

BOARD MEETING MINUTES
Public Session

Present:

Board Chairman, Luther Kinney
Board members: Denys Draper, Christi Gignac, Amy Mullins, Chris Thayer
Superintendent, Pierre Couture
Principal, Gordie Johnk
Administrative Assistant, Toni Butterfield
Business Manager, Kristin Franklin
The meeting was called to order at 5:28 pm by Superintendent Couture.
There was no public input.

Superintendent Couture announced that in the Spring we nominate officers for the coming year. Supt Couture asked for nominations for the Chairperson.

Christi Gignac moved to nominate Luther Kinney for School Board Chair, Chris Thayer seconded the motion, all in favor. Chairman Kinney took over the meeting.
Chairman Kinney nominated Christi Gignac for Vice Chair, Amy Mullins seconded the nomination, all in favor.

LPTO REPORT:

Amy Mullins went over the LPTO report. Amy Mullins will be taking over as treasurer. This will help Toni to not have to track all monies coming into the office for both the LPTO and the School.

Penny Wars project raised \$1,079 -> The kids were psyched and fun. To note, larger bills will NOT be allowed in the future. We will keep the event during the week of parent/teacher conferences in the future because the parents had fun, too.

The Spelling Bee raised \$2,302.00. To note we will need more Pizza next year.

Talent show -> lower number of acts than in the past, but we think it is because the date is just before break

Service Day Project -> working with Kim Cowles on this project. There is the possibility of qualifying to get Disney World tickets for an auction item by doing this school-wide service project.

- Craft Night -> May 4, Pay \$20 and come in and craft
- Staff Appreciation Week 2nd week in May
- The LPTO approved a \$600 request from Aaron Goldman for 4 after school programs that are STEM related
- Fundraising Survey - liked Silent Auction & Check Writing campaign, do not want to sell stuff. The plan is to change meetings to alternating morning and night
- Also looking into Funds2org.com - We can earn \$10 for sets of 25 shoes - new way that more people can help
- Sample budget for next year - Check writing campaign in September
- PTO presence at K registration

APPROVAL OF MINUTES OF THE MARCH 8, 2018 MEETING:

Amy Mullins moved to approve the minutes, Christi Gignac seconded.

Corrections:

On the 2nd Page under LPTOTaking it on

Under the Superintendent's report regarding the Principal having the final say in hiring selection should read - The committee not the board will be advisory to the principal

With these corrections, the minutes were approved.

PRINCIPAL'S REPORT:

The Mosaic Project: Principal Johnk made sure everyone had seen our new mosaic pieces outside of the MPR. He thanked the LPTO and the many community donors. The residency was a great 10 days - every student, lots of parents, board members, Profile students and teachers took part - Principal Johnk noted the theme of the project was that "working together we can do really incredible things." Of special note was the kids loved showing the adults how to do the work.

Middle School Film Festival - This year's fifth graders won six of the nine categories. We sent in five videos. Film making helps our kids with the four c's of 21st Century Learning - critical thinking, communication, collaboration, and creativity. These are really important in making kids learn how to think and be flexible. It prepares them for the working world. The award ceremony was at the Rialto Theater. The students won \$875. The money will be put back in to our filmmaking program so we can continue to have really good equipment.

The Teachers came home with the Community Spelling Bee award.

Principal Johnk showed the Board the six one-minute videos made by the sixth graders for the NHDOE contest. The students worked during their recess & after school to create the videos about what they liked most about the school. Out of 30 entries, our movie titled *The Fort* came in 2nd place in the State.

Principal Johnk explained the work with videos are a great example of project based learning - which is the integrating a whole lot of things in one project.

Commissioner of Education Visit: He enjoyed classroom visits, the mosaics, and robotics. He's really into tech so he enlightened us with great resources and plan to follow up moving forward.

Homeland Security is visiting our school on May 3rd. The April date was incorrect.

SUPERINTENDENT'S REPORT:

Judge Broderick plans to visit SAU 35 on May 2 and tell his personal story about mental illness. On a campaign to let kids know its okay to have this issue. He will be at Lisbon at 9:45am and at Profile at 1:00pm. A press release was distributed.

New nominations for next year: Sarah Hicks - Reading specialist

Christi Gignac made a motion to accept Sarah Hicks as Reading Specialist, Denys Draper seconded the motion, all in favor, motion passes.

Professional nominations: A list was distributed of all Continuing Contracts. The two newest teachers will be in their second year. The music teachers are not on Lafayette's list. They are on Profile's nomination list.

Chris Thayer made a motion to accept the nominations, Amy Mullins seconded the motion, all in favor, motion passes.

Full SAU Board meeting will be May 2 at 6:00pm in the AHEAD conference room.

Teacher Request will be discussed in non-public.

