

MINUTES

PRESENT: Vice Chairman Thomas Eyman; Board Members Linda Gaitskill, Mary Jo Greene; Superintendent Paul MacMillan; Business Manager Sandra Stone; Principal Gordie Johnk; Community Members Luther Kinney, Nick De Mayo.

The meeting was called to order at 4:35 PM by Vice Chairman Thomas Eyman.

PUBLIC INPUT

Community member Nick De Mayo asked where the Northern Pass Project would be passing in relation to the Lafayette Regional School. Mr. De Mayo was advised that the pass project will come through Bethlehem and into Sugar Hill and will not be anywhere near the Lafayette property. Mr. De Mayo asked if the Board is aware of the public meeting Profile is having on this issue for parents and community members. Principal Johnk stated that this information has been included in Lafayette newsletters.

SCHOOL BOARD MEMBER APPOINTMENT

MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO ENTER INTO NON-PUBLIC SESSION AT 4:40 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT MACMILLAN , PRINCIPAL JOHNK. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO RETURN TO PUBLIC SESSION AT 4:42 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

Vice Chairman Eyman advised the that the seat on the Board vacated by Toni Butterfield will be filled until the March election by Sugar Hill community member Luther Kinney. MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO APPOINT LULTHER KINNEY TO THE SUGAR HILL SEAT VACATED BY TONI BUTTERFIELD UNTIL THE MARCH 2012 ANNUAL MEETING AND ELECTION. ALL IN FAVOR, MOTION CARRIED.

The Board welcomed Mr. Kinney and the Oath of Office was administered.

LPTO REPORT

Principal Johnk distributed copies of the LPTO written report for Board information and review.

The LPTO funded several staff requests at their final meeting. These included a binding machine for the library at the cost of \$421.00; \$100.00 to purchase snacks for the summer reading program; Flying Rings for all students for the Festival of the Arts; and, \$400.00 for new playground equipment.

The LPTO will be bringing back an ALL Parent Coffee on the first day of school. The hope is to introduce new parents to the Lafayette parent community.

Principal Johnk briefed the group on the final stages of the playground at Lafayette which is a full playhouse with benches and landscaping.

MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO APPROVE THE MINUTES OF THE MAY 10, 2011 MEETING AS WRITTEN. The following corrections were requested:

Page 2, paragraph 7, line 2 should read . . . projected yearend balance. . .

Page 4, paragraph 4, line 1 should read . . . and wished her well in her . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTION, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report distributed earlier via e-mail requesting that the Board review and advise him of any questions.

Principal Johnk advised the Board that he has prepared a brief presentation on the Teacher Evaluation process to provide a review and update based on the questions raised at the last meeting. Principal Johnk displayed several books he utilizes in the formatting of the evaluation tool he uses. Principal Johnk distributed copies of the Charlotte Danielson format including the four domains of Planning and Preparation; The Classroom Environment; Professional Responsibilities; and, Instruction which he utilizes in the formal evaluation process. Principal Johnk briefed the Board on the components of each domain fielding questions as necessary. Principal Johnk also distributed a rubric of the Domain Levels of Performance which include unsatisfactory, basic, proficient, and distinguished which he uses to help in the ranking of staff in each section of the domains. A brief discussion ensued.

Superintendent MacMillan advised the Board that the state accountability will also be using the Charlotte Danielson model with the fifth domain (student achievement) being added. A brief discussion ensued.

Principal Johnk advised the board that Lafayette will be utilizing the Ed Jobs grant in the amount of \$12,870.86 to fund a position. Principal Johnk thanked Superintendent MacMillan for assisting him in this grant process to expedite the matter quickly as he had waited till the end of the period to apply.

Principal Johnk advised that it is his plan to keep Phyllis Pina of Lisbon in the capacity of Food Service Director. This is working extremely well, food has significantly improved and the costs have been significantly reduced. Ms. Pina buys little processed food preferring to create the offerings from scratch for the most part.

Principal Johnk advised the Board that he would like to transition the school lunch program from a debit to a credit system and establish a standard low account balance overall. For example, if a student has \$2.00 left in their account, they would no longer be able to purchase the hot lunch offering but would be given a peanut butter and jelly sandwich and milk. At that point the parent would need to deposit more money into the student's account. This approach has been very successful in other schools within the SAU. Following a brief discussion, it was decided that the cutoff point should be raised to \$5.00 in order to provide the parents with substantial time to add funds to the student's account. It was further requested by the Board that this information be provided to parents at the beginning of the school year and included in the student handbook.

