

LAFAYETTE SCHOOL BOARD
LAFAYETTE REGIONAL SCHOOL
MAIN STREET
FRANCONIA, NH 03580

DATE: MARCH 14, 2013
TIME: 5:00PM

MINUTES

PRESENT: Chairman Tina Peabody, Board Members Thomas Eyman, Luther Kinney, Linda Gaitskill, Mary Jo Greene; Superintendent Paul MacMillan; Business Manager Sandra Stone; Principal Gordie Johnk.

The meeting was called to order by Chairman Peabody at 5:07 PM.

PUBLIC INPUT – None

LPTO REPORT

Principal Johnk advised the Board that the LPTO met on March 4, 2013 at 7:45 AM.

The Honeywell Automated Calling System will be up and running once all the paperwork has been completed.

The Spelling Bee will be held on Friday, March 15, 2013 with nineteen teams in all. The Board Team of Educated Spellers is among the participants. This event is always very well attended and this year should be no exception.

The Fall Wrapping Paper Fund Raiser was discussed.

The Box tops for Education fund raiser earned \$1,153.00 this year with help from the attendants at the Tri Town Transfer Station.

The LPTO is currently reviewing the bylaws for possible revisions.

MOTION BY THOMAS EYMAN, SECONDED BY LINDA GAITSKILL TO APPROVE THE MINUTES OF THE FEBRUARY 14, 2013 MEETING AS WRITTEN. The following corrections were requested:

Page 1, paragraph 3, line 10 should read . . . has completed all aspects . . .

Page 2, paragraph 5, line 6 should read . . . Commissioner Barry . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTIONS. MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report which was distributed earlier in the day via e-mail for Board information and review briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that the entire school participated in a celebration of Civil Rights Day during Friday Community meeting. Each class put together a skit, reader's theater, video tape or an animation to share. Approximately twenty parents were in attendance to view the final presentations. Students put in a great deal of effort and creativity in developing their class's entry.

Principal Johnk advised the Board that the fourth grade students recently signed up for the Doodle for Google project. This involved coming up with a Google logo that indicated their Best Day Ever. As part of this project the students visited the graphic design group at Garnet Hill for suggestions on how to improve their individual presentations. This input was favorably received by most of the students and incorporated into their entries. The final products are being sent to Google for judging.

Principal Johnk advised the Board that the grade six interviews have been completed and Superintendent MacMillan will have a recommendation for the position later in the evening. Principal Johnk thanked the Interview Committee consisting of Tom Eyman, Mary Jo Greene, Amy Venezia, Beverly Frenkiewich, Garret Ferguson and Erica Sieberg for their diligence and dedication in this project. Principal Johnk also thanked Toni Butterfield for her assistance in the logistics of coordinating the interviews.

Principal Johnk advised the Board that the teachers would like to switch to a different standardized testing program. Currently Lafayette Regional is using the California Achievement Testing (CAT) assessment called the "Terra Nova". They would like to replace this with the North West Education Assessment (NWEA) which is currently being utilized in the other schools within SAU 35. Principal Johnk distributed a comparison of the two programs for Board information and review briefing them on the contents and fielding questions as necessary. In order to make this change the Board will have to update Policy ILBA – Assessment of Student and School Performance to align the policy with the assessment program. Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO AUTHORIZE THE CHANGE TO THE NWEA TESTING ASSESSMENT PROGRAM AND THE UPDATING OF POLICY ILBA AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent MacMillan advised the Board that he has completed the Principal Evaluation process and their summative evaluations. In keeping with the development of this overall process he is asking if the Board would like to add their comments to the evaluation. The Board can participate electronically in this process. Superintendent MacMillan will provide them with the documentation via e-mail and how to proceed. It was the consensus of the Board that they would like to participate in the evaluation process.

Superintendent MacMillan updated the Board on the Superintendent Search process noting that at present there are twenty-one candidates who have submitted paperwork in various stages. The closing date for completed applications is Friday, March 22, 2013. Superintendent MacMillan distributed copies of the brochure utilized during the last search and the updated version which will be sent to the candidates along with a letter outlining the process. He also distributed copies of the timeline and committee membership from the prior search. Superintendent MacMillan and Executive Board Chairman Tina Peabody are seeking interested parties and requesting that they contact them if they wish to participate on this committee. They will be seeking a minimum of two community members, two parents, and two staff members to serve. The Administrator will be Principal Kelley of Profile School, Chairman Peabody and Vice Chairman Steve Morrison of the Executive Board will represent the Board and Administrative Assistant Marjorie Brown will represent the SAU. A brief discussion ensued.

