

LAFAYETTE SCHOOL BOARD  
LAFAYETTE REGIONAL SCHOOL  
MAIN STREET  
FRANCONIA, NH 03580

DATE: SEPT. 12, 2013  
TIME: 5:30PM

## MINUTES

PRESENT: Chairman Tina Peabody; Board Members Linda Gaitskill, Mary Jo Greene, Thomas Eyman; Superintendent Pierre Couture; Business Manager Sandra Stone; Principal Gordie Johnk.

The meeting was called to order by Chairman Peabody at 5:30 PM.

### PUBLIC INPUT

Lafayette parent Bill Oliver appeared before the Board to voice his concerns over the recent letter to parents concerning the new security system. Mr. Oliver advised that he is not concerned about the security system itself, realizes that unfortunately in today's world it is necessary to implement these measures and have the building secured for the students' protection. Mr. Oliver's concerns are in the manner in which the message was conveyed to the parents. Mr. Oliver feels that the school is the hub of the community and as such should be welcoming to parents and he sees the need to announce one's self and state your business as a detriment to this relationship. Principal Johnk advised Mr. Oliver and the Board that he feels that the level of comfort of the parents he has talked to remains high. Parents who are known to the building are buzzed in and those who are not are just asked for their name and reason for the visit. Following a lengthy discussion the Board thanked Mr. Oliver for his input and concerns.

### LPTO REPORT

Principal Johnk advised the Board that the LPTO met on September 9<sup>th</sup>. The treasurer reported that they are starting the year with a balance of \$10,790.00.

The Box Top drive is ongoing and they are due on October 1<sup>st</sup>.

Funding requests as discussed at the June meeting include a request for \$4,400.00 for new Music Risers. This has been taken under advisement and will be voted on at the October meeting. Among issues being researched are possible methods to recoup some of these funds through possible advertising in the Holiday Concert Program.

The LPTO will be sponsoring a one-week circus residency on March 3-7, 2014 featuring Troy Wonderlee's Big Adventures.

The Silent Auction will be held at Chef Joe's on Friday, November 8<sup>th</sup>. This event is always very successful and raises a significant amount of monies for the LPTO. Principal Johnk advised that all are invited.

The next meeting will be held on October 7<sup>th</sup> at 7:00 PM in the Library.

MOTION BY THOMAS EYMAN, SECONDED BY LINDA GAITSKILL TO APPROVE THE MINUTES OF THE JULY 29, 2013 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

## PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report which was distributed earlier in the day via e-mail for Board information and review briefing them on the contents and fielding questions as necessary.

Principal Johnk advised the Board that the current enrollment is 111 students.

Principal Johnk reiterated to the Board that the biggest adjustment beginning this school year is the locking of the front door and parents getting used to this. Principal Johnk has heard very little negativity on this issue and to his knowledge only two parents had any objections. A brief discussion ensued.

Principal Johnk advised the Board that the police presence in the AM and PM during arrival and dismissal has been well received.

Principal Johnk advised that the plans are underway for the annual International Peace Day celebration encompassing all grades. This activity will take place on September 24<sup>th</sup>.

Principal Johnk distributed information on Fountas & Pinnell's program on Reading Development for Board information and review noting that this covers the Critical Role in Reading Development and Linking Texts to Reading Behaviors for Effective Teaching. Principal Johnk requested any questions to be directed to him. A brief discussion ensued.

## SUPERINTENDENT'S REPORT

Superintendent Couture briefed the Board on Administrative Retreat held on August 21<sup>st</sup>. Superintendent Couture distributed copies of the SWOT (Strengths, Weaknesses, Opportunities, & Threats) for Board information and review noting that this was an extremely well received and successful exercise which will assist the administrator's in establishing goals for the SAU. Superintendent Couture noted that all felt that the top priority is communication and collaboration. This was carried over to the Staff Opening Day at Profile School on August 21<sup>st</sup> and the staff was also in agreement that communication and collaboration should be our primary goal for the 2013-2014 school year. A brief discussion ensued.

Superintendent Couture advised the Board that he is still waiting for State approval on the Professional Development Master Plan.

Superintendent Couture distributed copies of the SAU wide Opening Day enrollment for Board information and review.

Superintendent Couture advised the Board that he has received a report of a known sex-offender being at Echo Lake this past weekend taking photos of children. He has been in touch with all the administrators and the local police departments pertaining to this and has provided information to the bus company. A brief discussion ensued.

