

BOARD MEETING MINUTES

Present:

Board Chairman, Luther Kinney
Board members Denys Draper, Christi Gignac, Chris Thayer
Superintendent Pierre Couture
Principal Gordie Johnk
Administrative Assistant Toni Butterfield
Business Manager Kristin Franklin

The meeting was called to order at 5:34 PM by Chairman Kinney.

PUBLIC INPUT Cornelia Lorentzen, Sugar Hill, addressed the Board with personnel issues that need to be discussed in Non-Public session. Chairman Kinney asked Ms. Lorentzen to speak with him outside this meeting to prepare for a discussion at the next Board meeting.

LPTO REPORT - Minutes were distributed. Board member Denys Draper went over some of the projects the LPTO is working on.

- Summer Challenge for reading, math & fitness.
- Check Writing Campaign - August 27 - October 20 (Open House)
- Children's Clothing Sale is planned
- Spring Auction/Adult event paired with Kids' event in the MPR at the same time
- Amy Mullins is now Treasurer.
- Meg Caron is now Secretary.

APPROVAL OF MINUTES OF THE MAY 10, 2018 MEETING

MOTION BY CHRISTI GIGNAC, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE MAY 10, 2018 MEETING.

The following corrections and amendments were requested.

Page 1 - Toni Butterfield should be listed as Administrative Assistant, not Board Member

ALL IN FAVOR AS AMENDED, MOTION CARRIED.

PRINCIPAL'S REPORT:

Principal Johnk presented and reviewed highlights of his written report that had been distributed earlier by email.

The staff participated in the double scoring segment of the PACE program. Teachers in Grades 3-6 from Lafayette, Bethlehem and Lisbon double scored the PACE assessments on May 18. Each teacher scores his or her students then gives it to someone else to score. This is not a standardized assessment so each assessment is scored using a rubric for consistency.

There were many field trips from Remick Farm in Tamworth to the Flume in Franconia Notch, and Boston's Freedom Trail to the Franconia Heritage Museum. Principal Johnk noted that for some student these are new experiences that hopefully will spark new interests. Each trip is tied in to each grade's curriculum.

Sixth grade did a great job with this year's Festival of the Arts. The 6th Grade Graduation went well with lots of tears of joy and smiles.

Principal Johnk thanked the staff for doing an excellent job this past school year. He noted it was a fond farewell to Kathryn (25 + years) and Peggy (30 years of experience at Profile and Lafayette). Principal Johnk noted it was a good end to a strong year.

NWEA Reports: (See attachment) It is important to keep in mind that ALL students are tested. This includes 12 SPED students (students with IEP's), 4 students on 504 Plans, and 2 ESL students. Overall our students had quite good scores. Students that scored below average have a plan in place. Principal Johnk noted that because Lafayette is a small school, kids can get the services they require.

School Board members asked if we track students over their years at Lafayette. Principal Johnk explained that all State testing data can be found online on Performance Plus. PACE scoring is not online. We can track all NWEA scores from kindergarten on. In addition, NWEA data has great tools to help the teachers drill down and figure out what's going on with each student.

SUPERINTENDENT'S REPORT: Superintendent Couture reported that Lafayette has hired 3 paraprofessionals - Gillian Cahill, Linda Stafford, both full time, and Tia Burns who will be part time at the preschool in Littleton.

Angela Figallo McShane, physical education teacher at Profile, received a \$140,000 grant to create a trail, trail system from Bethlehem to Profile and from Profile to Franconia. This will be a real path and designed professionally. Mrs. Figallo-McShane is hoping that Lafayette Board will support this project.

MOTION BY CHRIS THAYER, SECONDED BY DENYS DRAPER TO SUPPORT THE TRAIL PROJECT SPEARHEADED BY ANGELA FIGALLO MCSHANE.

ALL IN FAVOR, MOTION CARRIED.

Superintendent mentioned that Angela Figallo McShane was responsible for creating a weight room where the stage was in Profile's cafeteria. She holds classes there. All equipment was donated.

Superintendent Couture said it was a great year at Lafayette. He applauded the way we send off retirees. We rally behind the staff and support them.

Superintendent Couture asked if the Board would like to hold a July meeting. This decision is at the discretion of the Chair. Chairman Kinney asked the Board their thoughts. It was decided the Board would not meet in July. The next meeting will be in August.

