

LAFAYETTE SCHOOL BOARD
LAFAYETTE REGIONAL SCHOOL
MAIN STREET
FRANCONIA, NH 03580

DATE: APRIL 11, 2013
TIME: 5:30PM

MINUTES

PRESENT: Board Members Tina Peabody, Thomas Eyman, Linda Gaitskill, Luther Kinney, Mary Jo Greene; Superintendent Paul MacMillan; Business Manager Sandra Stone; Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order by Superintendent MacMillan at 5:35 PM.

Superintendent MacMillan opened the floor to nominations for the Chairman's position. Mary Jo Greene nominated Tina Peabody to the Chairman's position. MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO APPROVE THE NOMINATION OF TINA PEABODY TO THE POSITION OF SCHOOL BOARD CHAIRMAN FOR THE UPCOMING YEAR. ALL IN FAVOR, MOTION CARRIED. Chairman Peabody thanked the Board.

Chairman Peabody opened the floor to nominations for the Vice Chairman's position. Linda Gaitskill nominated Thomas Eyman to the Vice Chairman's position. MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO APPROVE THE NOMINATION OF THOMAS EYMAN TO THE POSITION OF SCHOOL BOARD VICE CHAIRMAN FOR THE UPCOMING YEAR. ALL IN FAVOR, MOTION CARRIED.

PUBLIC INPUT – None

LPTO REPORT

Toni Butterfield distributed copies of the LPTO's written report for Board information and review noting that the last meeting was held on April 1, 2013 at 7:00 PM.

The LPTO has approved the following requests for funding:

- \$1,044.00 for T.I.G.E.R. Performance
- \$104.50 for Newsletters for Educators
- \$260.00 for T-Shirts for the Band for the Lupine Festival
- \$250.00 for the Asian musical group Orchid Ensemble's Performance
- \$1,000.00 for the Music Department for a refurbished bass clarinet for the band
- \$450.00 for the XC Ski Program

Ms. Butterfield advised the Board that the recent Spelling Bee raised \$2,032.00. Twenty three teams participated. The event was a huge success and enjoyed by all participants.

MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE MINUTES OF THE MARCH 14, 2013 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report which was distributed earlier in the day via e-mail for Board information and review briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that the Cross Country Ski Program was very successful with all participating students thoroughly enjoying the activity. Among the activities they participated in was a biathlon course with a Frisbee taking the place of a firearm.

Principal Johnk distributed copies of the Memo of Understanding between the Franconia Police Department and Lafayette Regional School for Board information and review. Principal Johnk noted that the document needs the signature of the Principal, Board Chairman and Superintendent along with that of the Police Chief. Principal Johnk summarized the document for the Board noting that it is very similar to the previous Memo of Understanding. It is necessary to sign a new agreement as the Police Department personnel have changed. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO REAFFIRM THE MEMO OF UNDERSTANDING BETWEEN THE FRANCONIA POLICE DEPARTMENT AND THE LAFAYETTE REGIONAL SCHOOL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED. Principal Johnk, Chairman Peabody and Superintendent MacMillan signed the document.

Principal Johnk distributed copies of a letter from Benedict Woo requesting that his daughters be allowed to attend Lafayette Regional School for the 2013-2014 school year under the terms outlined in the current negotiated agreement. Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO APPROVE THE REQUEST FROM BENEDICT WOO FOR HIS DAUGHTERS TO ATTEND LAFAYETTE REGIONAL SCHOOL FOR THE 2013-2014 SCHOOL YEAR AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Principal Johnk distributed copies of proposed reconfiguration of teaching assignments for the 2013-2014 school year along with the salary changes resulting from this restructuring of positions. It was noted that Ben Woo will be moving to the grade six position. Principal Johnk explained the changes he was proposing for the Library, Enrichment, Art and Music positions along with a paraprofessional position noting that the net overall increases in salary would be \$6,326.00 for these changes. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE PROPOSED STAFFING CHANGES FOR THE 2013-2014 SCHOOL YEAR AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent MacMillan recommended the nomination of the Professional Staff (copy attached) for the 2013-2014 school year. Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY LUTHER KINNEY TO APPROVE THE NOMINATIONS OF THE PROFESSIONAL STAFF FOR THE 2013-2014 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent MacMillan distributed copies of the Power Point presentation that Commissioner Barry shared with the Superintendents at their recent meeting. Superintendent MacMillan noted that Governor Hassan has reappointed Commissioner Barry for another term as Commissioner of Education which will continue the continuity of programs and consistency in the direction education is traveling in NH. The Power Point presentation dealt directly with the Waiver/Non Waiver issue. It was noted that this plan would have 100% of Students College and Career Ready by 2017 (as evidenced by 100% high school completion and 90% postsecondary matriculation or employment). The Dropout rate by 2017 would be at 0%. A brief discussion ensued.

Superintendent MacMillan distributed copies of the Quick Reference to Standards for Professional Learning which had been discussed at the Executive Board and previously sent to the Lafayette members for action at this evening's meeting. The Standards for Professional Learning consist of Learning Communities; Leadership; Resources; Data; Learning Designs; Implementation and Outcomes. Superintendent MacMillan is requesting that the Board adopt

these standards. Superintendent Macmillan noted that the Professional Development and Teacher Effectiveness Committees met earlier today and approved these standards which will have a direct impact in the classroom. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO ADOPT THE STANDARDS FOR PROFESSIONAL LEARNING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED. The Danielson method will be utilized to assess teacher effectiveness. Twenty percent will be given to the valuation of each of the four domains within the Danielson model and 20% for student growth (5% for reading/mathematics; 5% for testing programs and 10% to be determined by the teacher and principal). This will take place over a three year period in preparation for renewing of individual certifications.