Superintendent Couture recommended the appointment of Kim Koprowski to the position of part-time paraprofessional, 7:30 AM to Noon daily at an hourly rate of \$11.25. This is a grant funded position. Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO APPROVE THE APPOINTMENT OF KIM KOPROWSKI TO THE POSITION OF PART-TIME PARAPROFESSIONAL AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

## FINANCIAL

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed copies of a quote from Christopher Williams, P.E. pertaining to the cost of an engineering proposal for the replacement of the oil tank. This includes, but is not limited to UST Site Plan, Tank Diagram and application for one tank; submittal of plan to NH DES; site visits; Bidding/Contract support; for a cost of \$3,300.00. Chairman Peabody thanked Ms. Stone for his proposal indicating that this is a bit premature as the Board is not sure what direction they will be taking pertaining to the heating system. A brief discussion ensued.

Business Manger Stone advised the Board that it is time to renew the contract with Primex for Workers Compensation and Property Liability Coverage. Primex is requesting a renewal period of three years and has agreed to a cap of 7% on premiums under this plan. Ms. Stone distributed a listing of the costs for the for these coverages from the 2008-2009 school year to the current 2013-2014 school year for Board information and review. It was noted that none of the local insurance carriers can compete with these rates. If the Board agrees to this program for the Lafayette School District, the following resolution will be attested to in the motion and signed by the Board chairman.

### RESOLUTION TO ENTER PRIMEX Property & Liability Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of the resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Property and Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the Lafayette School District adopted on September 12, 2013.

Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO ACCEPT THE PRIMEX WORKERS COMPENSATION AND PROPERTY LIABILITY COVERAGE PLAN FOR A PERIOD OF THREE (3) YEARS INCLUDING THE AFOREMENTIONED RESOLUTION, ALL IN FAVOR, MOTION CARRIED. Following the vote, Chairman Peabody signed the Resolution.

Business Manager Sandra Stone advised the Board that the Contribution Holiday resulting from litigation pertaining to the LGC and insurance rate costs has been settled. Lafayette School District will receive \$6,985.00 for health insurance and \$943.00 for dental insurance for the 2011 school year. Ms. Stone further advised the Board that she has been told that the district may also receive reimbursement for the 2010 school year but has no received official notification of this as yet. A brief discussion ensued.

Business Manager Sandra Stone distributed Financial Reports for Board information and review noting that the current year-end balance is (\$6,321.00). This report does not include the above mentioned insurance reimbursements. Ms. Stone has retained monies for substitutes, extension courses, student activities, conferences dues and workshops, fuel, field trips and supplies.

Business Manager Sandra Stone advised the Board that the Capital Reserve Account Balances as of July 1, 2013 are as follows: Special Education Account \$133,729.00; Building Expendable Trust \$111,964.82; and Technology \$25,042.06.

E-Rate and the contracting with a vendor to provide this service was discussed.

## BOARD REPORTS EXECUTIVE BOARD

This was covered under Superintendent Couture's report.

## BUDGET

Principal Johnk distributed a list of proposed members of the Budget Committee for Board information and review noting that the membership he is suggesting remains the same as that of last year. He is seeking Board input onto the membership and requesting permission to invite these individuals to once again serve in this capacity. It was the consensus of the Board to approve this request. Principal Johnk will have the final membership for Board approval at the October meeting.

## BUILDINGS & GROUNDS

Principal Johnk advised that he and the committee members met with the representative from Sieman's yesterday pertaining to the Energy Audit and subsequent recommendations. The final report has not been received as yet. The committee has received a preliminary report which they are currently reviewing noting that the three options are still under consideration. This would be remaining with oil heat; changing to propane; and, possible use of pellets. It was noted that the Board will need to make some decisions on this matter and that the final plan and presentation should be available for the October Board meeting. Chairman Peabody requested that, if at all possible, the Board receive copies of the report prior to this meeting. A brief discussion ensued.

## NEGOTIATIONS/PERSONNEL – No Report

## POLICIES/PROCEDURES

Linda Gaitskill presented the following policies for first reading:

EB	JOINT LOSS MANAGEMENT
EHAA	COMPUTER SECURITY AND ELECTRONIC COMMICATION
JLI	JOINT LOSS MANAGEMENT

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENT TO ADJOURN THE MEETING AT 7:10 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown  
Board Clerk

APPROVED BY THE LAFAYETTE SCHOOL BOARD, OCTOBER 10, 2013