

## BOARD MEETING MINUTES

PRESENT: Board Chairman Luther Kinney; Board Members Christi Gignac, Amy Mullins, Denys Draper, Chris Thayer; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order at 5:35 PM by Chairman Kinney.

PUBLIC INPUT – None

### LPTO REPORT

Denys Draper advised the Board that due to inclement weather and a delayed opening of school, the LPTO meeting was postponed.

MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO APPROVE THE MINUTES OF THE DECEMBER 8, 2016 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

### PRINCIPAL'S REPORT:

Principal Johnk called the Board's attention to his written report distributed earlier today via e-mail. If there are any questions on his report, please let him know.

Principal Johnk advised the Board that December, although a short month, was extremely busy. The Holiday Concert and annual Cookie Sale were a huge success. The students went "caroling" at the Lafayette Center. The sixth grade read holiday stories to the younger students. The Recycle Sale made sure that the students' holiday shopping was completed.

The Winter Program is off to a successful start with students participating in both downhill and snowboarding at Cannon Mountain; Nordic Skiing at Bretton Woods; and winter fun including sledding, tubing, skating, snowshoeing, and an all-around good time. None of this would be possible without the dedication of our parental and staff volunteers and our hats are off to them all.

Principal Johnk advised the Board that the Scripps Spelling Bee was held recently with fifty-one students participating. The ultimate victor was grade three student Moses Rolfe. He will go onto the regional competition and perhaps the states. Thanks to our Librarian and Enrichment Coordinator for facilitating this event.

Principal Johnk advised the Board that the staff continues to work on PACE (Performance Assessments for Competency Education). We need to be able to show that our classroom assessments cover the competencies for each subject. The teachers have put a tremendous amount of work into this process and continue to do so. They will be giving the PACE Assessments throughout the school year in place of the Smarter Balanced Assessment Program while also participating in the development of next year's assessments. It is our hope that all of this hard work will pay off in the improvement of teaching, learning, and assessing our students.

Principal Johnk distributed an addendum to his principal's Report which provides an explanation of the budget deficit of (\$389.51) reported at last month's meeting, briefing the Board on the contents and fielding questions as necessary. A brief discussion ensued.

Principal Johnk advised that the Wood Pellet System is in its second year of operation with this being a more traditional winter thus far. The school continues to learn how the system works when the temperatures have large fluctuations in either direction. They are also learning how long the system will operate once the pellet level drops to show that more are necessary.

Amy Mullins asked if the E-Rate allocation has been received as yet. Business Manager Peabody advised that it has been received. It comes in one check to the SAU and she is in the process of determining which amount goes to each district.

Chris Thayer asked how many students participate in the Winter Program. Principal Johnk advised that eighteen students opt not to participate. Of these 9 students ski with the Franconia Ski Club; 3 do not participate for medical reasons, 2 kindergarten students remain at school; and 4 ski with their parents.

## SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that Principal Johnk had covered the update on PACE during his report.

Superintendent Couture distributed facts pertaining to the recently announced cuts in adequacy aid for Board information and review briefing them on the contents and fielding questions as necessary. Superintendent Couture advised the Board that the NCSAA (North Country School Administrator's Association) are extremely concerned about the decrease in adequacy aid at a rate of 4% annually for the next twenty five years. Although Lafayette does not received any adequacy aid due to the high property values in the district along with the low free and reduced lunch participation, it is a major concern for our other districts. The NCSAA is working to seek support of the senators and representatives for their districts. Superintendent Couture distributed a directory of the local representatives and senators. Superintendent Couture further advised the Board that he will be mentioning this at all annual meetings in March. A brief discussion ensued.

Superintendent Couture advised the Board that a Representative from Franklin has introduced a bill in the House to freeze the adequacy aid funds at their current level.

## FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manager Peabody distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$6,124.57. This is a significant change from last month directly resulting from a salary encumbrance that should have been paid by a grant being included in the general ledger. Business Manager Peabody has requested that administration encumber all known remaining expenses through the end of the year and continue to be diligent in this effort. A brief discussion ensued.

Business Manger Peabody distributed copies of the quarterly School Lunch Report for Board information and review briefing them on the contents and fielding questions as necessary. A brief discussion ensued.

Business Manager Peabody advised the Board that the Audit Reports for the 2015-2016 school year have been received. She passed along copies to the Board Chairman and Principal. If other members would like to review the reports, please let Ms. Peabody know and she will forward copies electronically.

Business Manager Peabody distributed a listing of Proposed Warrant Articles for Board information and review seeking their input. Proposed Articles will include the following:

- Professional Staff Negotiations
- Budget
- Building & Grounds Expendable Trust Fund
- Special Education Capital Reserve Fund
- Technology Capital Reserve Fund

These will be discussed later in the meeting.

## BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised the Board that the January Executive board Meeting was cancelled as there was nothing pressing on the agenda.

## BUDGET

Chairman Kinney advised that the Budget will be discussed in Non-Public Session.

## BUILDING AND GROUNDS

Principal Johnk advised the Board that, as mentioned earlier in his report, the heating system is working okay. They are still learning the pellet regulating and ran out of pellets recently. A brief discussion ensued.

## NEGOTIATIONS

Chairman Kinney will brief the Board on the on-going negotiation process in non-public session.

## POLICIES

Christi Gignac presented the following policies for second reading and approval:

ACE	Nondiscrimination on the Basis of Handicap/Disability
EBBC	First Aid and Emergency Medical Care
JLCE	First Aid and Emergency Medical Care
KB	Title I Parent Involvement in Education
KLK	Relations with Police Authorities

Following a brief discussion, MOTION BY DENYS DRAPER, SECONDED BY AMY MULLINS TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

MOTION BY DENYS DRAPER, SECONDED BY AMY MULLINS TO ENTER INTO NON-PUBLIC SESSION AT 6:18 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL AND NEGOTIATION ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO RETURN TO PUBLIC SESSION AT 6:45 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

It was the consensus of the Board to move the \$6,700.00 from the travel line and place \$3,500.00 in the substitute line and \$3,200.00 in legal expenses line.

Chairman Kinney advised that the Board would like a PowerPoint presentation prepared for use in presenting the budget to the public.

MOTION BY CHRISTI GIGNAC, SECONDED BY CHRIS THAYER TO INCLUDE A WARRANT ARTICLE TO RAISE AND APPROPRIATE \$10,000.00 TO BE ADDED TO THE BUILDING AND GROUNDS EXPENDABLE TRUST FUND. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AMY MULLINS, SECONDED BY CHRISTI GIGNAC TO APPROVE THE PROPOSED BUDGET IN THE AMOUNT OF \$2,735,391.00 AS PRESENTED AND INCLUDE THIS IN THE MARCH 2017 WARRANT. ALL IN FAVOR, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO ADJOURN AT 7:08 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown  
Board Clerk