each meeting. Meeting minutes may be found on the school's website. Additional Budget Committee meetings, which are open to the public, are held during October, November, and December. Please refer to the school website for these meeting dates and times.

## 2023-2024 LAF STAFF

HALLIE ANNUNZIATO CATHI BURTON **GILLIAN CORREIRA MEAGHAN CARON** KENDAL CHOATE EMILY CLARK GARRET FERGUSON ERICK FORD SARAH GAUDETTE AARON GOLDMAN **EMILY GOLDMAN** SARA HICKS **MEG JAMES EMILY JOHNSON** AMY KELLEY SHELLEY KOEHLER AMY KOPP JESSE LYMAN KAREN MARKS SUSAN OBER **IRENE PHELPS** KATHLEEN PLANTE PATRICK PLANTE SAMANTHA PRESBY SARAH REEDER ERICA SIEBERG MIN YOUNG SONG LORRAINE STEVENS AMY TURNER ROBERT WARD ELIZABETH WILSON

**KINDERGARTEN TEACHER GRADE 2 TEACHER GRADE 1 TEACHER OFFICE MANAGER** PARAPROFESSIONAL SPED TEACHER **GRADE 4 TEACHER CUSTODIAN GRADE 6 TEACHER DIRECTOR OF STEM & IT INTERVENTIONIST** READING SPECIALIST PARAPROFESSIONAL PARAPROFESSIONAL **GRADE 3 TEACHER** LIBRARY/ENRICHMENT PRINCIPAL **PE/HEALTH TEACHER** SCHOOL COUNCELLOR/SPED ADMINISTRATIVE ASSISTANT PARAPROFESSIONAL SLP (SPEECH) PARAPROFESSIONAL SCHOOL NURSE PARAPROFESSIONAL **GRADE 5 TEACHER MUSIC/BAND TEACHER** PARAPROFESSIONAL ART TEACHER HEAD OF MAINTENANCE PARAPROFESSIONAL

HANNUNZIATO@LAFAYETTEREGIONAL.ORG CBURTON@LAFAYETTEREGIONAL.ORG GCAHILL@LAFAYETTEREGIONAL.ORG MCARON@LAFAYETTEREGIONAL.ORG KCHOATE@LAFAYETTEREGIONAL.ORG ECLARK@LAFAYETTEREGIONAL.ORG GFERGUSON@LAFAYETTEREGIONAL.ORG EFORD@LAFAYETTEREGIONAL.ORG SGAUDETTE@LAFAYETTEREGIONAL.ORG AGOLDMAN@LAFAYETTEREGIONAL.ORG EGOLDMAN@LAFAYETTEREGIONAL.ORG SHICKS@LAFAYETTEREGIONAL.ORG MJAMES@LAFAYETTEREGIONAL.ORG EJOHNSON@LAFAYETTEREGIONALORG AKELLEY@LAFAYETTEREGIONAL.ORG SKOEHLER@LAFAYETTEREGIONAL.ORG AKOPP@LAFAYETTEREGIONAL.ORG JLYMAN@LAFAYETTEREGIONAL.ORG KMARKS@LAFAYETTEREGIONAL.ORG OFFICE@LAFAYETTEREGIONAL.ORG IPHELPS@LAFAYETTEREGIONAL.ORG KPLANTE@LAFAYETTEREGIONAL.ORG PPLANTE@LAFAYETTEREGIONAL.ORG SPRESBY@LAFAYETTEREGIONAL.ORG SREEDER@LAFAYETTEREGIONAL.ORG ESIEBERG@LAFAYETTEREGIONAL.ORG MISONG@LISBON.K12.NH.US LSTEVENS@LAFAYETTEREGIONAL.ORG ATURNER@LAFAYETTEREGIONAL.ORG RWARD@LAFAYETTEREGIONAL.ORG EWILSON@LAFAYETTEREGIONAL.ORG

## EDUCATION AT LAFAYETTE REGIONAL SCHOOL

#### **Mission Statement**

As a community, we educate, nurture, and challenge all students to be successful, enthusiastic, lifelong learners who creatively explore, effectively apply and share knowledge as responsible participants in an ever-changing world.

#### **Vision Statement**

Lafayette Regional School creates a culture of educational excellence by providing challenging, engaging, and personalized learning experiences for all students. Deep learning develops through the implementation of standards-based and research-based instructional models as evidenced by academic growth of at least one year. Critical thinking, communication, collaboration, and creativity cultivate intrinsically motivated students who believe they can learn. Partnerships with supportive parents and community members model social awareness and civic responsibility.

#### **Philosophy of Education**

As a community, we educate, nurture, and challenge all students to be successful, enthusiastic, lifelong learners who creatively explore, effectively apply and share knowledge as responsible participants in an ever-changing world. The core of the school experience focuses on cognitive and social development. The primary task of the school is to prepare young people to take their place in an increasingly complex society.

We believe:

- that students are diverse in intellectual, social, emotional, and physical development
- in providing an environment in which every child is emotionally and physically safe to learn
- in respecting all students as valued members of the school community who have something important to contribute
- that high expectations encourage each child to reach his/her potential
- in maintaining the individuality of the learner by recognizing individual learning styles

## **ACADEMIC PROGRESS REPORTING**

#### **Report Cards**

All students will receive a report card three times a year. These competency-based communications indicate what students know and are able to do relative to the Common Core State Standards which are embedded in the NH College and Career Ready Standards. Competency-based learning refers to systems of instruction, assessment, grading, and academic reporting that are based on students demonstrating that they have learned the knowledge and skills they are expected to learn as they progress through their education.

Lafayette Regional School uses the following reporting system:

For Reading, Language Arts, Mathematics, Science, Social Studies, Art, Technology, Music, and Physical Education, the following combination of codes are used:

- 4 Exemplary grade level work
- 3 Competent grade level work
- 2 Approaching grade level work
- 1 Emerging grade level work

For Learner Qualities and Social Qualities, the following codes are used:

- C Consistently
- F Frequently
- S Sometimes
- R-Rarely

This system integrates personal growth (motivation, maturity, effort, increased independence, being more aware of other's needs, etc.) with grade level work (based on the Common Core State Standards.)

