

BOARD MEETING MINUTES

PRESENT: Board Chairman Luther Kinney; Board Members Linda Gaitskill, Christi Gignac, Thomas Eyman, Denys Draper; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Gordie Johnk; Administrative Assistant Toni Butterfield; Staff Member Julie Quesnell.

The meeting was called to order at 5:30 PM by Chairman Kinney

PUBLIC INPUT – None

LPTO REPORT

Toni Butterfield advised the Board that there was no meeting this month.

The LPTO did agree to finance a summer book club at Lafayette for grades 1-6 at a cost of \$1,000.00.

MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE MINUTES OF THE APRIL 9, 2015 MEETING AS WRITTEN. The following corrections were requested:

Page 2, paragraph 2, line 3 should read . . . Core State Standards . . .

Page 3, paragraph 8, line 7 should read . . . TO AUTHORIZE BUSINESS MANAGER . . .

Page 4, paragraph 5, line 2 should read . . . TO COVER THE REMAINING EXPENSES . . .

Page 4, paragraph 10, line 1 should read . . . CHRISTI GIGNAC . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTIONS, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report forwarded to them earlier in the day via e-mail briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that students in Grades 3-6 have completed the SBAC (Smarter Balanced Assessment Consortium) state standardized testing in May. The technology equipment at Lafayette Regional School was ample for testing purposes and Julie Quesnell should be commended for her efforts in preparation and assistance during this program. The testing program was very rigorous for the students testing their math skills, keyboarding, and writing techniques. The results are anticipated to be received in July. The issue was raised that it had been communicated that the results would be readily available much sooner than this.

Principal Johnk advised the Board that the writing components would be reviewed/evaluated by live personnel as opposed to computers reviewing the results as well as a portion of the math dealing with the explanation of individual students' thinking. A brief discussion ensued.

Principal Johnk advised the Board that eight members of the Lafayette staff representing the Lafayette Math Committee recently spent a day at the National Council of Teachers of Mathematics National Conference in Boston. They were researching the new math curriculum seeking one that is fully aligned with the Common Core State Standards. They found that "Eureka Math" is the only math curriculum that is fully aligned and written expressly for CCSS. Dr. Mahesh Sharma will be presenting on this program to Lafayette staff members this summer for professional development purposes. Both the conference and the planned presentation by Dr. Sharma are necessary steps to improve the math instruction of Lafayette staff members and the learning of Lafayette students.

Principal Johnk advised the Board that the school went into lockdown mode earlier this month when an individual was reported to be standing in the tree line watching the students on the playground. A reverse evacuation of the playground was conducted and the Franconia, Sugar Hill and Bethlehem Police Departments were contacted. They did an exceptional job of arriving promptly, securing the grounds and remaining as a presence throughout the day. The individual was not found and no physical description other than clothing could be determined due to the distance involved. It was thought that this might have been a Garnet Hill employee on a break. The State Police, who were planning on utilizing the Lafayette facility for training purposes later that day, were also involved.

Principal Johnk advised the Board that recent Field Trips to the Cooley-Jericho Forest, Fairbanks Museum, Squam Lakes Science Center, Belknap Museum and Copper Cannon Camp have been enjoyed by various classes. There has also been a performance by the Creative Edge Dancers.

Principal Johnk advised the Board that he has received a letter from a parent notifying the District that the family has moved to Lisbon. This involves two students in grades 1 and 2 and the parent is seeking permission for the students to finish the year at Lafayette. They have enrolled at Lisbon for the 2015-2016 school year. MOTION BY DENYS DRAPER, SECONDED BY LINDA GAITSKIL TO APPROVE THE PARENTAL REQUEST FOR TWO STUDENTS TO COMPLETE THE ACADEMIC YEAR AT LAFAYETTE REGIONAL SCHOOL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Principal Johnk advised the Board that he has reviewed the proposals for IT Services presented at the last meeting from SNS and Profile Technologies. Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY DENYS DRAPER TO APPROVE THE CONTRACT FOR IT SERVICES FOR THE 2015-2016 SCHOOL YEAR TO PROFILE TECHNOLOGIES. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that he has received a letter from Jesse Lyman, Lafayette PE Instructor, advising the Board that he will be moving from BA+30 to BA+45/Masters for the 2015-2016 school year. This letter is submitted under the terms of the Lafayette School District Negotiated Agreement and is for Board information purposes.