FINANCIAL STATEMENTS

A new Revenue/Expense YTD Budget Statement was distributed. This statement reflects the approval of the warrant article to make up the \$65,819 deficit in FY17. The projected year-end budget balance is \$76,938.90 based on encumbrances and expected expenses that have not yet been encumbered. The projected year end unassigned fund balance is \$92,235.63. To note, no funds have been withdrawn from the Building Expendable Trust for the phone project. Not on this statement are revenues due, Federal Reserve money comes in May.

Food service is not part of general fund. The general fund pays to food service fund and then food service takes care of the food stuff.

FOOD SERVICE:

Lunches are going well, meal count is up. One Board member mentioned the older kids don't get enough food. It was acknowledged that portions are regulated by the USDA.

Business Manager Franklin went over the new food service contract. She explained that Cafe Services shows a net cost of \$18,368 in the current year, and a lower net cost to the school of \$17,477 for next year. As of the date of the meeting, there is an operating cost of \$14,000 with two months left. There were several questions about both the new contract and the current Food service report including a question from principal Johnk about why there is a \$10,000 increase in the numbers for expenses. Business Manager Franklin is diving into the numbers to better understand all the data that is given to the SAU. Because there is so much that needs to be done to show we are in compliance it is difficult to pick out the information in question. It was noted that we were looking at expenses thru March but revenue thru February. It was agreed that the Board would like to see more documentation.

The Board was told two schools in our SAU are putting the food service contract out to bid. One school is required to do so as they have renewed the past four years. The other school is choosing to go out to bid.

There was some discussion about a new director having to have a Bachelor's degree with the certification in food service.

More discussion ensued. Superintendent Couture Said he would arrange for a meeting between Cafe Services, himself, Principal Johnk and Business Manager Franklin.

There is a new Transportation Contract with WW Berry under discussion. There are some changes that seem to be favorable the school districts. The contract includes a non-idling policy, required video cameras, and background checks on all drivers. There is a line in the contract about having all transportation needs met by WW Berry - this is a new line, Business Manager Franklin will go back and talk to the SAU attorney and hopes to have the final contract for the May meeting.

The Business Manager pointed out Lafayette's large unassigned fund balance and reminded the group that it was due to health insurance cost being lower than expected.

Committee Reports:

E-Board - No meeting

SAU - Bank accounts are getting updated - they have a treasurer - Dawn Aldridge, Sugar Hill,

Audit - Again there were notes that the Student Activity fund receipts were missing. The Board Chair commented about his conversation with the auditors and what they were looking for. A long discussion ensued. It was resolved that Kristin Franklin & Toni will work on the procedure.

BUILDING & GROUNDS

Lighting project - 40 foot container delivered on Monday, lights come on Wednesday & Thursday.

Work starts the 23rd. The plan is to recycle as much as they can. The project will be done April 27.

Abutter Issue Update in the Principal's report, Iron Furnace Brewery is happening. Met with Bev Hunt, widow of Dave Hunt, left trash, they're ready to clean it up. Two above ground oil tanks on Brewery property. April 9 - the Principal saw the crane taking down trees. The school has two 30 "diameter Pines, 70 feet tall on the property abutting the new brewery. The Principal talked to Mike Cavanaugh, who was taking down the trees at the brewery. He agreed to charge \$800 to take down both trees while he was on the property. The Principal talked to the brewery owners about surveyor. Tom Smith will survey and drop the pins for Lot 109 for \$1,000. Mr. Smith will do deed research and walk the property. Need to take this step so it's a clear demarcation of where our land is and what needs to be cleaned up. There are no statutes that say we lose our land no matter how long the abutters have been using it. After the survey, the School will know what is owned.

The School Board agreed the trees definitely had to go, and the survey definitely should be done.

Dug Out repair - > Presby looked at as soon as it happened. Now it is baseball season. Last Saturday, four guys used a crane to put back, hurricane strapped and anchored the dugout on the pad.

Policy & Procedures - coming next month.

Non Public -

MOTION BY CHRISTI GIGNAC, SECONDED BY AMY MULLINS TO ENTER INTO NON-PUBLIC SESSION AT 6:45 PM UNDER RSA 91A:3-I, II TO DISCUSS PERSONNEL ISSUES. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

THE BOARD RETURNED TO PUBLIC SESSION AT 6:50 PM.

Christi Gignac made a motion to accept the request for one of the professional staff to send his second son to Lafayette in the fall of 2018. Amy Mullins seconded the motion. Principal Johnk acknowledged that there is adequate space. All in favor.

The Board had a brief discussion about the need or possibility of combining grades.

Denys Draper made a motion to adjourn the meeting. Amy Mullins seconded the motion. All in favor.

Meeting was adjourned at 6:54.