Teachers use many forms of assessment to evaluate the performance of students. A multiple assessment approach always yields a more complete picture of a student's potential and progress. These assessments may include, but are not limited to: daily work, conferencing, diagnostic reading assessments, rubrics, checklist of skills, anecdotal records, observation surveys, state testing program, self-assessment, individual screening, portfolios, classroom tests and quizzes, progress reports, and report cards.

Please review and discuss progress reports and report cards with your child. They are meant as an important communication component of the school/home relationship. Strengths can be identified and areas where improvements are needed should be addressed. Thoughtful discussion between parents and children enhances and reinforces motivation, as well as the achievement of quality work.

#### **Progress Reports**

Progress Reports are sent home at the mid-point of each trimester. This is yet another opportunity for you to understand how your child is performing in all classes.

## <u>ATTENDANCE</u> <u>ABSENTEEISM, TARDINESS, AND DISMISSAL</u>

## SCHOOL HOURS - 7:45 AM-2:30 PM

## ARRIVAL/DISMISSAL

*DROP OFF:* Morning drop off **begins at 7:15am** when the building opens. Students arriving between 7:15am - 7:30am will go out to the playground for morning recess supervised by staff members. At 7:30am students will head to their classrooms to get ready for their school day. Students arriving between 7:30am and 7:45am should head directly to their classroom. Any student who arrives after 7:45am is considered tardy and should report to the office prior to going to their classroom to avoid being marked absent. If your child will be eating breakfast at school please plan to have them arrive at school by 7:20 to ensure that they have enough time to eat breakfast before the kitchen closes at 7:40.

*PICK UP:* Afternoon dismissal runs as follows: Bussers are dismissed at approximately **2:30pm** and sent straight to the busses. Walkers and riders (by car) will be dismissed immediately following the departure of the buses from the school.



#### ABSENCE AND TARDINESS

Regular attendance and punctuality are essential for the continuous progress of your child in school. A child is required to attend school regularly per New Hampshire Statute 193.1. All absences will be considered unexcused except those listed below;

- 1. personal illness
- 2. death in family
- 3. religious holiday
- 4. medical appointment
- 5. Principal approved situations or events
- 6. Vacations (determined case by case by Principal and based on work student has completed while away)

**Excused absences will be accepted via a handwritten note, a phone call, or email to** <u>office@lafayetteregional.org</u>. A copy of the letter will also be placed in the child's school file. NH State Law RSA 189:35-a defines "Truant" as a student who misses 10 half days of school or five full days of school.

#### **PROCEDURES REGARDING ABSENCES**

On the morning of the absence, please call the office no later than 8:30 AM and provide the following information;

- a. child's name and grade
- b. reason for not attending

Only parents or legal guardians should make this call. School staff will call home if the parents have not contacted the school by 8:45AM. This is a safety issue. We are checking to see if the child has left home and has not reported to school.

Students who are absent from school are not allowed to participate in school sponsored co-curriculur activities on that day; i.e.: practice sessions, sporting events, school-sponsored events, concerts, etc., unless <u>previous arrangements</u> for the absence were made through the office.

## TARDIES

It is important to understand that when a child is tardy, their day gets off to a poor start and their class is disrupted by their late arrival. Please make sure you get your child/children to school on time. Excessive tardies will result in a meeting with the principal, the guidance counselor, and the classroom teacher.

<u>WRITTEN EXCUSED TARDIES</u>, i.e., doctor's appointments, illness, etc., WILL NOT count against the student. <u>WRITTEN UNEXCUSED TARDIES</u> i.e., oversleeping, finishing homework, etc., WILL count against the student. <u>A student is considered tardy after 7:45 am.</u>

## EARLY DISMISSAL

Requests for early dismissal must be made by a parent or guardian. Students are released to parents or guardians from the main office; or the nurse's office in case of illness or injury. Upon your arrival to school, your child will be signed out of school by the office and then released to your care. We request that appointments for outside activities and doctor's appointments during school hours be avoided whenever possible.

## **BEHAVIOR MANAGEMENT & INTERVENTION**

It is the policy of the Lafayette School Board to promote good behavior in a safe and orderly environment where all students can be fully engaged in the learning process. To ensure that our students and staff are protected against disruptive behavior, the Board directs the Principal to set forth procedures for behavior management and interventions that are designed to maintain a positive environment conducive to learning.

Student conduct that disrupts class work, involves disorder, or invades the rights of others will not be tolerated and may be cause for disciplinary action.

The administration of disciplinary action will focus on changing or managing inappropriate behavior. Students may be asked to call a parent/guardian if they are sent to the office for interrupting the learning of others. Continued interruptions may result in consequences that are appropriate to the behavior.

It is important that there be careful evaluation of the individual situation so that the school's response to the student is appropriate.

If the student has an Individualized Education Program (IEP), the process will follow federal and state laws governing special education.

All available resources should be utilized, including preventive and responsive interventions to support students' needs. These interventions should include psychological, curricular, and behavioral services, which should take place within classrooms, schools, and alternative settings. Exclusion from the classroom should be the disciplinary action of last resort.

The Principal will also ensure that classroom behavior management skills are addressed through professional development, and that there is an adequate system of record keeping regarding disciplinary infractions and interventions.

The use of corporal punishment is prohibited in District schools.

This policy will be reviewed on an ongoing basis in accordance with the Board's policy review process.

#### Legal References:

NH Code of Administrative Rules. Section Ed 306. 04(a) (1 6), Behavior Management and Intervention for Students

## **BUS TRANSPORTATION**

Bus transportation is provided by Notchview Transport. You may Contact them at: <u>Kim@notchviewtransport.com</u> If you need immediate assistance you may call 603-823-3377 and leave a message.

A bus schedule is carried out in cooperation with the Profile Jr./Sr. High School. Sometimes it becomes necessary to change bus routes to accommodate more students. Parents will be notified of these changes.