Superintendent Couture recommended the appointment of Support Staff personnel (copy attached) for the 2015-2016 school year. Following a brief discussion, MOTION BY LINDA GAITSKIL, SECONDED BY CHRISTI GIGNAC TO APPROVE THE APPOINTMENT OF SUPPORT STAFF FOR THE 2015-2016 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that he included the Sixth Grade Consolidation Discussion on the agenda at the request of the BES Administration and Board. Principal Johnk stated that he had been advised that the BES and Profile Principals had been having this discussion since last fall pertaining to the possible relocation of the sixth grade to the Profile Middle School but that he had only become privy to this conversation this week. Superintendent Couture advised the Board that this had been brought up to him last fall and at that time he had indicated that this was something that both Boards (Lafayette and Bethlehem) would have to approve along with the Profile Board. He further had advised that it would be necessary to change the articles of agreement for both Profile and Lafayette for this purpose. Superintendent Couture was under the impression that this was a dead issue until raised at the recent Bethlehem Board meeting. At that time he agreed to approach Lafayette Board to open a dialogue on this issue. This is not something Superintendent Couture is recommending. Following a brief discussion, Superintendent Couture suggested that the three principals meet first and then possibly the Board members meet to discuss this issue. A brief discussion ensued. It was further discussed that the Lafayette and Bethlehem representatives to the Executive Board could meet to discuss this following the June 2 Executive Board meeting.

FINANCIAL

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody distributed Financial Reports for Board information and approval noting that the current projected yearend balance is \$20,517.23. This is a substantial change from the last reporting period and a vast improvement. There is still the possibility that they will not have the full amount anticipated for a beginning balance but will most definitely finish the year in the black. A brief discussion ensued.

Business Manager Tina Peabody presented an engagement letter from Vashon, Clukay Auditors for the signature of the Board Chairman.

Business Manager Tina Peabody advised the Board that Café Services is recommending that the district update the online software program for school lunch needs. They are currently using WINSNAP which is becoming obsolete. Café Services has offered an upgrade to all Districts to move to their M Power/Meal Time program at a cost of purchase of \$2,193.40 for Lafayette and annual support services of \$551.00. Following a brief discussion, MOTION BY DENYS DRAPER, SECONDED BY THOMAS EYMAN TO APPROVE THE PURCHASE OF THE M POWERE/MEALTIME SYSTEM AT A COST OF \$2,193.40 AND ANNUAL SUPPORT SERVICES AT A COST OF \$551.00 AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Business Manager Tina Peabody advised the Board that the Town of Franconia has been informed that the bridge by Lovett's Inn on Profile Road in Franconia is scheduled for repair and said repairs will not be done in the summer to prevent disruption to the tourism industry. This will not be scheduled before 2018 and may possibly not be done until 2023. A brief discussion ensued.

BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised the Board that the Full Board meeting had been held at Profile School on Wednesday, May 6, 2013. A presentation on the Cadillac Tax due to take effect in 2018 was given by the Peter Chapel, Health Trust Benefits Advisor. This was an overview of what the plan looks like today but this is an ongoing issue and will most likely change numerous times prior to its final inception.

The Full Board approved the SAU 35 Professional Staff Evaluation Plan which was recently completed and has been rolled out staff. It was noted that in the future it would be appreciated if a document of this length could be sent prior to the meeting in order to allow ample time for review.

SAU Support Staff, administrators and the nurse position were approved for the 2015-2016 school year.

BUDGET – No Report

BUILDING AND GROUNDS

Principal Johnk advised the Board that Presby should be on-site in the foreseeable future to begin the slab work for the Wood Pellet Project. Principal Johnk further noted that the District has applied for the necessary permits to complete the project and remove the oil tank. It is possible that a special variance will be needed due to the type of zoning in the area. A brief discussion ensued.

NEGOTIATIONS – No Report

POLICIES

Linda Gaitskill presented the following policies for second reading and approval:

- JF Enrollment
- JICK Student Safety and Violence Prevention
- JKAA Use of Restraints and Seclusion

JLCD Administering Medication to Students
JLCD-R Non-Prescription Medication Release
JLCD-R1 Prescription Medication Release
JLCJ Concussions & Head Injuries

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY CHRISTI GIGNAC TO ACCEPT THE AFOREMENTIONED POICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTON CARRIED.

OTHER BUSINESS

Clarification was requested in the PTI Service Agreement where it is indicated that will “provide some support services to other schools”. Superintendent Couture explained that this pertaining global approach in the Technology Committees thinking. A brief discussion ensued.

Christi Gignac advised the Board that she had attended the NHSBA New Board Member Orientation program recently which she found to be very valuable and informative.

There being no additional business to come before the Board, MOTION BY DENYS DRAPER, SECONDED BY LINDA GAITSKILL TO ADJOURN AT 6:55 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,
Marjorie Brown
Board Clerk