

LAFAYETTE SCHOOL BOARD  
LAFAYETTE REGIONAL SCHOOL  
MAIN STREET  
FRANCONIA, NH 03580

DATE: MAY 8, 2014  
TIME: 5:00 PM

## BOARD MEETING MINUTES

PRESENT: Board Chairman Tina Peabody; Board Members Linda Gaitskill, Denys Draper, Luther Kinney, Thomas Eyman; Superintendent Pierre Couture; Business Manager Sandra Stone; Principal Gordie Johnk; Administrative Assistant Toni Butterfield; Community Member Ed O'Brien.

The meeting was called to order at 5:07 PM by Chairman Peabody.

PUBLIC INPUT – None

### LPTO REPORT

Toni Butterfield advised the Board that the LPTO is finishing up Staff Appreciation Week. Among the celebrations for the staff were a breakfast on Monday, a luncheon on Wednesday at Chef Joe's, chair massages on Thursday, and Friday will have a dinner auction. The staff has been very appreciative for all they have received.

Ms. Butterfield advised the Board that the fall fund raiser has been changed to Meadow Farms which offers a vast array of purchases.

MOTION BY LINDA GAITSKILL, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE APRIL 10, 2014 MEETING AS WRITTEN. The following correction was requested:

Page 1, paragraph 3, line 2 should read MOTION BY LINDA . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTIONS, MOTION CARRIED.

### PRINCIPAL'S REPORT

Principal Johnk distributed copies of his written report for Board information and review advising that he was involved in a water rescue earlier today which prevented him from forwarding this via e-mail prior to the meeting. Principal Johnk briefed the Board on the contents of his report fielding questions as necessary.

Principal Johnk advised the Board that April was a very busy month. Among the activities during the month were the second grade visit to the Littleton Senior Center for a "zoo" presentation; a fifth and sixth grade play entitled "Theseus and the Minotaur" which was presented to the entire school during the day and to parents in the evening; a Poetry Night with fifty-three poets reciting their own poems or reciting their favorite poem; NECAP Science Assessments for fourth grade science testing; Kindergarten Registration at which six students registered for next year; and lastly, a new program organized by Volunteer Moms called Fit Girls for grades 3-5 which focuses on running while providing training on self-esteem, body image, confidence building and peer group pressures.

Grade two interviews have been completed. Principal Johnk commended the committee consisting of ten volunteers for their time and commitment in reviewing forty-nine applicants, selecting those for interviews and ultimately reaching the recommendation being submitted by Superintendent Couture this evening.

Principal Johnk advised the Board that evaluations for all professional and support staff members have been completed. The Danielson Model of Teacher Effectiveness was used as the guide in this process.

Principal Johnk advised that Lafayette has been participating in a NH Department of Environmental Services Asbestos Compliance Inspection. Some paperwork has to be documented resulting from the asbestos abatement project two years ago.

Principal Johnk advised that the current Food Service employee has notified him that she will not be returning next year. The District is currently advertising for a Food Service Director to run the program next year which will eliminate the need for Phyllis Pina to provide the management portion of the program. The District is also looking at out sourcing the program. Principal Johnk met earlier this week with Bill Van Zandt of Café Services who currently run the Profile program and will take over in Bethlehem for the 2014-2015 school year. Principal Johnk will have additional information on this for the June meeting including a quote from Café Services. A brief discussion ensued.

Principal Johnk advised that the three-year Technology Plan is in the final stages of being written. The final draft will be submitted to the Board for approval at the June meeting.

#### SUPERINTENDENT'S REPORT

Superintendent Couture distributed copies of an article entitled Levels of Teacher Effectiveness which outlines Highly Effective, Effective, Needs Improvement and Ineffective Teaching practices for Board information and review.

Superintendent Couture advised that the final tweaking has been completed on the Teacher Evaluation Plan and it will be added to both the SAU website and the individual districts websites.

Superintendent Couture recommended the nomination of Catherine Burton to the position of Grade two teacher for the 2014-2015 school year. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY DENYS DRAPER TO APPROVE THE NOMINATION OF CATHERINE BURTON TO THE POSITION OF GRADE TWO TEACHER FOR THE 2014-2015 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture requested that the June Board meeting date scheduled for Thursday, June 12, 2014 be changed. Superintendent Couture's son is a graduating senior at WMRHS and this is their senior awards night. Following a brief discussion, the June Board meeting date was rescheduled to Monday, June 9, 2014 at 5:30 PM at Lafayette Regional School.