Bus transportation is a privilege and not a right. Improper behavior may result in a suspension of the privilege (in accordance with established School District policy). Pursuant to NH RSA 189:9A bus conduct procedures will be adopted. The Superintendent of Schools has designated the building principal as the official having authority to make student suspensions from a school bus. This is always done in cooperation with the transportation contractor, parents and central office. All bus complaints should be reported to the principal for further follow-up.

## CHAIN OF COMMAND

The staff of Lafayette Regional School strives to provide an atmosphere in which students, parents, and community members feel comfortable in stating their concerns, compliments, and suggestions regarding the school, its programs, and personnel. If each member of the school community exercises his/her right to positive dissent and uses appropriate channels of communication, there is no doubt the school and its students will benefit.

Often, the most efficient manner to handle concerns or to resolve differences is to go directly to the individual involved. Students should be empowered to solve problems. In all instances, the goal is for students to always feel comfortable talking with adults.

If a *student* has a problem with another student, the lines of communication should progress as follows:

#### 

If a *parent* has an issue, the following levels of hierarchy should be followed in order for lines of communication to remain open:

#### 

In both instances, if there is no resolution, a parent or student is encouraged to go on to the next level in the communication hierarchy.

Let's remember that we are all on the same team and want the best for our students. When we communicate effectively with one another in a positive, proactive manner, everyone wins!

## **CLOSING OF SCHOOL & DELAYED OPENING**

When planning for SAU #35 weather-related closings and delays, the safety of SAU 35 students, staff and families is the top priority.

The decisions to close schools or have two-hour delayed openings will be made through consultation with the town and state highway departments, transportation company and/or other area superintendents. Decisions about early dismissal are extremely rare and normally announced the previous evening.

For two hour delays doors will open at approximately 9:30 a.m. If schools will be using a 2-hour late start or canceling altogether, the SAU will strive to notify parents/guardians the day before if possible or no later than 5:30 a.m. on the day of the delay or cancellation, using the following tools:

- Text messages
- Voicemail messages
- E-mail messages
- Channel 9 WMUR

We encourage families to make sure the school has your up-to-date email and phone #'s in their database.

The decision to delay or close school will also be based on the timing of the storm and if it will impact travel to and from school; in addition to the severity of the anticipated storm. The decision will be based on the most accurate information we have at the time to ensure the safety and well-being of all students and staff. Road conditions, based on the road agents from each of the seven towns and 2 from the NHDOT inform our decision-making. It is also important to know that a delay can change to a cancellation based on incoming forecast information and parents should monitor the mode of communication they are using regarding these updates.

1. Parents/guardians should use their discretion in determining whether traveling to school is safe; these tardies and absences may be excused at the principal's discretion.

2. When schools are closed, all buildings are closed, and all school activities are canceled unless otherwise announced.

3. If schools have a two-hour delay on a day originally scheduled to be an "early release", school will be canceled entirely.

4. Breakfast will not be served if school has a two-hour delayed opening and lunch will be served as usual.

5. When schools have a two hour delayed opening, bus service also runs on a 2 hour delayed schedule (because we are not serving breakfast). For instance, if there is a two-hour delay, a bus that is normally scheduled to pick up at 7:05 a.m. will pick up at 9:05 a.m. We also want to remind families that buses may experience delays.

6. School closings may affect the last day of school for students and staff.

## **COMMUNITY USE OF FACILITIES**

When not in use for school purposes, the school building and grounds may be used by the community for reasons such as adult education, discussion and religious groups, civic and social organizations, recreation and entertainment purposes, and other purposes that promote the welfare of the community, including use as a registration and polling place for voters. Contact the Administrative Assistant to request a building use agreement form if interested in utilising this space.

## EARLY RELEASE DAYS

There are 3 early release days each school year. There is one in October, one in March, and one on the last day of school. These will be noted on the school calendar. On these days, students will be dismissed at 11:45 a.m. Bus service will be provided at that time. As with regular dismissal time, if a student is not going home in the usual manner, a note must be sent to school.

## **ELECTRONIC DEVICES**

Student use of cell phones, camera phones, pagers, beepers, and other similar electronic communication devices is strictly prohibited during the school day, including lunch periods and recesses. The use of these devices on school sponsored events such as field trips shall be up to the discretion of the supervising teacher. During the school day such devices are to be kept in a student's assigned locker with the power turned off.

In order to determine ownership or to identify emergency contacts, the contents of an electronic communication device may be searched. The District will not be responsible for loss, damage, or theft of any electronic communication device brought to school.

Consequences for violating this policy may include but are not limited to, the confiscation of the electronic communications device.

## <u>HEALTH SERVICES</u>

Lafayette Regional School provides a registered nurse from 7:30 a.m. to 2:30 p.m. each school day. The nurse is available to treat medical problems, work with students with health conditions, and consult with teachers and parents. The nurse routinely checks for head lice and screens the vision and hearing of all students.

## **Concussions & Head Injuries**

A parent should notify school if his/her child has a medically diagnosed concussion. If an injury happens during the school day that requires medical attention for a possible concussion, a parent will be notified. The Principal and staff will establish a course of action to ensure that the student is able to maintain his/her academic responsibilities while recovering from the concussion.

## Conjunctivitis (Pink Eye)

A student may return to school 24 hours after proper medication has begun. For the welfare of all children, it is important to respect this 24-hour medication guideline. (Example: If your child is sent home from school at 11:00 a.m. on Monday with conjunctivitis, he/she may not return to school until Wednesday).

## **Emergency Medical Transportation**

Transportation of a student to his/her home or to a source of medical attention is the responsibility of the parent. In the event of an emergency and the parent or designee is not available, the School District will arrange for emergency transportation at the expense of the parent.

