

## MINUTES

PRESENT: Chairman Tina Peabody; Board Members Thomas Eyman, Linda Gaitskill, Toni Butterfield, Mary Jo Greene; Superintendent Paul MacMillan; Business Manager Sandra Stone; Principal Gordie Johnk.

The meeting was called to order by Chairman Peabody at 5:33 PM.

PUBLIC INPUT - No

### LPTO REPORT

Toni Butterfield advised the Board that the recent meeting on February 7<sup>th</sup> had been a social get together to brainstorm ideas as well as seek additional members.

The LPTO reviewed the 2010 Auction and also discussed preparations from the 2011 auction. They will be meeting with the Peterson's, owners of the venue where the auction is held, to seek available dates after the first week of November.

Plans were finalized for the upcoming Spelling Bee and information will be sent home in the near future.

The LPTO granted the following teacher requests for funding:

\$100.00 to Mrs. Lanin's first grade class to join the online collaboration network IEarn.

\$900.00 to Mr. Lyman for a special guest at the Festival of the Arts in June.

Plans are underway for this year's Teacher Appreciation Week. Ajilla Pospesil will be chairing the committee for this event which will occur in May.

Los Angeles based performers, Street Beat, performed on February 8, 2011. Landaff students also attended this performance which was very successful and enjoyed by all. Pictures of the event were circulated for Board review.

MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO APPROVE THE MINUTES OF THE JANUARY 12, 2011 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

### PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report distributed earlier via e-mail requesting that the Board review and advise him of any questions.

Principal Johnk presented a power point presentation on the New England Common Assessment Program (NECAP) which now is utilized by four states (NH, MA, RI and ME). Principal Johnk advised the Board that these tests are designed to measure student performance on grade level expectations. The tests measure the content and skills that students are expected to have as they begin their currently enrolled grade. NECAP's assessed the following elementary areas; Mathematics in grades 3, 4, 5, 6; Reading in grades 3, 4, 5, 6; and Writing in grade 5. Principal Johnk briefed the Board on the four proficiency levels included in

the test scoring process noting that it is the goal for all students to score in the Proficient with Distinction or Proficient levels. Principal Johnk summarized the testing results for the Board fielding questions as necessary along with comparing how the particular classes had done in the past. The analysis of these scores provides valuable information to the staff as to where additional focus may be needed. Principal Johnk stated that Lafayette achieved exemplary results but there is always need for improvement and the primary and secondary teams discuss this at their weekly meetings. Principal Johnk provided sample questions which have been released for Board information to provide them with insight into the type of questions included in the tests. Principal Johnk completed his presentation by thanking the Board and community at large for their support for education and the students.

## SUPERINTENDENT'S REPORT

Superintendent MacMillan distributed a copy of his written report presented to the Executive Board for the Lafayette Board's information and review briefing them on the contents and fielding questions as necessary.

Superintendent MacMillan advised the Board that Crowley Moving Company of Plymouth will be moving the SAU office on February 24 & 25 at a cost not to exceed \$5,100.00. The technology and communications will be switched over on the 25<sup>th</sup> at a cost of \$3,000.00. Off site dead storage has been obtained at a cost of \$4.00 per square foot. There will also be a need for a smaller area of storage at the Cottage Street facility. The SAU is working diligently to come up with creative ways to utilize as much of our equipment as possible and also create space for supplies. Superintendent MacMillan requested the Executive Board's direction into the disposition of the remainder of the furnishings which will not fit in the new space. The SAU has contacted the incoming tenant to see if they have any interest in purchasing the conference room equipment. The balance of the furnishings and/or equipment will be offered to the Districts on a first come, first serve basis. A brief discussion ensued.

Superintendent MacMillan advised the Board that the 2011-2012 School Calendar was approved as presented. This had previously been discussed at the local level by all Boards.

Superintendent MacMillan advised the Board that at the recent Administrative Team Meeting, he shared the SAU Technology Audit with them advising of the options available to the SAU. It appeared that for the most part, the various administrators are satisfied with the status quo and do not wish to combine forces. They see no real savings as we are such a small SAU. Superintendent MacMillan advised the Administrators that sooner or later they will need to look at how they can economically share resources if they wish to maintain our current systems and programs. Superintendent MacMillan is doing additional research into the duplication of services, etc. and will continue to report his findings to the Executive Board.

