

LAFAYETTE BOARD OF EDUCATION
LAFAYETTE REGIONAL SCHOOL
FRANCONIA, NH 03580

DATE: May 10, 2018
TIME: 5:30 PM

BOARD MEETING MINUTES
Public Session

In attendance:

Board Chairman, Luther Kinney

Board Members: Denys Draper, Chris Thayer, Amy Mullins, Christie Gignac, Toni Butterfield
Principal, Gordie Johnk

Superintendent, Pierre Couture

Business Manager, Kristin Franklin

Administrative Assistant, Toni Butterfield

Board Clerk, Lynne Warren

CALLED TO ORDER at 5:29 PM

No public input

LPTO Report presented by Denys Draper

Update on fundraisers and recent activities:

The Spelling Bee brought in \$2402

Craft night brought in \$300, but the supplies still need to be paid for.

Yesterday, May 9, the Staff Appreciation lunch was held. And last night was the fundraiser at 99 Restaurant.

May 17 is the date for the Bishops Ice Cream fundraiser.

May 22 is the last day to claim lost and found items.

Last night was the fundraiser at 99 Restaurant

The next scheduled LPTO meeting is Tuesday, June 5.

MOTION BY AMY MULLINS, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE APRIL 12, 2018 MEETING WITH TWO SUGGESTED CORRECTIONS. ALL IN FAVOR, MOTION CARRIED.

Principal's Report

Principal Johnk presented and reviewed the report which had been previously emailed to attendees.

The Volunteer Appreciation Luncheon was a success, although only a small portion of all the volunteers were present. Principal Johnk emphasized that the school has a great group of volunteers who are greatly appreciated.

The recent Talent Show was also successful and a lot of fun.

The recent Poetry Night went well, and was also used as an opportunity to have a surprise celebration for Katherine Anderson's retirement and to thank her for her service.

The school year is in the final month, and testing will be taking place during May.

In this last month of the school year, there are several field trips scheduled.

Johnk also provided an update on the recent Homeland Security audit. He had a lengthy conversation with auditor and the school will receive written report, possibly ready for June mtg. There were only two issues mentioned, which will probably show up as recommendations in the report: More cameras and locks that lock from the inside of the classrooms. Superintendent Couture mentioned that some funds will come via grant later in the year to help with these types of projects.

Superintendent's Report

Superintendent Couture commended our local law enforcement for truly stepping up to work together with the schools. The officers are really engaged and active in and with schools.

Support Staff Appointments – These appointments are handled like they are with teachers. A list of names of those nominated will be provided. Principal Johnk asked about how the two new para-professionals to be hired soon will be handled. Couture indicated that they will be added to the list once hired.

MOTION BY CHRIS THAYER, SECONDED BY CHRISTIE GIGNAC TO ACCEPT NOMINATIONS. ALL IN FAVOR< MOTION CARRIED.

The district received notification by letter of Peggy Fujawa's intent to retire.

MOTION BY DENYS DRAPER, SECONDED BY AMY MULLINS TO ACCEPT, WITH REGRET, FUJAWA'S RETIREMENT NOTICE.

The Voucher Bill was defeated closely in house last week. It went to a second vote, also 'no'. Then it was attached to an unrelated bill and sent back to house today. The attachment was voted on and was also defeated.

Christie Gignac inquired regarding the status of moving back the school start time. Superintendent Couture advised that the start time will only be 5 minutes later to better accommodate Profile's school's schedule.

Approval of Bills

Kristin Franklin presented and recapped key points regarding Financial Statements.

She noted that the beginning balance carried into next year will be slightly higher than anticipated.

Chairman Kinney inquired as to why the ending balance is down from last month, and wondered if there were any major items causing the change. Franklin thinks it may be the result of a large encumbrance being released. She will check into it and update the board accordingly. Toni Butterfield mentioned a monthly report that used to be run that showed what occurred just for a single month that helped with identifying variances. Kristen said she could begin running and providing that report.

Franklin addressed the challenge involved in getting manifests signed in a timely during summer, which often results in bills being paid late. She would like board to consider ways to improve the timeliness of these approvals. It was determined that the manifests will be available at the SAU office, and board members will go to the office to sign. Approval requires signatures of at least 3 board members.