## Head Lice (Pediculosis)

All students and staff will be checked for head lice during the first two weeks of each school year and periodically throughout the school year. In addition, a student with a complaint of itching or irritation of the scalp will have a scalp examination performed by the nurse/designee. Parents are encouraged to teach their children about lice prevention techniques (not sharing hats, hair brushes, or helmets, to name a few.) The best way for schools to control this problem is for every parent to check his/her child's head frequently at home. A parent who discovers that his/her child has head lice is required to inform the school immediately.

If a student is found to have an active case of pediculosis (live lice and/or live nits), a parent will be notified and the student will be sent home for treatment. The student's classmates and siblings at Lafayette Regional School will be checked for the presence of an active infestation of lice/nits at this time. The student will be allowed to return to school the following day after treatment with a pediculicide and nit removal is completed. The student will be checked by the school nurse/designee, before returning to the classroom. The student must be free of an active case of lice/nits before returning to class.

## <u>Illness</u>

If a student is ill with a fever of 100 degrees or more or vomits within eight (8) hours of the start of the school day, he/she is not allowed to attend school. Please remember that when a student is constantly coughing and sneezing, he/she is not only unable to concentrate, but is also spreading germs to others. According to NH State Law (RSA 200:39), whenever a student exhibits symptoms of contagion or is a hazard to him/herself or others, they shall be excluded from the classroom and a parent shall be notified as soon as possible.

## **Immunizations**

Prior to school entrance, all students must be immunized according to NH State Law (RSA 141-C:20a) for the control and prevention of communicable diseases (i.e. chicken pox, measles, etc.) and provide official immunization records, or provide a notarized Immunization Exemption form the NH Department of Education website.

## **Medications**

## •Epinephrine Administration (Epi-Pen)

In accordance with NH State Law (RSA 318:42), an RN or LPN can possess and administer epinephrine for any student that might have an anaphylactic reaction in the public school setting. If epinephrine is administered, 911 will be immediately dispatched and a parent will be notified.

#### •Non-Prescription Medications

Non-prescription (over-the-counter) medications may be taken during school with written permission from a parent. This Medical Release form is provided to parents at the beginning of each school year and is also available in the office. Some examples include, but are not limited to: Bacitracin, Calamine Lotion, Tylenol, Motrin, sunscreen, and cough drops. Other than sunscreen, over-the-counter medications will be provided by the school.

#### •Prescription Medications

Prescription medications, including an Epi-Pen and inhaler, may be administered to students during the school day by the school nurse or his/her designee. A physician's order, signed by the physician and a parent, must accompany any prescription medications. Both the form and the medication should be delivered to the school nurse. This form is provided to parents at the beginning of each school year and is also available in the office.

#### •Self-Administration of Medication

Recent legislation has allowed students to carry their own inhaler and epinephrine when specific provisions are met. The provisions include written permission from a health care practitioner with authority to write prescriptions, as well as written permission from a parent. Lafayette Regional School strongly recommends that medication stay in the nurse's office due to safety concerns and the ages of our school's population. If, however, a student will be carrying an inhaler or Epi-Pen, he/she must provide the school nurse with permission from the prescribing medical practitioner and a parent.

## <u>Oxygen</u>

In accordance with NH State Law (RSA 200:40a), a school nurse shall be permitted to administer oxygen to a student in a medical emergency without parental permission or a physician's order.

## **Physicals**

All students shall have a complete physical examination at the expense of the parent within a one-year period prior to school entrance in accordance with NH State Law (RSA 200:32). Lafayette Regional School strongly recommends an annual health exam to monitor your child's growth and development.

#### **Strep Throat**

A student may return to school not less than 24 hours after proper medication has begun.

## HOMEWORK GUIDELINES

Homework is designed to increase student achievement and enhance basic skills by reinforcing classroom instruction. Successfully completed homework promotes responsibility, organizational skills, and positive work habits. At Lafayette Regional School we believe that:

- Homework should serve a valid purpose an provide practice of a particular skill already taught.
- Homework assignments should be clear and easily understood by students and parents.
- All assignments should be specifically geared toward a student's needs.
- Homework activities should be reviewed or evaluated as an integral part of classroom learning.

## **INTERNET ACCESS / COMPUTER ACCEPTABLE USE POLICY**

Internet access will be made available to students for the purposes of communication, research, and education. Internet access by students will be monitored by staff. The degree of access to the Internet will be project focused.

Lafayette Regional School filters Web content using appropriate software. In addition, students must return the signed acceptable use policy before using the internet at school.

Lafayette Regional School is in compliance with CIPA (Children's Internet Protection Act) as of September 26, 2001.

Every student and parent will be required annually to sign off on the Student Acceptable Use Agreement. Additionally, staff members will explain the importance of the Computer Code of Conduct:

- Protect your network folder from unauthorized use by others. Do not reveal your password to other students.
- Respect the privacy of other students. Do not use other students' passwords.
- Be ethical and courteous. Do not send hate, harassing or obscene mail, discriminatory remarks, or demonstrate other antisocial behaviors.
- Maintain the integrity of files and data. Do not modify or copy files/data of other students without their consent.
- Treat information created by others as the private property of the creator. Respect copyrights.
- Do not use any network in a way that disrupts its use by others.
- Do not destroy, modify, or abuse the hardware or software in any way.
- Do not develop or pass on programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system, such as viruses, worms, "chain" messages, etc.
- Do not use the Internet to access or process pornographic or otherwise inappropriate material.
- Do not use the Internet for commercial purposes.

## The District reserves the right to remove a user's account if it is determined that the user is engaged in unauthorized activity or is violating this computer code of conduct.

## ILLNESS AND DISMISSAL FROM SCHOOL

If a student becomes ill, the classroom teacher will send the student to the nurse's office with a note or accompany the student if necessary. The nurse will then assess the urgency of illness and decide whether or not to send the student home.\* Any telephoning needing to be done will be done only by the authorized adults in order to be sure that parents or guardians, as listed on the Student's Information/Registration Form, are home and will make provisions for picking up the student.

(\*NOTE: In the absence of the nurse, the Principal or her designee will tend to students' medical needs.)