Superintendent MacMillan advised the Board that Lisbon will be reducing the usage of the school psychologist from two to one day weekly. It appears that Profile will be able to pick up the other day for the 2011-2012 school year. However, this brought to light a potential problem with any of the flow through services (Psychologist, Speech, O.T. and P.T.) should any District decide to cut a portion of any service after the SAU budget has been set. Following a brief discussion the Executive Board was in agreement that should this occur and no other District within SAU 35 has a need for this portion of time, the SAU would seek to fill this void by offering these services to other area SAU's. A brief discussion ensued.

Superintendent MacMillan briefed the Board on the Health Examination Form attached to his written report. The Genetic Information Nondiscrimination Act of 2009 (GINA) prohibits employees and other entities covered by GINA Title II from requesting or requiring genetic information of any individual or family member, except as specifically allowed by this law. In order to comply with this the SAU will be having all employees refrain from providing any genetic information when providing medical information.

Superintendent MacMillan advised the Board that he attended the Bullying presentation by Primex earlier today at Profile School. All Profile, Lafayette and Bethlehem staff members were in attendance. Lisbon and Landaff had the same training in January. The presentation was very well received and very informative. The Primex representatives were very pleased with the policies of all our Districts and Linda Gaitskill of the Lafayette Board is to be commended for her overall development of this policy and sharing it with all Districts. Training for parents and students will be forthcoming in the near future.

Superintendent MacMillan advised that he is still working with a group comprised of SAU's 20, 23, and 68 along with Grafton County for insurance purposes seeking to form a large group which could be a benefit to all. The next meeting is scheduled for March 3 and they will be inviting HR Representatives and Union Representatives to this meeting.

Superintendent MacMillan advised the Board the HB39 does not appear to have any support. However, the legislative body still seeks to have control of the Core Curriculum so an amendment to this bill is anticipated.

Superintendent MacMillan advised that it is anticipated that the Evergreen Clause will be overturned in April. There is concern that it will remain in any district's negotiated agreement that have included this clause.

Superintendent MacMillan advised the board that it appears that Adequacy Aid will remain the same for the next two years with no major changes.

Superintendent MacMillan briefed the Board on the recent decision to call a snow day based on the anticipated weather forecast.

Chairman Peabody advised the Board that she attended by NHSBA Delegate Assembly in Concord. She felt that it was very informative and provided much up to date valuable information on funding issues.

## FINANCIAL REPORT

Presentation of Warrant Articles at the Budget Hearing was discussed.

Manifests were circulated for Board review and approval.

Business Manager Sandra Stone distributed School Lunch Reports for Board information and review noting that the current projected year end balance is (\$547.58) over the \$20,000.00 set aside for this purpose. A brief discussion ensued.

Business Manager Sandra Stone distributed Financial Reports for Board information and review noting that the current yearend balance is \$(3,874.00). This includes the monies being set aside for contributions to the Building & Grounds Expendable Trust and the Technology Capital Reserve Fund along with all anticipated expenditures. Ms. Stone anticipates that the District will end the year in the black as many of the monies set aside for expenditures may not be used.

## BOARD REPORTS EXECUTIVE BOARD

Chairman Peabody advised that Superintendent MacMillan covered this in his report.

## BUDGET

Warrants and MS Forms were circulated for Board signature.

## BUILDINGS & GROUNDS

Principal Johnk advised the Board that due to the excessive snow fall this winter, the plowing expenditure is quite a bit over what was budgeted.

NEGOTIATIONS/PERSONNEL – No Report

## POLICIES/PROCEDURES

Linda Gaitskill presented the following policies for second reading and approval:

- ADB Drug-Free Workplace/Drug-Free Schools
- BEC Non Public Sessions
- EBBD Indoor Air Quality
- EEAE Bus Safety Program
- GBCD Background Investigation and Criminal Records Check
- GBEC Drug-Free Workplace/Drug-Free Schools
- GDR Employment and Hiring of Non-Certified Staff
- JICH Drug and Alcohol Use by Students

Following a brief discussion, MOTION BY TOM EYMAN, SECONDED BY TONI BUTTERFIELD TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO ADJOURN AT 6:57 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown  
Board Clerk