FINANCIAL REPORTS:

Business Manager Franklin reported, at this point, it looks like Lafayette will end the year with a balance of \$42,410. We will be able to put \$10,000 into the Building Capital Reserve account and start the year with a balance of \$40,000.

LUNCH REPORT: The kids still like the meals, with numbers well above last year's figure. We are projecting a year end loss of \$18,766. We budgeted for a \$17,000. We may still get some money back from Cafe Services the way our income and expenses are calculated. The figures presented in June represented revenues thru May and expenses thru April.

WOOD PELLET BIDS: We received three bids for wood pellets. Both Lyme Green Heat and Maine Energy Systems bid was \$234/ton delivered. One other bid was received but was higher.

In 2015-2016: 101 tons purchased; 2016-2017:82 tons purchased;2017-2018: 72 tons purchased, as we decided to use more propane this year.

Originally, the usage was programmed by Siemens to use 80/20 wood pellet/propane

For 2017-2018, the system was reprogrammed to 60/40 usage to soften financial blow.

MOTION BY CHRIS THAYER, SECONDED BY DENYS DRAPER TO ACCEPT THE BID FROM MAINE ENERGY SYSTEMS FOR \$234/TON DELIVERED.

ALL IN FAVOR, MOTION CARRIED.

PROPANE BIDS: Business Manager Franklin has been getting daily quotes from Dead River, today the cost would be \$1.5599/gallon. The costs have ranged from \$1.54-\$1.60 this past month.

Propane Usage: 5100 gallon - three year average

In 2015-2016: 4730 gallons purchased; 2016-2017: 3270 gallons purchased;2017-2018: 7320 purchased as we decided to use more propane this year. The last delivery was on May 3.

Kris recommending locking in at \$1.56 level for 80% of our three year average purchased over the last three years.

MOTION BY CHRIS THAYER, SECONDED BY CHRISTI GIGNAC TO CONTRACT WITH DEAD RIVER FOR 4000 GALLONS AT A RATE OF \$1.55 to \$1.60.

ALL IN FAVOR, MOTION CARRIED.

FINANCIAL STATEMENTS:

Reminder that several staff members take one check for the summer months, six paychecks worth of salary this latest paycheck.

COMMITTEE REPORTS:

EXECUTIVE BOARD: Superintendent Couture update the eboard on what was going on at Profile. He requested that the Lafayette Board meet in non-public session to review in August what is happening at Profile.

BUDGET: The Budget Committee will start to get organized in September.

BUILDING & GROUNDS:

- Several truckloads of metal is being hauled off Lafayette's property that abuts the parking lot. The clean-up is still moving forward.
- The final details of the lighting projects will occur on June 18. These include the dimmer in the MPR and some work in the 5th grade classroom. Principal Johnk will not sign off on the project being completed until this work is done.
- The freezer alarm recently went off and this time, the compressor blew out. Quick action by North Country Mechanical, John Baker, had a new compressor installed and are freezer working within 24 hours.
- School Ground Clean Up - Amy Mullins, and the Gignac and Thayer families did a yeoman's job in weeding and mulching the school's gardens before graduation.

POLICIES & PROCEDURES: There are several new policy updates to come. It will be a busy summer for the Policy Committee.

OTHER BUSINESS:

FCC After School Care - Board member Christi Gignac let the Board know the Franconia Children's Center (FCC) is not going to have the after school program next year. Families will need some help. Gordie explained there is a need in the community for full day care that is trumping after care. Currently there is an average or 10-15 students that go from Lafayette to FCC after school. On average, 6-9 students go to Boys & Girls Club (BGC).

Several options were discussed

- Send more kids to BGC
- REC takes it over the after school program
- REC has run a program at Lafayette over ten years ago
- FCC runs a program at Lafayette

The main issue at FCC is room and staffing

Principal Johnk will meet with representatives of REC and FCC to work towards a solution to the after school care problem and report back.

Board member Denys Draper brought up the public forum at Profile on June 11. She mentioned that several people have come to her. Both community members and Lafayette parents are concerned. There are several issues involved, including personnel issues which cannot be discussed in public session. It was agreed that the Lafayette Board would talk more about this at the August meeting.

MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO ADJOURN AT 6:58pm.

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,
Toni Butterfield, Acting Board Clerk