## LAFTERCARE

Students in grades K through 6th are invited to join Lafayette's after school program. Details can be found on the school's website. A typical day at Laftercare includes outdoor recess, group check-ins, homework time, board games, and arts and crafts. Occasionally they may walk to the Dow on a nice day!

For moe information please contact our Laftercare Coordinator, Mallory Wilson, at: <u>mwilson@lafayetteregional.org</u>

## LOST AND FOUND

Parents/guardians are **highly encouraged to place students' names on each article of clothing/boots.** If your student's labeled clothing item is found, we will make sure that her/she gets the items back. Items that are lost will be put in the lost and found. Please check the lost and found table near the MPR lobby periodically.

## LUNCH PROGRAM

Lunch services at Lafayette Regional are provided by FreshPicks Cafe'. Monthly menus are available on the school website. If a parent is sending a snack to be eaten during school, please be sure that the snack is nutritious, i.e., fruits, vegetables, crackers, etc. Please eliminate candy, soda, etc. They are not permitted. Students have the option of having both breakfast and lunch at the school as part of our regular program. Milk and juice are available at school. Parents are encouraged to go over the lunch menu each week so they will know what days students would prefer a lunch from home. Free & Reduced Meal Applications are sent home with all students within the first week of school. We highly encourage families to use the application to see if they qualify for any assistance.

#### **Free and Reduced Meals**

An application for free and reduced meals is sent home at the beginning of each school year. If you feel your family qualifies for free or reduced meals, please fill out the application and return it to school. This information is strictly confidential. If your family status changes during the school year, you are encouraged to apply at that time. If a student is approved for free or reduced meals, his or her status will be registered when meals are accounted for by the kitchen staff. There is no difference in the lunch card or meal offerings. Reduced breakfast cost is free and reduced lunch cost is 40¢. Snack milk or juice is not part of the free & reduced program. There will be a charge of \$0.60 for snack milk or juice.

## **USDA Nondiscrimination Statement**

The US Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at <u>http://www.ascr.usda.gov/complaint\_filing\_cust.html</u>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at US Department of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, DC 20250-9410, by fax (202) 690-7442, or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech difficulties may contact the USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

## **MEDICATION**

Please do not send medication, either prescription or over-the-counter, to school unless you have a doctor's permission slip authorizing us to give the medication. This is in accordance with New Hampshire State Law RSA 541:A. Your attention is directed to the sample permission form in the back of this Handbook. These forms are available, upon request, from the school. **All medication**, no matter how harmless it may appear, including cough drops/syrup, eye drops, etc. must be kept in the nurses' office during school hours.

## **NEWSLETTER & SCHOOL WEBSITE**

The school newsletter and website serve to keep parents and students current with school and school related community activities. The weekly newsletter is sent home via email every Friday. The newsletter is also posted on the school website at <u>www.lafayetteregional.org</u>. If there is information that you would like included in the newsletter, please notify the Administrative Assistant no later than noon on Thursday. Please understand that only information relevant to students and their families can be included in the school newsletter.

The school website is updated regularly. You can find everything from the school & SAU calendars, to the Important Dates, Early Release/No School days documents. You can also find a link to the Lafayette Rec website, School Board information and meeting minutes, LPTO meeting minutes and contact information. In addition, you will find Mealtime links to check balances/add funds to student lunch accounts.

## PARENT & FAMILY INVOLVEMENT

## Lafayette Parent Teacher Organization (LPTO)

The Lafayette Parent Teacher Organization (LPTO) works to support and enhance the school through the active participation of this community. All parents are automatically members of this organization. The LPTO spearheads the fundraising activities at Lafayette Regional School, coordinates volunteer involvement in the classrooms, and organizes special events. The proceeds from fundraising endeavors support many school programs and activities, including Artist in Residence, Scientist in Residence, Circus in Residence, playground improvements, and special events. The LPTO meets monthly during the school year. Please check the school newsletter, the school sign, LPTO and Lafayette Facebook pages, and the school website for specific dates and times.

#### **Open House**

Open House is held annually in September. This is a terrific opportunity for parents and their children to visit school together. The focus of the evening is to meet the teacher, see the classroom, and understand the curriculum and objectives for the year. Since there are many parents and students in attendance, this is not the time for individual conferences with staff members.

#### **Visitors**

Parents and community residents are welcome to visit school at any time. The front door of the building is locked, and all visitors must be "buzzed in." If you are not a frequent or known visitor, you may be asked to provide a form of identification. All visitors must sign in at the office before visiting the classrooms to obtain a visitor's badge and sign out before leaving the building. This is important in case of an emergency evacuation. Students may **not** bring friends to school.

#### Volunteers & Chaperones

Lafayette Regional School endorses and welcomes community and parent volunteers. The Principal has the authority to approve volunteer participation as well as the scheduling of volunteers.

Volunteers shall not have access to confidential student information. Volunteers shall understand the importance of maintaining confidentiality about students and shall not share information learned about students at school, on a field trip, or at a school sponsored function. All volunteers will sign a confidentiality agreement on an annual basis.

In conjunction with the school administration, the Lafayette Parent Teacher Organization coordinates many volunteer efforts throughout the year. Volunteer opportunities range from reading and math enrichment to chaperoning field trips and the Winter Program. Volunteers must sign in at the office to obtain a name badge and sign-out before leaving the building.

Some volunteers will be categorized as designated volunteers. A designated volunteer refers to a volunteer who:

- Comes in direct contact with students on a daily basis
- Meets regularly with students
- Meets with students on a one-on-one basis
- Any volunteer so designated by the School Board or Principal

The Principal shall determine which volunteers will be categorized as designated volunteers. Designated volunteers are subject to the provisions of Lafayette Regional School Board Policy GBCD Background Investigation and Criminal Records Check. The District shall reimburse the designated volunteer for the cost of the background check once the volunteer has successfully passed the background check. Volunteers not categorized as designated volunteers (per Policy IJOC Volunteers) will not be subject to a background check or criminal records check.

