

BOARD MEETING MINUTES

PRESENT: Chairman Luther Kinney; Board Members Denys Draper, Linda Gaitskill, Christi Gignac, Thomas Eyman; Superintendent Pierre Couture; Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order at 5:33 PM by Chairman Kinney.

PUBLIC INUT – None

LPTO REPORT

Toni Butterfield advised the Board that the LPTO has granted the following requests:

\$500.00 for the iEarn Programs to assist with the Global Education Programs in order to learn more about different cultures and to be able to compare/contrast with each other;

\$100.00 for desk inserts for the sixth grade to assist with organization;

\$300.00 to fund the Los Sugar Kings Assembly. Los Sugar Kings area band from Cuba;

They will also be funding the Scientist in Residency Program with Bill Church of WMSI at a cost of between \$2,500 to \$3,000.00 in March of 2016;

They are also looking a funding a six week after school program with WMSI entitled Game Design, Solve it with LEO, Animation at a cost of approximately \$720.00 for a six week session for ten students.

The ongoing Fundraiser currently is Meadow Farms which includes Catalogue sales and cookie dough/popcorn.

The meeting was well attended with lots of new members willing to take on the needed volunteer duties.

MOTION BY DENYS DRAPER, SECONDED BY LINDA GAITSKILL TO APPROVE THE MINUTES OF THE OCTOBER 8, 2015 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report forwarded to them earlier in the day via e-mail briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that the SBAC (Smarter Balanced Assessment Consortium) standardized state test results will be sent home to parents in the near future. These scores, mentioned last month in his report, will inform parents how well their child is performing based on the CCSS (Common Core State Standards). The staff will utilize these assessments to gauge how well they covered the respective curriculum in English Language Arts and Mathematics. The results also serve as a benchmark for teachers and administrators for an accountability measure for how well the school is performing. A brief discussion ensued.

Principal Johnk advised the Board that the recently instituted new math program, Eureka Math, is the only program found that specifically addresses the increased rigor of the CCSS. As previously reported, staff members participated in six days of professional development activities last summer that focused on math instruction.

Principal Johnk briefed the Board on general school activities for the past month. The Los Sugar Kings, a Cuban Trained musician provided an enrichment activity which taught students about the rhythm and nuances of Cuban Music. Kudos to the LPTO and Arts Alliance for making this event possible.

The Annual Halloween Parade on Main Street in Franconia was a resounding success as it is each year. The local Police Department gave the students bags of goodies and reinforced safety tips.

Principal Johnk advised the Board that they had had some excitement last week when the Primary students (Grades K-3) were outside during recess. Gunshots were heard across the interstate resulting in a reverse evacuation. 911 was notified and cooperated with the subsequent police investigation. Parents were notified after the all clear was given. It appears that an individual(s) had been target shooting. A brief discussion ensued.

Principal Johnk advised the Board that the Fall Parent/Teacher Conferences were held this month with huge parent participation. Nearly all students were represented and those parents unable to make that date have been in touch to schedule other arrangements.

Principal Johnk advised the Board that the Franconia Ski Club offered scholarships to the club for the upcoming winter season. Several Lafayette students applied for and received scholarships. The club also hosted their annual Ski Swap in the Lafayette Multi-Purpose Room. Hundreds of families have the opportunity to outfit the entire family at very nominal costs.

SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that the Full Board Meeting will be held on December 2, 2015 at 6:00 PM at Profile School.

Superintendent Couture called the Board's attention to RSA 189:68 included in their agenda packets. The portion needing discussion is item IV which states:

"IV. No school shall record in any way a school classroom for any purpose without school board approval after a public hearing, and without written consent of the teacher and the parent or legal guardian of each affected student."

In view of this it will be necessary for the District to hold a Public Hearing to address this section of the RSA. This will be held prior to the December Board meeting at 5:15 PM. A brief discussion ensued.

Superintendent Couture advised the Board that the first round of Next Gen Science workshops was held last week. There were four half-day sessions facilitated by Kerry Sheehan, Profile Science Teacher. The purpose of this program is to assist teachers with developing methods for incorporating the Next Gen Science Standards into the various classroom components.

Superintendent Couture advised the Board that CPI Training for Restraint and Seclusion is necessary each year. The SAU has two staff members, one at BES and one at Profile who are trained to provide this training to designated staff members.

Superintendent Couture advised the Board that the recent 504 Refresher Training was very successful. 504 Plans are for student with medical disabilities. The training was facilitated by Matt Forrest, Superintendent of Schools in Danville, VT.

Superintendent Couture advised the Board that a change has been made to the structure of testing for the SBAC at the High School level. NH will be utilizing the SAT Test for Grade 11 at no cost to the student. This should result in active participation by eleventh grade students. A brief discussion ensued.

FINANCIAL

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody advised the Board that the vote to approve the copier lease needs to be amended to reflect the verbiage below and include permission for Chairman Kinney to sign the contract.

