

BOARD MEETING MINUTES

PRESENT: Chairman Luther Kinney; Board Members Linda Gaitskill, Christi Gignac, Denys Draper, Tom Eymann; Superintendent Pierre Couture; Business Manager Tina Peabody, Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order at 5:08 PM by Chairman Kinney.

PUBLIC INPUT – None

LPTO REPORT

Denys Draper advised the Board that the LPTO met on March 9, 2016.

Dee Sullivan from Yankee Candle Company was on hand to brief the group on their fund raising programs. They offer 40% profit from their projects. They offer candle products as well as home and family items. The LPTO is very interested in this program. They are committed to the Meadow Farms again for next year but will review Yankee for future fundraisers as it seems like it may be a good fit for the school.

Plans for the Spelling Bee are moving forward and it will be held on April 1st. Entry Forms were distributed. Ms. Draper advised all who know anyone interested to urge them to sign up. A brief discussion ensued.

Plans for Staff Appreciation week are underway.

The invitation for the upcoming Art Show has been completed and will be sent out following the Spelling Bee.

MOTION BY LINDA GAITSKILL, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE FEBRUARY 8, 2016 MEETING AS WRITTEN. The following corrections were requested:

Page 1, paragraph 4 should read . . . PUBLIC INPUT

Page 2, paragraph 9, line 3 should read . . . Committee pertaining to Norther Pass process as. . .

Page 3, paragraph 5, line 3 should read . . . \$46,341.14.

Page 3, paragraph 9, line 1 should read . . . Manager Tina Peabody . . .

Page 4, paragraph 4, line 1 should read . . . SECOND READING AND. . .

Page 4, paragraph 5, line 5 should read . . EGAD – Copyright Compliance Guidelines. . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTIONS. ALL IN FAVOR, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk distributed copies of his written report briefing the Board on the contents and fielding questions as necessary.

Principal Johnk advised the Board that although this winter brought an unusual weather pattern to the area, the weather did cooperate every Friday afternoon of the Winter Program and Lafayette was able to complete all six weeks. Seventy five skiers and snowboarders learned a lot at Cannon Mountain and had a lot of fun as well. There were twelve Nordic skiers who participated in lessons at Bretton Woods and twenty students who participated in various activities that included skating, sledding, tubing, hiking, rock wall climbing and practices Iditarod skills in our multi-purpose room. None of these would have been achieved without the commitment and generosity of our volunteers. These folks take time out of their busy schedules to come and help the students in each of these activities. We thank them all for their time and efforts.

Principal Johnk advised the Board that the Science-in-Residency Program was held this week with the White Mountain Science Inc. This group, led by Bill Church challenged our students in producing a Maker's Fair. The focus of this is on our students producing or tinkering in making different objects and machines. The students began the week by making helicopters of various sizes and shapes which all flew. They also mad huge letters that lit up, built LEGO cars that incorporated gears, and designed robotic vehicles that were programmable. The culmination of the program will be on Friday, March 11 for parents and students to view each other's projects and celebrate "tinkering". Kudo's to the LPTO for funding this worthwhile workshop.

SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that it is time to renew the NCES membership for the upcoming year (2016-2017). The current year's membership was a full membership as the District was in need of the discounted rate for P.T. services. This will not be needed next year so an Associate Membership is being suggested at \$9.17 per student based on the December 2015 enrollment totaling \$1,027.04. Following a brief discussion, MOTION BY TOM EYMAN, SECONDED BY CHRISTI GIGNAC TO APPROVE THE ASSOCIATE MEMBERSHIP FOR THE 2015-2017 SCHOOL YEAR AT A COST OF \$1,027.04. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that he and the Administrative Team will be attending training in Whitefield on Emergency Operations Planning. This will be based on the ALICE Program (Alert, Lockdown, Inform, Counter, Evacuate) which is an updated manner in handling intruders and changes the approach to school safety. A brief discussion ensued.