Volunteers and chaperones must observe the four rules of Lafayette Regional School:

- Be Safe
- Respect People
- Respect Property
- Be Responsible

Additionally, volunteers and chaperones must:

- Support and follow teacher directives
- Maintain a tobacco- and alcohol-free environment
- Supervise the assigned group at all times
- Be a positive role model for all students

## PARENT GUARDIANSHIP

If there is a question of guardianship concerning a student, the school must be notified in writing with specific instructions as to who may or may not pick up the student. The school must also be provided with photographs of anyone who is not allowed to pick up the student. Please indicate any guardianship issues on the Student Information Form.

## PARENT-TEACHER CONFERENCES

Report cards alone are not sufficient for keeping the home and the school mutually informed about student progress. There will be formal parent-teacher conferences scheduled in both October and March to review each student's progress and growth. Your children's schoolwork is at its best when their education is a joint endeavor between home and school. Parents, teachers, or the Principal may request conferences whenever the need arises. Parents are cordially invited to visit school at any time with an appointment. Conferences, which provide an opportunity to discuss all aspects of your child's progress, may be conveniently arranged.

## POLICIES, REGULATIONS, & LAWS

These are excerpts of School Board policies and educational laws. The policy manual contains the full text and can be accessed in the school library and on the school website.

## Asbestos Statement

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires an asbestos inspection by a licensed asbestos company of the school building every three years. A management plan documenting all inspections is on file, and upon request, you may view the plan at the office of the Superintendent or the Principal. Lafayette Regional School annually notifies parents and staff about the asbestos plan by posting this notice.

## Highly Qualified Teachers (HQT)

Part of the legislation of No Child Left Behind (NCLB) is geared toward improving teacher quality and, thus, generating better outcomes for children. School districts are required to ensure that all teachers hired to teach core academic subjects are highly qualified. In general, a highly qualified teacher is one with full certification, a bachelor's degree, and demonstrated competence in subject knowledge and teaching. As a parent, you have the right to know that your child's teacher is highly qualified. That information may be obtained by contacting the Superintendent.

#### Nondiscrimination/Equal Opportunity (AC)

Lafayette Regional School District shall not discriminate in its education programs, activities, or employment practices on the basis of race, ethnicity, color, national origin, age, sex, sexual orientation, religion, or disability under the provisions of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1967, Title IX of the Education Amendment of 1972, and Section 504 of the Rehabilitation Act of 1973. Any student or employee of the Lafayette District who believes he/she has been discriminated against, denied benefit, or excluded from participating in any District education program or activity may file a written complaint with the Superintendent.

## <u>RECESS</u>

Recess is a regularly scheduled period in the school day for physical activity and play that is monitored by school staff. During recess, students are encouraged to be physically active and engaged with their peers in activities of their choice.

Recess benefits students by:

- Increasing their level of physical activity.
- Improving their memory, attention, and concentration.
- Helping them stay on-task in the classroom.
- Reducing disruptive behavior in the classroom.
- Improving their social and emotional development (e.g., learning how to share and negotiate).

During questionable weather, the decision concerning recess is made by the principal based on the following: If the temperature or wind chill is below 10 degrees, a possible indoor option will be offered to students based on student preparedness for the elements as well as staffing availability for an indoor option. If it is zero or below, all recess will be inside. It is made in full awareness of the weather conditions and under the realm of common sense and safety of our children. Temperatures are based on local weather information for Franconia, NH–we do our best to use the most accurate weather stations in our area.

## **SCHOOL INFORMATION**

#### **Bicycles**

Bicycle helmets are required on school grounds. Bicycle racks are provided for the purpose of parking bikes and students must use them. Students are reminded that bicycles are brought to school at their own risk. The school does not assume any responsibility for bicycle damage or theft.

## **Distribution of Party Invitations**

Please do not send invitations to school for events such as birthday parties unless everyone in the class is invited. Quite often this causes problems with classroom dynamics. We ask for parents' support on this issue, as it is very difficult for any child who is not included. *All student addresses and e-mail addresses are listed in the school directory, or can be made available from the Administrative Assistant.* 

## **Dress Code**

Appropriate dress for school is expected. If in doubt, please consult with the classroom teacher prior to sending your child to school. Clothing with offensive printing/graphics is not permitted. Hats are not to be worn inside the school building. For physical education classes, all students are required to wear athletic shoes that lace up or have Velcro closures. Slide-on and platform shoes are not appropriate for physical education. Sandals and slide-on shoes may be worn to school but can be problematic with wood chips on the playground. Students must also be prepared to dress appropriately for all types of weather during recess.

## **Gum Chewing**

Gum chewing is not permitted.

## SCHOOL PROGRAMS

## **Band and Chorus**

All students have weekly music classes. In addition to these classes, students in the fourth through sixth grades have the opportunity to participate in Band and Chorus. Both meet during the school day. Instruments will be available to rent; a representative from a music rental company will be at school in September and information will be sent to parents ahead of time. There are two concerts held each year to showcase the musical talents of all students, a Winter Concert in December and a Spring Concert in May.

## **Community Meetings**

These meetings are held throughout the year and highlight special guests or wrap up exciting events. Parents and community members are welcome to attend.

## **Enrichment**

Classroom enrichment is offered to enhance the general curriculum, to augment project-based learning opportunities, and to assist all classroom teachers in differentiated instruction. The enrichment coordinator serves as a resource for teachers and students to help meet the wide spectrum of needs in each classroom. Enrichment activities from previous years have included animation and movie-making, Lego Robotics, writing projects, theatre projects, and shadow puppets.

## **Festival of the Arts**

Festival of the Arts is a day-long spring event involving all students in celebration of the school year. With the assistance of the physical education, music, and art teachers, and the enrichment coordinator, the sixth grade students and teacher plan and execute activities that involve music, physical education, art, social studies, and literature.

## Field Trips

Field trips are scheduled throughout the school year to enhance the curriculum and to introduce students to area resources. Students will be expected to behave appropriately and respectfully.