A revised transportation contract was discussed briefly. It has more content than the previous version, but all additional items have been reviewed and are standard practice. There is a change in the requirement regarding bus age. The new age requirement is 10 years or less, which is longer than the in the previous contract. There is also a possibility that the school may need to take on some of the cost of fuel if it is more expensive than the defined threshold. Discussion ensued, and it was determined that this has been the case in the past at times.

Principal Johnk asked if there is any mention in the contract regarding cameras on buses. Franklin responded that there is mention of audio and video recording being authorized, but no information regarding who would purchase or provide the required devices. It appears that with the current version of the contract there is no guarantee that there will be cameras on Lafayette's buses.

Discussion ensued regarding the overall service provided by WW Berry Transportation.

Thayer suggested that there be more communication related to the schedule from Berry. Discussion ensued regarding how that might look and ability to have accuracy. Superintendent Couture said the SAU would reach out to Berry to discuss.

MOTION BY CHRIS THAYER, SECONDED BY CHRISTIE GIGNAC TO ACCEPT THE CONTRACT AGREEMENT AND AUTHORIZE CHAIRMAN KINNEY AND SUPERINTENDENT COUTURE TO SIGN THE CONTRACT – WITH THE UNDERSTANDING THAT THE SAU WILL DISCUSS WITH WW BERRY

TRANSPORTATION REGARDING THE SCHEDULE COMMUNICATION ISSUE MENTIONED ABOVE.
MOTION CARRIES WITH ONE NO VOTE.

Lunch program meal counts are up for both breakfast and lunch. Both food and labor costs have increased. Superintendent Couture discussed the change in salary, explaining it is because the food service employee is mostly dedicated to Lafayette now, so more of the salary is being paid by Lafayette.

Discussion of various items related to the meal program and food service contract ensued. There was also discussion regarding increasing lunch prices by 10¢ in order to avoid affecting the subsidy for free and reduced meals.

MOTION BY AMY MULLINS, SECONDED BY CHRISTIE GIGNAC TO APPROVE FOOD SERVICE CONTRACT. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AMY MULLINS, SECONDED BY CHRISTIE GIGNAC TO INCREASE STUDENT MEAL PRICE BY 10¢ FOR THE 2018 -19 YEAR, FOR BOTH BREAKFAST AND LUNCH. ALL IN FAVOR, MOTION CARRIED.

The Board agreed to further review an increase in adult meal prices at next month's meeting.

Next year the food service contract must go out for bid. It cannot simply be renewed again after this year. The Board will begin considering what they might want to look for / ask for in the new contract.

Committee Reports

Executive Board

Denys Draper: Meeting was held last week, meeting went well. No further updates or information.

Budget

Motion by Amy Mullins, seconded by Chris Thayer to authorize Chairman Kinney to sign lunch contract. All in favor, motion carried.

Building & Grounds

Principal Johnk distributed a map depicting school property and discussed encroachment by neighbor (Hunt) and reported that cleanup of the encroached area has been begun by the Hunts. Johnk will reach out to the Hunts to ask for timeline, and push for expedited cleanup. Some understanding of the fact that this situation is difficult for, and unexpected to the family is warranted.

Johnk also noted that some small buildings are also encroaching on school property. Discussion, including options, ensued. One idea was the possibility of a lot line adjustment since buildings are involved, and they can't easily be relocated. Another idea was to potentially give

the abutters an easement to accommodate the buildings and ask them to put up a stockade fence. Superintendent Couture and Principal Johnk will meet to discuss a plan to proceed, but the consensus is to continue working directly with the neighbors rather than moving to a more formal means of communication. The option to get an attorney involved will be explored if it becomes necessary.

Principal Johnk provided an update on the lighting project. For the most part the project is complete. The contractor will have to come back to work on a dimmer that is not working correctly. It will take some time to completely figure out the sensors, dimmers, etc.

Johnk commended the contractor on the job they did, and the fact that they ended up having to do more work than anticipated – and still finished in 5 ½ days.

MOTION TO GO INTO NON-PUBLIC SESSION BY CHAIRMAN KINNEY, SECONDED BY AMY MULLINS. ALL IN FAVOR AFTER A ROLL CALL VOTE, MOTION CARRIED.

Re-entered public session at 7:05 PM

MOTION BY CHRISTI GIGNAC TO ACCEPT REQUEST DISCUSSED IN NON-PUBLIC SESSION, SECONDED BY AMY MULLINS. ALL IN FAVOR, MOTION CARRIED.

Meeting adjourned 7:06 PM