Superintendent Couture advised that Karen Hess will be presenting training on Performance Assessments on the Professional Development Day, March 18, 2016. This program will be held in Lisbon with elementary teachers in the morning and middle/high school teachers in the afternoon. Ms. Hess is a nationally known expert in this field.

Superintendent Couture advised the Board that all SAU 35 Districts will be participating in the PACE (Performance Assessment Competency Education) Program. This program is to train schools in writing assessments which will eventually replace a portion of the SBAC testing. SBAC will continue to be administered once in the primary grades and in grade 8. A brief discussion ensued.

FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manger Tina Peabody distributed the updated School Lunch Reports for Board information and review noting that the program continues to be on track. Ms. Peabody anticipates that the District will get a refund from Café Services at the completion of the current school year of approximately \$2,000.00. A brief discussion ensued. . Ms. Peabody reiterated to the Board that they need to consider a possible increase in meal prices for the 2016-2017 school year.

Business Manager Peabody advised the Board that Bank of NH will no longer function as the ACH (Automated Clearing House) for direct deposit. Ms. Peabody met with representatives of Mascoma Bank who will cover this process at no additional charge.

Business Manager Peabody has been advised by Vachon & Clukay, our current auditors that all Districts will need to have policies in place for Fund Balances, Student Activities Accounts and Investments. Lafayette currently has a policy, DFA – Investment adopted in 2008 but will need to have the others added. The SAU will provide copies of the NHSBA Sample Policies. A brief discussion ensued.

Business Manager Peabody advised the Board that they will need to have a Public Hearing to accept the \$50,000.00 PUC grant. At this hearing the Board will need to state what they are using this money for. Following a brief discussion, the Public Hearing was set for April 14th at 5:15 PM prior to the Board meeting.

Business Manger Peabody distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$37,752.50. A brief discussion ensued.

BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised the Board that the Executive Board met on March 1, 2016. Superintendent Couture had been offered the superintendent position in the Littleton School District. At the Executive Board meeting this was discussed and an adjustment to the superintendent's salary was unanimously approved. The Board is extremely supportive of Superintendent Couture and felt warranted in doing this in order to keep him on board. A brief discussion ensued.

BUDGET

Tom Eyman advised the Board that he is all set for the presentation later this evening at the Annual Meeting.

BUILDING & GROUNDS

Linda Gaitskill advised that her presentation for the window and insulation project is complete and she is all set for this evening.

Principal Johnk advised that the Board should be prepared for questions on the new heating system pertaining to the savings achieved (if any); the systems pellet consumption and the fact that currently propane is the cheaper commodity. It was noted that Lafayette has gone through 70% of the pellets thus far and this has been a mild winter. Business Manager Peabody advised that she has reached out to Froling, Inc. to see if there are other pellet providers she can seek pricing from.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES / PROCEDURES

Linda Gaitskill presented the following policies for Second Reading and approval:

EEAA	Video & Audio Recording on School Property
EEAA-R	Permission to Record/Permission to Publish (Same as KDC-R)
EEAA-R1	Permission to Record: Staff
EGAD	Copyright Compliance Guidelines (reviewed, no changes)
EGAD-R	Copyright Compliance (Includes both old and revised)
KD	School District Social media Sites
KDC	Website Printing

Following a brief discussion, MOTION BY TOM EYMAN, SECONDED BY DENYS DRAPER TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTION CARRIED.

OTHER BUSINESS

Chairman Kinney advised the Board that they have gifts for the outgoing Board members (Linda Gaitskill and Tom Eyman) to be presented at the Annual Meeting. A brief discussion ensued.

There being no additional business to come before the Board, MOTION BY TOM EYMAN, SECONDED BY LINDA GAITSKILL TO ADJOURN AT 6:05 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,
Marjorie Brown
Board Clerk

APPROVED BY THE LAFAYETTE BOARD APRIL 14, 2016