Parents will receive notification of field trips and will be asked to sign the Field Trip Permission Form. Students will not be allowed to attend field trips without a written permission slip. In an emergency, permission may be granted by a parent or guardian verbally to the School Principal, Office Manager, or Admin Assistant.

If students are being transported by bus for a field trip, all students should take the bus. If a parent wishes to drive his/her child either to or from the field trip, arrangements must be made in advance with the classroom teacher by filling out a field trip dismissal form, or signing out in the office before leaving for the field trip.

If students are being transported in private vehicles by parents, they must be in seat belts and conduct themselves as they would at school. In order to be a field trip driver, proof of liability insurance (minimum \$100,000/\$300,000) and a driver's license must be on file in the office. In addition, all vehicles used to transport students must display a current inspection sticker. **Please remember to update your insurance information annually with the Administrative Assistant so that all information is current**.

#### **Guidance & Counseling Program**

The Guidance and Counseling program at Lafayette Regional School includes individual and small group counseling as well as classroom guidance.

Parents are encouraged to contact the school counselor if they have any concerns that they feel might impact their child's social or academic performance in school, or if they would like more information about the Guidance and Counseling program.

We have access to social worker counseling through Ammonoosuc Community Health Services. Contact the School Guidance Counselor for more information regarding this program.

#### **Outdoor Education Program**

The Outdoor Education Program is designed for fifth and sixth graders. This program includes numerous hikes, special activities, and speakers. Students learn science, language arts, math, and social studies while using the outdoors as their classroom. This program is offered every other year.

#### **Residency Programs**

Residency programs provide intensive art, science and circus experiences for all students. Our Artist-in-Residence, Scientist-in-Residence, and circus programs are funded by the LPTO. These programs are provided annually on a rotating basis.

## Winter Program

The Winter Program provides students with the unique opportunity to learn life-long recreational skills that promote health and fitness as well as self-confidence. Students may choose downhill skiing, cross-country skiing, snowboarding, or a program in Winter Fun for the duration of the six-week program which begins in early January. The program is available to all students; however, a parent must accompany each kindergartner on the slopes, trails, or at Winter Fun. Parental volunteer participation either on the slope, on the trails, or at Winter Fun for each day of the program is essential for its success. Complete details about Winter Program, including costs, are in the back to school package, including a sign up form to give us an idea of how many students want to do the various activities. This is not a final commitment with this sign up. Scholarships for Winter Program are available. If you are interested in scholarship funding, please contact the Administrative Assistant.

#### **Student Support Services**

Parents with questions regarding their child's needs should contact the classroom teacher, special education teacher, school counselor, or the Principal.

Lafayette Regional School offers the following services:

## English as a Second Language (ESL)

The ESL Program at Lafayette identifies, assesses, and provides support for English language learners.

#### Math Exploration

Math Exploration is offered to those students who qualify for this program. If a student qualifies for this service, the parent/guardian will be contacted by the school.

## Special Education – I.E.P. & 504 Plans

The goal of Special Education is to identify, evaluate, and provide services for those students who perform significantly below grade level. Parents are integral members of their child's team.

#### Speech Therapy/Occupational Therapy/Physical Therapy

Lafayette Regional School has access to these services through S.A.U. #35.

## **Title I Reading**

Title I remedial reading services are offered to those students who qualify for this program. If a student qualifies for this service, the parent/guardian will be contacted by the school.

## SCHOOL SAFETY

## **Building Evacuation**

In the event of a building evacuation, all students and staff meet outside on the basketball court. If the emergency requires all students and staff to leave the school grounds, parents will be advised as to the location of the students and will be given specific instructions. Our "regular" off school grounds meeting site is at the Presby Office parking lot on Main Street.

## Safety Drills

Fire drills as well as lockdown and shelter-in-place drills are an important time for the students and staff to practice safety procedures. They allow students to become familiar with the many facets of an emergency from the sound of the alarm to the safest way to evacuate the building. The school will perform safety drills regularly with the support of local emergency personnel.

#### **Safety Procedures**

Emergencies are unexpected, unpredictable, and can take many forms. For this reason, Lafayette Regional School has both a Safety Policy Manual and Safety Procedures Guide that detail procedures to be implemented in a variety of situations. The plan covers issues such as shelter-in-place, lockdown, building evacuation, threat of violence, and tornados. The manual describes responsibilities of the staff and specific guidelines to follow, as well as resources for additional emergency support. The guide is posted throughout the building for quick reference by the staff.

## **SCHOOL VISITS**

Parent's are always welcome in our building, however, please be sure to call and make an appointment with your child's teacher in advance. During the school day, parents/guardians are **required** to sign-in and notify the school office when they arrive in the building and pick up a visitor's pass. This will help the school to be informed of everyone in the building in case of emergency situations while you are here.

## STUDENT INFORMATION FORM

Student Information Forms must be completed by a parent for each student each school year. This form provides information such as *address, telephone number, and emergency contacts*. If any of this information changes during the year, it is imperative that the Administrative Assistant be notified immediately. This is extremely important for the student's welfare.

If custody is an issue and the custodial parent has court orders that the child not see the non-custodial parent or not go home with that parent, we need to have that information on file.

## TOBACCO, DRUGS, & ALCOHOL

The use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotics, unauthorized inhalants, controlled substances, tobacco, or illegal drugs is prohibited on school grounds or at any school sponsored activity, event, or function. The sale, use, transfer, or possession of drug-related paraphernalia is also prohibited.

## <u>TOYS</u>

It is up to the teacher's discretion to determine what toys he/she will allow in the classroom. There are some toys that are not permitted under any circumstances in school or on the playground, including bats, hardballs, warlike toys, and anything that shoots, fires, or flings. Electronic toys are a distraction and must be left at home. If you have any doubts as to the appropriateness of a particular toy, please contact the classroom teacher for direction.

## VALUABLES

It is recommended that students leave all valuables at home. The school and staff cannot be responsible for valuables and personal possessions that students bring to school. If special circumstances make it necessary for a student to bring money or other important possessions to school, these items can be safeguarded by leaving the item or items at the office or by making arrangements with the classroom teacher.