VOTE TO BE ADOPTED Lafayette School District

Voted: The Superintendent of Schools is authorized to execute and deliver a tax-exempt lease purchase agreement with M.S.T. Government Leasing, LLC in the name and on behalf of the **Lafayette School District** (the "Issuer"), for the purpose of refunding and refinancing existing lease purchases of photocopier equipment and lease purchasing additional new and reconditioned photocopier equipment, any service agreements specifically financed in connection with certain equipment, consulting fees, and related costs of issuance, with an aggregate purchase price not exceeding **Thirty-Two Thousand Nine Hundred Twenty Dollars and Sixty-Four Cents (\$32,920.64)**, at a rate of interest of not more than **2.890%** per year through **August 1, 2021**, and otherwise in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities or obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure that the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof. The School Board of the Issuer also authorizes the prior Business Manager of the Issuer to sign the attached Contract with Specialized Purchasing Consultants, Inc. relating to acquisition of photocopying equipment for the Issuer and authorizes such person to make any elections under the Contract not exceeding the aggregate purchase price of this authorizing Vote.

MOTION BY LINDA GAITSKILL, SECONDED BY CHRISTI GIGNAC TO APPROVE THE AFORMENTIONED VERBIAGE FOR THE COPIER LEASE AND AUTHORIZE CHAIRMAN KINNEY TO SIGN ON BEHALF OF THE DISTRICT. ALL IN FAVOR, MOTION CARRIED.

Business Manger Tina Peabody advised the Board that when the 403B plan was set up it was done with no provision for borrowing or utilizing a hardship request. The 403B Plan is an individual retirement plans employees have utilizing their own monies. There is no cost to the school. It is unclear why the original plan was set up this way. Ms. Peabody is seeking Board approval to amend the plan to allow employees to borrow against and submit hardship requests and authorize the Board Chairman to sign the amended contract. Following a brief discussion, **MOTION BY TOM EYMAN, SECONDED BY LINDA GAITSKILL TO APPROVE AMENDING THE 403B PLAN TO AFFORD EMPLOYEES THE OPPORTUNITY TO BORROW AGAINST AND SUBMIT HARDSHIP REQUESTS AND TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE UPDATED AGREEMENT. ALL IN FAVOR, MOTION CARRIED.**

Business Manager Peabody distributed copies of the School Lunch Report for Board information and review noting that the program is currently in good shape. The meal count is down slightly over that of last year.

Business Manager Peabody distributed the first Financial Report for the 2015-2016 school year noting that the current projected yearend balance is \$9,774.88.

Business Manager Peabody advised the Board that she has been notified by the new audit firm that the Health Insurance refunds which have previously been recorded as refunds will now be treated as revenue and as such will be returned to the tax payers. A brief discussion ensued.

BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised the Board that the Budget Hearing held on November 9th for the proposed SAU budget was poorly attended. Members are urged to attend the Full Board meeting on December 2, 2015 at Profile School.

BUDGET

Tom Eyman advised the Board that there have been three meetings thus far. The committee is well on their way to completing the process and should have a budget to present to the Board at the December meeting. A brief discussion ensued.

BUILDING & GROUNDS

Principal Johnk advised the Board that the wood pellet/propane systems are up and running. Now they need to work with Siemen's to tweak the controls. The glycol was added to the heating system yesterday which prevents freezing in the winter.

The PUC grant is nearing completion and will be submitted in the near future.

Principal Johnk advised the Board that the window/insulation project is ongoing. The gentleman from Presby who has been assisting the Board, John Izzo, brought his window representative to view the windows two weeks ago. Principal Johnk hopes to receive a proposal by the December meeting for the replacement of the windows and addition of insulation. The Board has \$60,000 from the warrant article and \$112,000 in the Building Maintenance Capital Reserve Fund.

NEGOTIATIONS – No Report

POLICIES/PROCEDURES

Linda Gaitskill presented Policy JLCD – Administering Medication to Students for review and updating. The only change is in the legal reference. Following a brief discussion, **MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNAC TO ACCEPT THE AFOREMENTIONED POLICY FOR REVIEW AND UPDATE. ALL IN FAVOR, MOTION CARRIED.**

Linda Gaitskill presented the following policies for first reading:

EHAA	Computer Security, E-Mail, and Internet Communications
GBAA	Sexual Harassment; Staff
GBJ	Personnel Records
ILDA	Non-Educational Questionnaires, Surveys, and Research
JCA	Change of School of Assignment

Following a brief discussion, **MOTION BY DENYS DRAPER, SECONDED BY TOM EYMAN TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING. ALL IN FAVOR, MOTION CARRIED.**

MOTION BY TOM EYMAN, SECONDED BY CHRISTI GIGNAC TO ENTER INTO NON-PUBLIC SESSION AT 6:50 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY TOM EYMAN, SECONDED BY DENYS DRAPER TO RETURN TO PUBLIC SESSION AT 6:52 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY TOM EYMAN, SECONDED BY DENYS DRAPER TO ADJOURN AT 6:53 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,
Marjorie Brown
Board Clerk

APPROVED BY THE LAFAYETTE SCHOOL BOARD DECEMBER 10, 2015