

LAFAYETTE SCHOOL BOARD
LAFAYETTE REGIONAL SCHOOL
MAIN STREET
FRANCONIA, NH 03580

DATE: OCT. 10, 2013
TIME: 5:30PM

MINUTES

PRESENT: Chairman Tina Peabody; Board Members Linda Gaitskill, Thomas Eyman, Luther Kinney; Superintendent Pierre Couture; Business Manager Sandra Stone; Principal Gordie Johnk.

The meeting was called to order by Chairman Peabody at 5:30 PM.

PUBLIC INPUT - None

LPTO REPORT – Meeting was cancelled due to inclement weather.

MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE MINUTES OF THE SEPTEMBER 12, 2013 MEETING AS WRITTEN. The following corrections were requested:

Page 1, paragraph 3, line 8 should read . . . a detriment . . .

Page 2, paragraph 5, line 1 should read . . . International Peace Day . . .

Page 4, paragraph 4, line 6 should read . . . to make some decisions . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CHANGES, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report which was distributed earlier in the day via e-mail for Board information and review briefing them on the contents and fielding questions as necessary.

Principal Johnk advised that Teachers have administered two new and different assessments to form a baseline of data for each student. The Fountas and Pinnell reading assessment and the NWEA online test will allow data to be used in documenting student progress and overall achievement. The NECAP tests are now basically complete with three students left to finish makeup testing. The district anticipates receipt of the NECAP results in January. This completes the testing for this year with the exception of grade four Science which is administered in the spring. Next year the Smarter Balanced tests will be administered in the spring.

Principal Johnk advised the Board that the district is moving forward with 21st Century Learning Skills which include creativity, critical thinking, communication, collaboration and commitment. For example, the recent International Peace Day program covered numerous Common Core State Standards and every grade made substantial progress towards Lafayette's goal of using authentic project-based learning opportunities and integrating technology throughout the curricula to implement 21st Century learning opportunities.

The Annual Spaghetti Supper provided by the Lion's Club and the Open House which followed were both a resounding success. Students were the tour guides for their parents in showing and explaining what they have been doing during the first month of school. Parents also had the opportunity to meet all of the teachers.

SUPERINTENDENT'S REPORT

Superintendent Couture briefed the Board on a recently received proposal to relocate the SAU office to the Knights of Columbus Building on Profile Road in Bethlehem. The first proposal was reviewed and declined by the Executive Board. This was revised by the individual looking to purchase the building and a second proposal was presented. Chairman Peabody and Superintendent Couture discussed this and are in agreement that there is not enough savings to warrant looking further into the proposal at this time.

Superintendent Couture advised the Board that the Cottage Street property is under agreement with AHEAD and a closing should take place shortly after the first of the year. Superintendent Couture will be contacting a representative from AHEAD to seek their input on renewal lease costs, etc. A brief discussion ensued.

Superintendent Couture distributed copies of the SAU Goals for 2013-2014 developed by the Administrative team and approved by the Executive Board. The goals are:

- GOAL 1 To improve collaboration, cooperation and communication throughout all parties in SAU 35.
- Goal 2 By Spring of 2015 all courses will have end of course competencies that are aligned to the CCSS to meet college and career readiness standards.
- GOAL 3 To complete the new teacher evaluation plan by June 2014, which will include 20% of the evaluation being based on student growth.
- Goal 4 To implement the new professional development plan during the 2013-2014 school year.

Superintendent Couture briefed the Board on each goal and how they are being addressed. A brief discussion ensued.

Superintendent Couture advised the Board that the October 11th Professional Development Day will be held at Lisbon Regional School. The focus of this day will be on Goal 2. Superintendent Couture will open the discussion with a brief presentation and then the staff members will break up into Subject Alike / Grade Level meetings to begin work on competencies development.

Superintendent Couture distributed copies of the SAU wide October 1, 2013 Enrollment Report for Board information and review.

Superintendent Couture advised the Board that Commissioner of Education, Dr. Virginia Barry, will be at WMRHS in Whitefield at 6:00 PM on October 16th to present a program on CCSS (Common Core State Standards) and the Smarter Balanced Testing program to Board members and administrators. Superintendent Couture urged members to attend this informative session. A brief discussion ensued.

Superintendent Couture updated the Board on the Affordable Health Care act advising that the SAU is in good shape as they currently offer health insurance to all full time employees across the board. Superintendent Couture distributed copies of Lafayette's current rate information and projected rates through 2018 noting that we are okay for now but the district would face additional taxation beyond 2018 due to their plan being considered a Cadillac plan. A brief

discussion ensued. Superintendent Couture advised that it is anticipated that the health insurance provider will be suggesting plan changes to counteract this. A brief discussion ensued.