## VANDALISM

Our school building and equipment (including, but not limited to, Chromebooks, workbooks, and library books) cost the taxpayers money to purchase and maintain. *Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully destroy school property, appropriate action will be taken.* Bathroom vandalizations will be handled as a very serious matter. If a student happens to damage something by accident, he/she should notify a staff member.

## **WEAPONS**

Weapons or ammunition of any kind are not permitted on school property, in school vehicles, or at school sponsored activities. Student violations will result in both school disciplinary action and notification of parents and police.

#### Lafayette Regional Important Dates 2023-2024

(all dates are subject to change - please see school calendar on the website for updated information)

- Aug. 24 Kindergarten Open House 2:30pm
- Aug. 28- First Day of School
- Aug. 28 First Day Coffee/Meet the Principal (7:30am-8:30am)
- Aug. 31 LPTO Meeting (5:30 pm)
- Sept. 1 No School Holiday
- Sept. 4- No School Labor Day
- Sept 14- School Board Meeting 5:30pm
- Sept. 15- Outdoor Ed Pemi Trail (5th & 6th grade)
- Sept TBD- School Pictures
- Sept. 21- Open House & Ice Cream Social (6:00pm)
- Sept. 29- Outdoor Ed Zealand Falls (5th & 6th grade)
- Oct 2 16- Pie & Cookie Dough Sales (Delivery/Pick Up Nov 1)
- Oct 6- No School Staff Development
- Oct 9- No School Columbus Day
- Oct 12 Early Dismissal 11:45 Parent-Teacher Conferences
- Oct 12- School Board Meeting 5:30pm
- Oct. 13- Outdoor Ed Middle Sugar Loaf (5th & 6th grade)
- Oct TBD Talent Show
- Oct. 19- LPTO Meeting (5:30 pm)
- Oct 21 Halloween Cup Soccer Tournament (Tentative)
- Oct. 27- Outdoor Ed Lonesome Lake (5th & 6th grade)
- Oct TBD- Halloween Happenings
- Nov. 1 Pie Delivery/Pick Up
- Nov 9- School Board Meeting 5:30pm
- Nov TBD- Pick up Pie and Cookie Dough Orders
- Nov 10- No School Veterans Day
- Nov. 16- LPTO Meeting (5:30 pm)
- Nov. 22-24 No School Thanksgiving Break
- Dec. 14- School Board Meeting
- Dec. TBD Winter Concert
- Dec. 18 Recycle Sale
- Dec. 21- LPTO Meeting (5:30 pm)
- Dec. 22 Holiday Break Starts 2:30pm
- Dec. 25- Jan 1 No School Holiday Break
- Jan. 5 Winter Program Begins #1
- Jan. TBD Spelling Bee (Grades 3-6)
- Jan. 11 School Board Meeting 5:30pm
- Jan. 12 Winter Program #2
- Jan. 15 No School Civil Rights Day Holiday
- Jan. 18- LPTO Meeting (5:30 pm)
- Jan. 19 Winter Program #3
- Jan 26 Winter Program #4

Feb. 2 - Winter Program #5 Feb. 8- School Board Meeting 5:30pm Feb. 9 - Winter Program #6 Feb. 16 & 17- School Play (Junie B. Jones, Jr.) Feb. 22- LPTO Meeting (5:30 pm) Feb. 26-1 Mar. - Winter Break Mar. TBD- Penny Wars Mar. 14- School Board Meeting 5:00pm Mar. 14 - Annual Meeting (7:00 p.m.) Mar. 4-8 - Circus Week Mar. 21 - Early Release 11:45 - Parent/Teacher Conferences Mar. 21 - Dodge Ball 4, 5, 6 (11:45am-2:15pm) Mar. 21- LPTO Meeting (5:30 pm) Apr. TBD- Community Spelling Bee (LPTO Fundraiser) Apr. 18- LPTO Meeting (5:30 pm) Apr. 22- Apr 26 - Spring Break May TBD - Staff Appreciation Week May TBD- Table Tennis Tournament (5:30-7:00pm) May TBD- Track & Field Day May 16- LPTO Meeting (5:30 pm) May 17 - No School - Staff Development Day May 27 - No School - Memorial Day May 31- 5th & 6th Boston Field Trip (tentative) May TBD - Spring Concert 6:00 pm Jun. TBD- LPTO Meeting (5:30 pm) Jun. TBD - Festival of the Arts Jun. 10- 6th Grade Graduation (tentative) June 11 - Tentative Last Day of School\*\*\*

\*\*Last Day of School with zero snow days is June 11th.

Make up days are June 12, 13 & 14

Progress Reports	<u>Report Cards</u>
October 6, 2022	December 8, 2022
January 26, 2023	March 8, 2023
April 19, 2023	June 17, 2023

Early Release & Parent Teacher Conference Days - 11:45 Dismissal

In-service Days (No School for Students) Oct. 6th & May 17th

School Board Meetings - 2nd Thursday of the month @ 5:30pm (MPR)

LPTO Meetings - Third Thursday of the month at 5:30pm- Lafayette Regional School Conference Room or Library (may not meet each month- please see calendar for updates)

## Parent & Student Signature Page for the 2023-2024 Student/Parent Handbook

Please remove this page, sign, and send in to school no later than Friday, September 8th, 2023.

By signing this form, you, the parent/guardian and student, acknowledge that you have reviewed the contents of the Lafayette School Student/Parent Handbook and understand the expectations stated in it. You, the parent and/or guardian, agree that the school district may send all school related notices via email / electronic platforms, including meeting notices, student concerns, etc.

Please contact Amy Kopp at <u>akopp@lafayetteregional.org</u> with any questions regarding the 2023-2024 Parent & Student Handbook.

Thank you!
Student's Name:
Student's Signature:
Student's Name:
Student's Signature:
Student Name:
Student's Signature:
Parent Name:
Parent Signature: