

## BOARD MEETING MINUTES

PRESENT: Board Chairman Luther Kinney; Board Members Denys Draper, Christi Gignac, Amy Mullins, Chris Thayer; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order at 5:42 PM by Chairman Kinney.

PUBLIC INPUT – None

### LPTO REPORT

Denys Draper advised the Board that the LPTO has not met as yet this month.

MOTION BY CHRISTI GIGNAC, SECONDED BY AMY MULLIINS TO APPROVE THE MINUTES OF THE MAY 11, 2017 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

Christi Gignac asked the status of the LPTO survey pertaining to annual fund raisers vs donations from parents. Toni Butterfield advised the Board that only 5-6 were returned and most of those were from individual who already are supportive of the events. The LPTO plans to revisit this seeing additional parent input.

### PRINCIPAL'S REPORT:

Principal Johnk called the Board's attention to his written report distributed earlier today via e-mail. If there are any questions on his report, please let him know.

Principal Johnk advised the Board that this is field trip season. Multiple field trips have enhanced the curriculum this month while others were just plain fun. Our students traveled to the Belknap Mill; the annual Boston trip included a whale watch, trip to the Boston Aquarium, and IMAX Movie and dinner at Faneuil Hall. The younger students also had exciting trips to Montshire Museum; a trip to a working farm-; and, Franconia Heritage Museum. A great time was had by all. Principal Johnk commended the staff for the hours of preparation for each of these trips.

Principal Johnk advised the Board that all of the standardized testing has been completed.

Principal Johnk advised the Board that the Spring Concert was very impressive with Mrs. Whitney once again doing a fantastic job organizing the concert.

Principal Johnk advised the Board that the retirement party held earlier today was well received and very appreciated by Lafayette's retiring teachers.

Principal Johnk advised the Board that among the summer activities for the professional staff will be a two—day writing workshop with Martha Dubuque, a reading and writing consultant and former principal. This is a follow up to last summer's workshop focusing on literacy.

Principal Johnk requested the Board's permission to solicit estimates for replacing the lighting in the Multi-Purpose Room, Library, and the parking lot. Once the quotes are obtained, a plan can be formulated as to how to address this project. A brief discussion ensued.

## SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that summer meeting date(s) need to be set. Historically, the Lafayette Board does not meet in July. The August meeting which is scheduled for August 10, 2017 proves to not be a good date due to members' vacations. In view of this the SAU will look at the calendar and let the members know of the rescheduled date.

Superintendent Couture recommended the acceptance of the resignation/retirement notification of Priscilla Car Whitney, Musk Teacher, at the completion of the current school year. MOTION BY DENYS DRAPER, SECONDED BY AMY MULLINS TO ACCEPT THE RESIGNATION/RETIREMENT NOTIFICATION, WITH REGRET, OF PRISCILLA WHITNEY AT THE COMPLETION OF THE CURRENT SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture recommended the acceptance of the resignation of Amanda St. Jean from her paraprofessional position effective at the end of the current school year. MOTION BY DENYS DRAPER, SECONDED BY CHRIS THAYER TO ACCEPT THE RESIGNATION, WITH REGRET, OF AMANDA ST. JEAN AT THE COMPLETION OF THE CURRENT SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that Susan Ober has been hired to replace Amanda St. Jean in the paraprofessional position.

Superintendent Couture presented a letter from Garrett Ferguson requesting that his child once again attend Lafayette Regional School in compliance with the requirements of the Lafayette CBA. He will be in the second grade.

Superintendent Couture updated the Board on the Administrative Team/ PACE program. The DOE is developing a Northern Cohort to allow the meetings twice a year for each grade level and subject alike groups to be held in the North Country. They are currently looking at the AMC Highland Center in Bretton Woods.

Superintendent Couture briefed the Board on the status of Adequacy Aid and Kindergarten. Currently the senate has linked the full day kindergarten passage to the approval of Keno in the state. They have also reduced the sum of reimbursement to an additional \$1,100.00 rather than \$1,750.00. A brief discussion ensued.

Superintendent Couture advised the Board that there was an attempt in the legislature to put the proposed 4% freeze on the stabilization portion of Adequacy Aid back in force. Unfortunately this was put to a vote and failed at committee level 11 yes and 12 no votes.

Superintendent Couture advised the Board that Principal Johnk has been working with Principal Jellison of Profile School pertaining to music positions. They are planning on hiring two positions at Profile; one for instrumental and one for choral and these will be shared with Lafayette. This has been successful in other districts and helps the elementary students to be familiar with the instructor and the transition from elementary to middle/high school and band in much smoother.

## FINANCIAL REPORTS

Manifests were circulated for Board information and approval.

Business Manager Tina Peabody distributed Financial Reports for Board information and review noting that the current projected yearend balance is (\$5,318.81). This will change based on decisions made this evening and the addition of additional revenue for E-Rate. A brief discussion ensued.

Principal Johnk distributed copies of a listing of End of Year Recommended Purchases/expenditures for Board information and review briefing the Board on the contents and fielding questions as necessary. Principal Junk

and Administrative Assistant Toni Butte field have worked on releasing encumbrances' which hopefully will free up funds for these expenses. A brief discussion ensued.

Business Manager Peabody advised the Board that she has a Letter of Understanding from Vachon, Clukay & Company for the upcoming audit for the 2016-2017 school year which requires Board approval and authorization for the Superintendent and Board Chair to sign. Following a brief discussion, MOTION BY AMY MULLINS, SECONDED BY CHRISTI GIGNAC TO APPROVE THE LETTER OF UNDERSTANDING WITH VACHON, CLUKAY AND COMPLANY AS PRESENTED AND TO AUTHORIZE SUPERINTENDENT COUTURE AND CHAIRMAN KINNEY TO SIGN. ALL IN FAVOR, MOTION CARRIEDL

Business Manager Peabody presented the Technology Support Contract with Profile Technologies', Inc. for Board approval for the 2017-2018 school year at a cost of \$1,000.00 per month. MOTION BY CHRIS THAYER, SECONDED BY DENYS DRAPER TO APPROVED THE PROFILE TECHNOLOGIES TECHNOLOGY SUPPORT CONTRACT FOR THE 2017-2018 SCHOOL YEAR AS PRESENTED AND AUTHROIZE CHAIRMAN KINNEY TO SIGN. ALL IN FAVOR, MOTION CARRIED.

Business Manager Peabody advised the Board that the propane cost for the upcoming year is \$1.29/gallon.

Business Manager Peabody advised the Board that she has received the Wood Pellet Bid results which are as follows: Maine Energy \$229.00/ton; Lyme Energy \$237.00/ton; and, Sandri Energy at #235.00/ton for a minimum deliver of 11 tons. Ms. Peabody is recommending awarding to Maine Energy at a cost of \$229.00/ton Principal Johnk advised the Board that he is planning on adding an additional control to be added to the wood pellet system to prevent the District from running out of pellets. Following a brief discussion, MOTION BY CHRIS THAYER, SECONDED BY AMY MULLINS TO APPROVE THE WOOD PELLET BID AT A COST OF 2#229.00/TON AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Business Manager Peabody presented the Café Services contract for the 2017-2018 school year for Board review and signature noting that the cost to the Districts is up \$5,000.00 to \$18,368.00. This includes a charge of \$1,500.00 for a software license which is incorrect and will be removed. This would bring the increase to approximately \$3, 500.00 and the major portion of this is in labor costs. Following a brief discussion, the Board did not sign the contract at this time requesting Ms. Peabody to obtain additional information. The Board will call a special meeting to approve the contract in the near future.

Business Manager Peabody advised the Board that Woodsville Savings Bank is offering a new sweeps account which will pay a higher interest rate. Following a brief discussion, MOTION BY AMY MULLINS, SECONDED BY CHRISTI GIGNAC TO APPROVE ADDING OF THIS ACCOUNT. THREE YES, ONE NO, MOTION CARRIED.

## BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised the Board that there was not E-Board meeting this month. The next regularly scheduled meeting will be in September.

BUDGET – No Report

## BUILDING & GROUNDS

Principal Johnk advised the Board that the sweeping of the parking lot will occur.

Principal Johnk advised the Board that the school needs additional Drug Free Zone signage per the statute. This will be obtained from NH DOT.

Principal Johnk advised that the dishwasher will be replaced this summer. He also advised that the freezer door has been compromised causing leaking. A new door will cost \$4,000.00 +/-.

Principal Johnk also advised that the District is seeking volunteers to weed the flower beds.

## POLICIES / PROCEDURES

Christi Gignac distributed a To Do Listing outlining what the Policy Committee will be working on.

Christi Gignac presented the following policies for first reading:

- ADB Drug-Free Workplace / Drug-Free Schools
- GBEC Drug-Free Workplace / Drug-Free Schools
- JLCK Special Physical Health Needs of Students

Following a brief discussion, MOTION BY AMY MULLINS, SECONDED BY DENYS DRAPER TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY AMY MULLINS TO ADJOURN AT 6:50 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown  
Board Clerk