Superintendent MacMillan also distributed copies of the updated Part Ed 512-Professional Development Master Plan and Recertification from the Code of Administrative Rules for Board information and review.

Superintendent MacMillan also distributed copies of the Crosswalk of Instruction Frameworks from the National Comprehensive Center for Teacher Quality for Board information and review.

Superintendent MacMillan distributed copies of an ASCD Article pertaining to Quantifying Teacher Effectiveness for Board information and review.

Superintendent MacMillan distributed copies of a letter from Legal Counsel Jay Boynton (legal counsel for the SAU, Bethlehem, Lafayette, Landaff and Profile) addressing closed files for each of the districts. Attorney Boynton attached a listing of closed files still in his possession requesting direction on retention and disposition of said files. Superintendent MacMillan has reviewed the listing pertaining to the Lafayette School District and highlighted the items for retention. Chairman Peabody stated that this should be a decision between the SAU and administration. A brief discussion ensued.

Superintendent MacMillan updated the Board on the Superintendent Search process noting that the committee will be meeting on Wednesday, April 17th at 7:00 PM at Profile School. At that meeting the candidates for interviews will be chosen and final questions for this process will be addressed..

Superintendent MacMillan advised the Board that it is time to renew their membership with NCES for the 2013-2014 school year. Traditionally the Board has chosen the Associate Membership which will result in a cost of \$693.00 (110 students x \$6.30). MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE RENEWAL OF THE ASSOCIATION MEMBERSHIP WITH NCES FOR THE 2013-2014 SCHOOL YEAR AT A COST OF \$693.00. ALL IN FAVOR, MOTION CARRIED.

Superintendent MacMillan distributed copies of the updated SAU Community Link – Spring Edition for Board information and review.

FINANCIAL:

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed copies of the School Lunch Report for Board information and review noting that the current projected yearend balance is (\$7,074.16). This amount is within the balance set aside in the budget for this purpose and Ms. Stone anticipates that the program will finish the year within the given limits.

Business Manager Sandra Stone distributed copies of the Financial Reports for Board information and review noting that the current projected yearend balance is \$1,394.00. This amount includes monies being held for unencumbered expenses in the areas of substitutes, student activities, the purchase and installation of the heating panel, and supplies along with the estimated beginning balance for next year and the monies to be placed in the Building & Grounds Maintenance Expendable Trust Fund.

Business Manager Sandra Stone advised the Board that she has received the completed audit for the 2011-2012 school year. She will be happy to provide copies for members if they deem it necessary.

Business Manager Sandra Stone presented the Transportation Contract for a five year period commencing on July1, 2013 and ending on June 30, 2018 with W.W. Berry Transportation Inc. for Board signature. The contract was circulated and appropriate signatures were made.

Business Manager Sandra Stone advised the Board that it is time to renew their contract with Nextera Energy for the purchase of kilowatt hours. The terms are one year at \$.0845 per kilowatt hour; two years at \$.0838 per kilowatt hour and three years at \$.0834 per kilowatt hour. Ms. Stone noted that the District has saved \$2,713.00 this year under this program. Following a brief discussion, MOTION BY LUTHER KINNEY, SECONDED BY THOMAS EYMAN TO APPROVE THE RENEWAL OF THE CONTRACT WITH NEXTERA ENERGY FOR A PERIOD OF TWO YEARS AT A COST OF \$.0838 PER KILOWATT HOUR. ALL IN FAVOR, MOTION CARRIED.

ESOL Testing costs and DOE requirements were discussed. Superintendent MacMillan recommended that alternative certification be reviewed for the staff member who ultimately will be performing these testing programs.

BOARD REPORTS COMMITTEE ASSIGNMENTS

Chairman Peabody asked if anyone is interested in changing their committee memberships at this time. There being no requested changes, Chairman Peabody advised the members to think about this and let her know if they have any requests.

EXECUTIVE BOARD

Mary Jo Greene advised the Board that Superintendent MacMillan covered this in his report.

BUDGET – No Report

BUILDINGS & GROUNDS

Principal Johnk advised the Board that he has met with a new representative from Control Technologies who disagreed with the original quote. The representative is in the process of reassessing and will provide a new quote for the Front Door Security system. The committee also has a quote from Zizza which they are reviewing. On Friday, Paul Hatch of Homeland Security will be meeting with the committee to provide his input into this project along with grant possibilities for funding. Principal Johnk will keep the Board updated as the process progresses. A brief discussion ensued.

Principal Johnk advised the Board that the committee has been looking into various forms of alternative energy and meeting with various entities seeking information on conversion and proposed costs. They are reviewing wood pellets, propane and will meet with a contact on Friday pertaining to Geothermal. Principal Johnk further advised the Board that he anticipates

that the committee will bring a proposal to the Board to seek an engineering study on all options in the near future.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES/PROCEDURES

Linda Gaitskill presented the following policies for first reading:

- BHE School Board Use of E-Mail
- DBC Budget Planning, Preparation, and Adoption
- IHAM Health and Sex Education Exemption for Instruction
- ILBA Assessment of Student and School Performance
- JKD Suspension and Dismissal of Students
- KEC Reconsideration of Instructional Materials

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED. It was noted that the committee wishes to eliminate Policy JKD. This will be addressed during second reading and approval.

There being no further business to come before the Board, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO ADJOURN THE MEETING AT 7:37 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown
Board Clerk

APPROVED BY THE LAFAYETTE SCHOOL BOARD MAY 9, 2013