Superintendent MacMillan distributed copies of the following for Board information and review:

NHSAA Legislative Update of March 8, 2013
NHSBA Basics of State Support for Education, Fiscal year 2013

Superintendent MacMillan recommended the nomination of Benedict Woo to the position of Grade Six teacher for the 2013-2014 school year. Mr. Woo currently is on the Lafayette Faculty in the position of Art/Enrichment Instructor. It was noted that Mr. Woo would be seeking elementary certification under an Alternative IV Plan. He is currently certified in Art. Principal Johnk advised the Board that he has someone on staff that can teach the Enrichment portion of the position and plans to advertise for a part-time Art teacher. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY LUTHER KINNEY TO APPROVE THE NOMINATION OF BENEDICT WOO TO THE POSITION OF GRADE SIX TEACHER FOR THE 2013-2014 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed copies of the School Lunch Report noting that the current projected yearend balance is (\$6,064.54). There has been no change since the prior reporting period.

Business Manager Sandra Stone distributed copies of the Financial Reports for Board information and review noting that the current projected yearend balance is \$3,148.00. This amount includes monies being held for unencumbered expenses in the areas of substitutes, student activities, the purchase and installation of the heating panel, and supplies along with the estimated beginning balance for next year and the monies to be placed in the Building & Grounds Maintenance Expendable Trust Fund.

Business Manager Sandra Stone advised the Board that she has received the quote for the purchase and installation of the cameras on all buses from Berry Transportation. She is requesting that this amount be split between Bethlehem, Lafayette and Profile Schools with each District's share being \$2,600.00 for this purpose. It is anticipated that the installation of the cameras will take place during the summer. FOLLOWING A BRIEF DISCUSSION, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO APPROVE THE EXPENDITURE OF \$2,600.00 FOR THE PURCHASE AND INSTALLATION OF CAMERAS ON BUSES AS RECOMMENDED CONTINGENT ON THIS BEING PASSED BY THE BETHLEHEM AND PROFILE BOARDS. ALL IN FAVOR, MOTION CARRIED.

Business Manager Sandra Stone distributed copies of the data supplied to the Auditor on Fixed Assets for Board information and review. Ms. Stone briefed the Board on the Auditor's request and how she prepared the data so as not to incur any additional expense for this purpose. A brief discussion ensued.

BOARD REPORTS EXECUTIVE BOARD

Mary Jo Greene advised the Board that Superintendent MacMillan covered the majority of topics in his report.

Ms Greene noted that there was a conversation pertaining to the upload speed needed for the sample testing of the Smarter Balanced program which was scheduled to occur this week. Superintendent MacMillan advised the Board that Bethlehem, Lisbon and Profile had attempted to participate in this program but there was a problem at the state level and their program was not accessible. The plan is to retry this in the near future and he will keep the Board advised as to the success of this. It was mentioned that the first attempt at this testing program being administered to all next year may be with paper and pencil until the state can iron out the glitches.

BUDGET

Warrant Articles to be presented at the Annual Meeting later this evening were discussed as follow:

- Article 2 will be presented by Thomas Eyman and seconded by Mary Jo Greene
- Article 3 will be presented by Thomas Eyman and seconded by Mary Jo Greene
- Article 4 will be presented by Tina Peabody and seconded by Linda Gaitskill
- Article 5 will be presented by Linda Gaitskill and seconded by Luther Kinney

BUILDINGS & GROUNDS

Principal Johnk advised the Board that the salesperson that provided the original quote for the Front Door Security Update is no longer with the company. He is requesting that the person now assigned to Lafayette for this purpose visit the site and offer their thoughts/input into the situation as opposed to relying on pictures. A brief discussion ensued.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES/PROCEDURES

Linda Gaitskill presented the following policies for second reading and approval:

BDF	Principal's Advisory Council
BGA	Board Policy Development and Dissemination
CA/CFA	Principal's Job Description/ Administration Goals
EEA	Student Transportation
JEB	Age of Entrance
JF	Enrollment
JFAB	Admission of Non-Resident Students

Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO ADJOURN THE MEETING AT 6:27 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown
Board Clerk

APPROVED BY THE LAFAYETTE SCHOOL BOARD, APRIL 11, 2013