

LAFAYETTE SCHOOL BOARD
LAFAYETTE REGIONAL SCHOOL
MAIN STREET
FRANCONIA, NH 03580

DATE: DECEMBER 10, 2015
TIME: 5:30 PM

BOARD MEETING MINUTES

PRESENT: Chairman Luther Kinney; Board Members Denys Draper, Linda Gaitskill, Christi Gignac, Thomas Eyman; Superintendent Pierre Couture; Business Manager Tina Peabody, Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order following the Public Hearing on RSA 189:68 at 5:27 PM by Chairman Kinney.

PUBLIC INUT – None

LPTO REPORT

Toni Butterfield advised the Board that the LPTO met on December 8, 2015.

Ms. Butterfield updated the Board on funded projects noting that the Kindles are in the Library and being used by students. They will remain in the Library for the present time; no students will be allowed to take them home. The students are thoroughly enjoying them and are very excited about having them.

The I-Learn Project is up and running. The students are doing a holiday card exchange with schools in Taiwan and Nova Scotia. The students are learning about other parts of the world and the cultural diversity. The upper grades would like to write to the students in Taiwan in Mandarin Chinese. The Taiwan students are learning to write in English for the cards they are sending to us.

The annual Recycle Sale was once again a resounding success. Students purchased gifts for siblings and family members which were gift wrapped by Santa's elves. Students were very happy and the LPTO made a profile of \$208.00. The LPTO is looking at possible expanding the times students can shop for next year and adding some raffles.

The annual Cookie Sale will be held prior to the Holiday Concert.

Ms. Butterfield advised the Board that the LPTO is planning an Art Show as a social event for May 6th at the Profile Club. The details are being worked out. There will be a 50/50 raffle and a silent auction. A brief discussion ensued.

Ms. Butterfield advised the Board that the LPTO will once again be hosting a Spelling Bee in the late winter/early spring. They would like to have twenty-five teams consisting of three members each who work in tandem to spell their assigned word. In the past Pizza has been sold and this has been a fun community event. More details to follow.

LPTO Officers for the current year are Chairman Kerri Williamson, Vice Chairman Denys Draper, Treasurer Jill Brewer-Nyborg and Secretary Amy Mullin.

The LPTO is looking to have a WMSI afterschool program.

MOTION BY TOM EYMAN, SECONDED BY CHRISTI GIGNAC TO APPROVE THE MINUTES OF THE NOVEMBER 12, 2015 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report forwarded to them earlier in the day via e-mail briefing them on the contents and fielding questions as necessary.

Principal Johnk reiterated that the Recycle Sale was very successful. The elves were awesome and the students thrilled with their purchases.

Principal Johnk advised the Board that the sixth grade students competed in two First Lego League Tournaments this month. These events are comprised of a robotic game, robot design, presentation, and core values. The team prepared during the fall to research, write, and present the information on this year's theme "Trash Teak Challenge". The regional qualifying tournament was held at Bishop Brady High School and our team placed high enough to qualify for the State tournament which was held at Nashua High School South last Saturday. Unfortunately the students did not bring home a trophy but conducted themselves extremely well, met all the challenges with a positive attitude and learned that hard work pays off and teamwork is very important. The Lafayette community is very proud of our First Lego League team.

Principal Johnk advised the Board that report cards were sent home last week. These followed up the November Progress Reports and Parent/Teacher Conferences.

SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that the Budget Hearing and Annual Meeting dates will be as follows:

Budget Hearing will be held at 7:00 PM on Thursday, February 11, 2016
Annual Meeting will be held at 7:00 PM on Thursday, March 10, 2016

Both of these will be held in the multi-purpose room.

Superintendent Couture distributed copies of the December 1st enrollment for Board information and review.

Superintendent Couture recommended the approval of RSA 189:68, part IV which states "IV. No school shall record in any way a school classroom for any purpose without school board approval after a public hearing, and without written consent of the teacher and the parent or legal guardian of each affected student. MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO APPROVE RSA189:68 AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture thanked the Lafayette Board members for attending the SAU Full Board Meeting at Profile School on December 2, 2015. At that meeting the SAU Budget for the 2016-2017 was approved along with the SAU Calendar for 2016-2017. The Administrative Team will be adding early release dates to the calendar. A brief discussion ensued.

FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody advised the Board that she will try to have the Financial Reports distributed each month prior to the Board meeting via e-mail.

Business Manager Peabody distributed copies of the School Lunch Report for Board information and review noting that the program is currently in good shape. The meal count is beginning to improve slightly.

Business Manager Peabody distributed Financial Reports for the 2015-2016 school year for Board information and review noting that the current projected yearend balance is \$6,868.93.

Business Manager Peabody advised the Board that the Audit Report for FY 14 has been received and she has copies for any members who wish them. It was noted that a copy will be on file at both the SAU office and the school.

BOARD REPORTS
EXECUTIVE BOARD

Chairman Kinney thanked the members for attending the Full Board meeting.

BUDGET

Principal Johnk advised that the Budget Committee has finished their work and the results are the Proposed Budget for the 2016-2017 school year. Principal Johnk distributed copies of the proposed budget for Board information and review highlighting the major increases and decreases. Principal Johnk briefed the Board on the contents of the budget fielding questions as necessary.

Principal Johnk thanked the Budget Committee members for their diligence and dedication in bringing forward a reasonable budget. Chairman Kinney commented that he feels that the proposed budget in the amount of \$2,482,559.76 is very reasonable. He requested that Board members review the budget and forward any questions to Principal Johnk or Business Manager Peabody. The Board members should be ready to adopt the proposed budget at the January meeting. A brief discussion ensued.

BUILDING & GROUNDS

Principal Johnk distributed a summary of the Heating System costs for Board information and review. He also distributed a summary of the funds eligible to be included in the PUC (Public Utilities Commission) Grant for Board information and review noting that the grant funds have been received in the amount of \$50,000.00

Linda Gaitskill advised the Board that the committee had hoped to have basic numbers for the window project to submit to the Board at this month's meeting. Unfortunately this is not the case for reasons beyond their control. They hope to have these figures by the end of the month.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES / PROCEDURES

Linda Gaitskill presented the following policies for second reading and approval:

- EHAA Computer Security, E-Mail, and Internet Communications
- GBAA Sexual Harassment: Staff (only change is on the first page)
- GBJ Personnel Records
- ILDA Non-Educational Questionnaires, Surveys, and Research
- JCA Change of School or Assignment

Following a brief discussion, MOTION BY DENYS DRAPER, SECONDED BY TOM EYMAN TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTION CARRIED.

MOTION BY LINDA GAITSKILL, SECONDED BY DENYS DRAPER TO ENTER INTO NON-PUBLIC SESSION AT 6:43 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY DENYS DRAPER, SECONDED BY TOM EYMAN TO RETURN TO PUBLIC SESSION AT 7:02 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO ADJOURN AT 7:03 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,
Marjorie Brown
Board Clerk