Superintendent Couture distributed copies of the 2014-2015 school calendar noting that the early release days have been added for BES, Lafayette and Profile Schools. Lafayette early release days are October 9, 2014 and March 19, 2015. Following a brief discussion, MOTION BY TOM EYMAN, SECONDED BY LINDA GAITSKILL TO APPROVE THE CALENDAR INCLUDING THE EARLY RELEASE DAYS. ALL IN FAVOR, MOTION CARRIED.

#### FINANCIAL REPORTS

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed copies of the School Lunch Report through the end of April noting that the current balance is a deficit of (\$10,673.59). Ms. Stone advised the Board that although this amount currently is within the limits of the amount set aside in the budget to offset this deficit, she feels that it will exceed this at the end of the school year. A brief discussion ensued.

Business Manager Sandra Stone distributed copies of the Financial Reports for Board information and review noting that the current projected yearend balance is \$0.00. Ms. Stone briefed the Board on the changes since the prior reporting period noting that she is holding monies for unencumbered expenses. Ms. Stone further advised the Board that Administrative Assistant Toni Butterfield has been working with her to release purchase orders/encumbrances which will not be used this year. It was further noted that the special education costs have exceeded the budgeted amounts due to unanticipated expenses which can be recouped from the Special Education Capital Reserve account. The Board will need to make a decision on this at their June meeting. A brief discussion ensued.

## BOARD REPORTS EXECUTIVE BOARD

Chairman Peabody advised that the Full Board meeting was held last evening at Profile School. As always, the turnout of the Lafayette School Board at this meeting was excellent. Luther Kinney was elected as Chairman of the Executive Board and Marilyn Booth as Vice Chairman.

BUDGET – No Report

## BUILDINGS & GROUNDS

Linda Gaitskill advised the Board that the Building & Grounds committee has chalked off the areas where the Silo would be placed; where the energy box would be placed; and the increase in boiler room size resulting in from the proposed installation of a pellet/lp gas system for information purposes for the public. A member of the committee will be outside to address these prior to this evening's Special School District meeting. A brief discussion ensued.

NEGOTIATIONS/PERSONNEL – No Report

## POLICIES

Linda Gaitskill submitted the following policies for first reading:

- EFA Availability and Distribution of Healthy Foods
- GFO Teacher Performance and Evaluations
- JLCF Student Wellness

Following a brief discussion, MOTION BY DENYS DRAPER, SECONDED BY TOM EYMAN TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Ms. Gaitskill advised the Board that the committee will be working this summer on getting the policy manual on the District's website.

MOTION BY DENYS DRAPER, SECONDED BY TOM EYMAN TO ENTER INTO NON-PUBLIC SESSION AT 6:17 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS STUDENT ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER STONE, PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN RETURN TO PUBLIC SESSION AT 6:20 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY TOM EYMAN, SECONDED BY LINDA GAITSKILL TO ALLOW THE GRADE 3 STUDENT TO FINISH THE ACADEMIC YEAR AT LAFAYETTE REGIONAL SCHOOL AS REQUESTED BY THE PARENT. ALL IN FAVOR, MOTION CARRIED.

The presentation for this evening's Special School District meeting was discussed.

The issue of attorney knowledge pertaining to the need for a budget hearing was discussed. It was also noted that the checklist supervisors questioned the need for a checklist sitting.

MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN TO RECESS THE BOARD MEETING AT 6:36 PM. ALL IN FAVOR, MOTION CARRIED.

The meeting was reconvened at 9:37 PM.

Chairman Peabody submitted her resignation from the School Board as she is taking a new position within the SAU. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN TO ACCEPT, WITH DEEP REGRET, THE RESIGNATION OF TINA PEABODY FROM THE LAFAYETTE SCHOOL BOARD. ALL IN FAVOR, MOTION CARRIED.

Linda Gaitskill nominated Luther Kinney to the position of Board Chairman for the Lafayette School Board. MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN TO APPROVE THE NOMINATION OF LUTHER KINNEY TO THE POSITION OF LAFAYETTE SCHOOL BOARD CHAIRMAN. ALL IN FAVOR, MOTION CARRIED.

Christine Gignac was recommended to fill the seat vacated by Tina Peabody until the annual meeting in March. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN TO APPROVE CHRISTINE GIGNAC TO FILL HE SEAT VACATED BY TINA PEABODY UNTIL THE ANNUAL MEETING IN MARCH 0F 2015. ALL IN FAVOR, MOTION CARRIED.

Committee assignments will be discussed at the June meeting.

There being no additional business to come before the Board, MOTION BY LINDA GAITSKILL, SECONDED BY TOM EYMAN TO ADJOURN AT 9:50 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown  
Board Clerk