

## BOARD MEETING MINUTES

PRESENT: Chairman Luther Kinney; Board Members Denys Draper, Linda Gaitskill, Christi Gignac, Thomas Eyman; Superintendent Pierre Couture; Principal Gordie Johnk; Administrative Assistant Toni Butterfield.

The meeting was called to order at 5:30 PM by Chairman Kinney.

PUBLIC INUT – None

### LPTO REPORT

Toni Butterfield advised the Board that the LPTO has not had a meeting as yet this year. Currently there is no president and the LPTO is attempting to encourage more parental involvement.

MOTION BY THOMAS EYMAN, SECONDED BY DENYS DRAPER TO APPROVE THE MINUTES OF THE AUGUST 13, 2015 MEETING AS WRITTEN. The following correction was requested:

Page 1, paragraph 7, line 7 should read . . . The Request for Proposal will hopefully be . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTION, MOTION CARRIED.

### PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report forwarded to them earlier in the day via e-mail briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that the SBAC (Smarter Balanced Assessment Consortium) test results have finally been completed. Principal Johnk presented a preliminary briefing on the test results. It was noted that these will be released to teachers on September 28<sup>th</sup> and to parents and the public on November 8<sup>th</sup>.

Principal Johnk advised the Board that the teachers have been heavily involved in professional development activities this summer which included a two day math conference in Durham to implement the new math program, Eureka Math. In conjunction with this Dr. Mahesh Sharma, a retired math professor at MIT, provided a five day workshop at Lafayette. This workshop provided the staff with a concise method of making sure that students learned the "non-negotiable" skills of mathematics at each grade level. Dr. Sharma's understanding of mathematics instruction and learning in general was excellent and all staff members now have a better understanding of how to improve his/her teaching.

Principal Johnk advised that the staff have developed three LEAP (Local Education Improvement Plan) goals for the current school year. They are:

- Implementation of the Eureka Math Program
- Align our writing instruction to the Common Core State Standards and improve student writing across the curricula.
- Implement the new Next Generation Science Standards (This goal aligns with the SAU's goal of, "Develop and implement a comprehensive professional development program which will support the teachers as they implement the Next Generation Science Standards").

Principal Johnk advised the Board that it is time to begin formation of the Budget Committee for the 2016-2017 budget. He will present the proposed membership to the Board at the October meeting for their approval.

Principal Johnk advised the Board that the seven week Lafayette Recreation Department's Summer Camp was held at the school as was Summer School program and the Summer Reading Program. These programs were very successful and also should be commended for adapting to the inconvenience of the Wood Pellet Construction project.

## SUPERINTENDENT'S REPORT

Superintendent Couture distributed copies of the SAU's goals for the 2015-2016 school year for Board information and approval. The Goals are:

**Goal 1** Develop and implement a comprehensive professional development program which will support the teachers as they implement the Next Generation science standards.

**Goal 2** Using Charlotte Danielson's Framework for teaching, provide training to our teachers in support of the implementation of the SAU 35 Teacher Evaluation Plan.

**Goal 3** Collaborate in grades 7-12 subject-alike teams to create performance task assessments for all competencies.(two year goal, to be completed by the end of 2017)

Superintendent Couture reviewed the goals with the Board noting that Kerry Sheehan, Science Teacher at Profile, who is very active at the state level in science initiatives will be facilitating Goal 1. It is anticipated that teachers will participate in professional development programs to achieve this goal throughout the year. Following a brief discussion, MOTION BY DENYS DRAPER, SECONDED BY CHRISTI GIGNACE TO APPROVE THE SAU GOALS FOR THE 2015-2016 SCHOOL YEAR AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that the opening of school went very smoothly in all districts.

Superintendent Couture recommended the acceptance of the retirement notification from Stanley Sawicki from his position of Head Custodian effective June 30, 2016. Superintendent Couture advised the Board that it is planned to have Stan's successor on Board for the month of June to be trained in the many aspects of the position. MOTION BY DENYS DRAPER, SECONDED BY THOMAS EYMAN TO ACCEPT THE RESIGNATION, WITH REGRET AND BEST WISHES FOR THE FUTURE, OF STANLEY SAWICKI FROM HIS POSITION AS HEAD CUSTODIAN AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that the copier bid has been placed on hold. Superintendent Couture explained to the Board that SPC is the broker who seeks bids from many manufacturers in a large bidding process. The Administrators selected Xerox copiers which in most instances have not demonstrated the capabilities needed by our schools and SAU office. Service has also been rather difficult. In view of this Skip Tilton at SPC is working with Business Manager Tina Peabody to roll our leases into a new five year program with new copiers. We have negotiated sample copiers that will be at Lisbon School and the SAU office for staff to try out. It is anticipated that Superintendent Couture will be bringing the final proposal to the Boards at their October meetings. The question was raised as to whether the original contract can be broken as the machines installed were not comparable or better than what was had previously. Superintendent Couture will discuss this with Skip Tilton of SPC. A brief discussion ensued.

## FINANCIAL

Manifests were circulated for Board review and approval.

It was noted that there are no financial reports for this meeting; it is still very early in the year and all monies are not yet encumbered. It was further noted that Business Manager Tina Peabody is currently on medical leave for knee replacement surgery.

## BOARD REPORTS EXECUTIVE BOARD

Chairman Kinney advised that the main topics of conversation at the September meeting were the Goals and copier bid. It was noted that the meeting was held in the new AHEAD Conference Room on the second floor of the Cottage Street building which provided a very comfortable, roomy setting.

BUDGET – No Report

#### BUILDING & GROUNDS

Principal Johnk advised the Board that the second payment has been made to Froling in the amount of 10%. The District retained 10% of the total as the propane installation has not been completed. The pipe for the propane was not correctly installed which has resulted in a difference of opinion between contractors. Once the plumbing installation has been completed, both boilers will need to be commissioned and training provided to the custodian.

Principal Johnk advised the Board that there will be a service agreement developed with Froling. There will also be a new agreement with Siemen's which will be for one year. This time frame will allow Siemen's to see how much maintenance will be needed. A brief discussion ensued.

Principal Johnk once again commended Russ and Linda Gaitskill for their dedication to the groundskeeping at Lafayette.

Principal Johnk advised that the update on the window and insulation project was touched upon earlier in the meeting. The committee is planning for the Request for Proposals to be completed in the fall. A brief discussion ensued.

Principal Johnk noted that the price of oil continues to drop so the planned savings by the pellet installation is decreasing as well.

NEGOTIATIONS – No Report

#### POLICIES/PROCEDURES

Linda Gaitskill advised the Board that the Fall Policy Updates have been received. The Policy committee will be meeting next Tuesday and will review these updates.

MOTION BY DENYS DRAPER, SECONDED BY THOMAS EYMAN TO ENTER INTO NON-PUBLIC SESSION AT 6:35 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE, PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY DENYS DRAPER, SECONDED BY THOMAS EYMAN TO RETURN TO PUBLIC SESSION AT 6:48 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

#### OTHER BUSINESS

Denys Draper advised the Board that she had attended the Retirement Roast for Dr. Wolcott who is retiring from private practice later this month. He will continue to be the Town of Franconia's Health Officer. Dr. Wolcott was the school's physician for many years and the Board requested that a letter of thanks be sent to him on their behalf.

There being no additional business to come before the Board, MOTION BY LINDA GAITSKILL, SECONDED BY CHRISTI GIGNAC TO ADJOURN AT 6:50 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,  
Marjorie Brown  
Board Clerk