SUPERINTENDENT'S REPORT

Superintendent MacMillan advised the Board that he and Lisbon Principal Steve Sexton attended a presentation at SERESC in Bedford entitled Partnership for Next Generation Learning. Among the items on the agenda for this program was a presentation by Dr. Peter Warburton, Superintendent of SAU 53 in Merrimack, on SAKAI. SAKAI is a new vehicle for communication in education communities which is more powerful than Moodle. SAKAI is currently being used in Merrimack and Dr. Warburton extended an invitation to Superintendent

MacMillan and a technology person from SAU 35 to visit his location and learn more about SAKAI.

Superintendent MacMillan advised the Board that he would like to create an SAU Wide Health Cost Containment Committee to begin to research and deal with the high costs of health insurance. This committee would be facilitated by a representative of the LGC (Local Government Center). Membership would consist of representatives from each district, union officials and SAU staff and it is anticipated that meetings will be held on a monthly basis. Superintendent MacMillan will keep the Board updated as development of this committee proceeds. A brief discussion ensued.

Superintendent MacMillan has also made arrangements with the LGC to provide Understanding Your Health workshops and screenings on opening day for staff members, August 24, 2011.

Superintendent MacMillan is looking into the possibility of the NEA presenting their Boundaries Course for all staff members. This course is very informative for newer staff members while providing veteran staff an appropriate refresher course.

Superintendent MacMillan recommended the acceptance of the resignation of Jacqueline Schwartz from her position as paraprofessional at the end of the 2010-2011 school year. MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO ACCEPT THE RESIGNATION OF JACQUELINE SCHWARTZ AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent MacMillan sought Board input on Summer meeting dates. Historically the Board does not meet in July. Following a brief discussion it was the consensus of the Board to hold no meeting in July and change the August meeting date to Tuesday, August 2, 2011 at 5:30 PM.

Superintendent MacMillan distributed information he received recently from the NHSAA of the changes in the NH Retirement System that were agreed to by the Committee of Conference on Monday. This summary breaks down the impacts by category and by certain grouping of years of service. It is anticipated that the House and Senate will both approve this.

FINANCIAL

It was noted that Business Manager Sandra Stone was not in attendance due to family illness.

Manifests were circulated for Board information and approval.

School Lunch reports were distributed for Board information and review noting that the current projected yearend balance is (\$74.72). This is an improvement from the prior reporting period and it is anticipated that the school district will finish the year within the confines of the \$20,000.00 budgeted for the purpose of offsetting the school lunch deficit.

Financial Reports were distributed for Board information and review noting that the current projected yearend balance is \$10,635.00. This amount includes the monies set aside for the warrant article appropriations to the Building & Grounds Expendable Trust and the Technology Capital Reserve Funds.

Copies of the first water bills since the installation of meters were distributed for Board information and review. The Board had several questions which will be directed to Mrs. Stone and they also requested that she keep a close eye on this billing.

BOARD REPORTS EXECUTIVE BOARD

The Executive Board additional representative will be discussed at the August meeting.

BUDGET – No Report

BUILDING/GROUNDS

Linda Gaitskill advised that the playhouse is not yet completed but hopefully will be very soon.

The committee will be meeting to develop bid specifications for the proposed carpet replacement.

Principal Johnk advised the Board that the ABC unit which is the computer connection to Siemens for monitoring of the heating system is no longer being made, thus parts for this unit are difficult if not impossible to find. The unit should be replaced at some point and the Board should look at future planning for this purpose.

NEGOTIATIONS/PERSONNEL – No Report

POLICIES /PROCUDURES

Linda Gaitskill presented the following policies for second reading and approval:

EEAG	Use of private Vehicles to Transport Students
IHBA	Programs for students with Disabilities
IHBA-R	Procedural Safeguards for Children with Disabilities
IHBG	Home Education Instruction
IJOA	Field Trips & Excursions
JFAB	Admission of Non-Resident Students
JICI	Weapons on School Property
JICJ	Unauthorized Communication Devices
JKAA	Use of Restraints
KED	Public Complaints about Facilities/Facilities or Services Grievance Procedure
KFC	Community Member Computer Code of Conduct

Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO ADJOURN AT 6:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown
Board Clerk