Superintendent Couture advised the Board that the SAU 2014-2015 Proposed Budget Hearing will be held on November 12, 2013 at 6:00 PM in the Profile School Library.

FINANCIAL REPORT

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed copies of the School Lunch Report for Board information and review noting that the report will no longer contain a projected yearend balance. This year the report will advise the Board on the total to date. Currently the program is operating at a deficit of (\$945.10). A brief discussion ensued.

Business Manager Stone distributed copies of the Financial Reports for Board information and review noting that the current projected yearend balance is \$29,582.00. This includes monies being held for anticipated expenses in the areas of substitutes, extension courses, student activities, conferences/dues/workshops, fuel and supplies. This also includes the additional revenue in the amount of \$26,892.88 for the Health Insurance Contribution Holiday. A brief discussion ensued.

Business Manager Stone advised the Board that the Primex renewal for the Workers Compensation policy has been received. This is for a three year term and will have a CAP not to exceed 8%. As with the Property and Liability renewal, if the Board agrees to this program, the following resolution will be attested to in the motion and signed by the Board chairman

RESOLUTION TO ENTER PRIMEX Workers' Compensation Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of the resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the Lafayette School District adopted on October 10, 2013.

Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY LUTHER KINNEY TO ACCEPT THE PRIMEX WORKERS COMPENSATION COVERAGE PLAN FOR A PERIOD OF THREE (3) YEARS INCLUDING THE AFOREMENTIONED RESOLUTION, ALL IN FAVOR, MOTION CARRIED. Following the vote, Chairman Peabody signed the Resolution.

Business Manager Stone advised the Board that the Fuel Oil Bid process has been completed and she is recommending award to Stiles Fuel at a prepaid price of \$3.234 per gallon for the 2013-2014 school year. Three bids were received – Stiles Fuel, Dead River and Irving with Stiles being the best bid overall. Following a brief discussion, MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO APPROVE THE AWARDING OF THE FUEL OIL BID FOR THE 2013 TO 2014 SCHOOL YEAR TO STILES FUEL AT A PREPAID COST OF \$3.234 PER GALLON AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Business Manager Stone advised that she has been negotiating with Specialized Purchasing Consultants for upgrading of the copiers and printers under a leasing program similar to what is now in place. They would be replacing the three copiers in the building as well as the individual classroom printers on a phase out basis for a cost of \$4,795.00 for the first year with a 2.68% increase for the ensuing four years of the contract which is for a five year term. Following a brief discussion it was felt that there are still a number of unanswered questions and any decision was tabled until next month. The Board would like additional information on the need for the third copier replacing one they recently purchased which allows for lamination of the ink which the others do not; the cost of black and white versus color copies, and the savings on supplies or an estimate thereof if the smaller classroom printers are all replaced.

Business Manager Stone distributed copies of the proposed SAU Budget for Board information and review briefing them on the contents and fielding questions as necessary. Members were asked to forward any questions and/or comments to Chairmen Peabody. A brief discussion ensued.

BOARD REPORTS EXECUTIVE BOARD

This report was covered by Superintendent Couture.

BUDGET

Principal Johnk advised that the first Budget Committee meeting will be held on Friday, October 18th. It was noted that all of the members have agreed to once again serve in this capacity.

BUILDINGS & GROUNDS

Principal Johnk advised that the Siemens' presentation scheduled for this evening has been postponed until the November meeting. He will have copies of the report to the Board prior to the November meeting.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES/PROCEDURES

Linda Gaitskill presented a To Do Listing for Board information and review noting the policies that will be being addressed during the 2013-2014 school year. Ms. Gaitskill requested any Board members who have questions and/or concerns pertaining to any policies to contact the policy committee and they will be addressed in a timely fashion.

Linda Gaitskill presented the following policies for first reading:

JICI	WEAPONS ON SCHOOL PROPERTY
KB	TITLE I PARENT INVOLVEMENT IN EDUCATION
KFA	PUBLIC CONDUCT ON SCHOOL PROPERTY

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY LUTHER KINNEY TO APPROVE THE AFORMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Linda Gaitskill presented the following policies for second reading and approval:

EB	JOINT LOSS MANAGEMENT
EHAA	COMPUTER SECURITY AND ELECTRONIC COMMICATION
JLI	JOINT LOSS MANAGEMENT

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY LUTHER KINNEY TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Ms. Gaitskill advised the Board that in 2005 there were thirty-five policies mandated by the state and currently there are sixty-six.

There being no further business to come before the Board, MOTION BY LUTHER KINNEY, SECONDED BY THOMAS EYEMAN TO ADJOURN THE MEETING AT 7:12 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown
Board Clerk

APPROVED BY THE LAFAYETTE SCHOOL BOARD, NOVEMBER 14, 2013