

MINUTES

PRESENT: Chairman Tina Peabody; Board Members Thomas Eyman, Linda Gaitskill, Toni Butterfield, Mary Jo Greene; Superintendent Paul MacMillan; Business Manager Sandra Stone; Principal Gordie Johnk; Community Member Nick De Mayo.

The meeting was called to order at 5:30 PM by Chairman Tina Peabody.

PUBLIC INPUT – None

LPTO REPORT

Toni Butterfield distributed copies of the LPTO written report for Board information and review.

Staff Appreciation Week is ongoing. Today the staff enjoyed lunch at Chef Joe's. A crew of eighteen to twenty parent volunteers manned the classrooms during this time. On Monday breakfast was served in the newly updated staff room. A group of volunteers came in over the weekend and did a makeover of the staff room which the LPTO hopes the staff will enjoy. Other activities will continue as the week progresses.

The final LPTO meeting of the year will be held on June 6, 2011.

The LPTO is looking at plans for fundraisers, etc. for the upcoming school year.

The LPTO is continuing to work on the new parent orientation materials.

MOTION BY LINDA GAITSKILL, SECONDED BY MARY JO GREENE TO APPROVE THE MINUTES OF THE APRIL 14, 2011 MEETING AS WRITTEN. The following correction was requested:

Page 4, Under Building & Grounds, Delete Paragraphs 2 & 3

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTION, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Johnk called the Board's attention to his written report distributed earlier via e-mail requesting that the Board review and advise him of any questions.

Principal Johnk expressed his appreciation to Superintendent Paul MacMillan for filling in for him today during the Staff Appreciation Luncheon at which time volunteers were manning the classrooms in place of staff. Principal Johnk needed to be out of the building due to family issues and Superintendent MacMillan did not hesitate to step in for him.

Principal Johnk advised the Board that there has been a Bullying Incident at Lafayette. The appropriate reports have been filed with the Superintendent and the State. The situation is under control at this point and has been dealt with as prescribed in our Bullying Policy.

Terra Nova tests for Grades 3, 4, 5, & 6 were administered last week.

NECAP Science tests are being administered this week including both written and hands-on portions.

Principal Johnk updated the Board on the Cafeteria Program which is working well thanks to the cooperation of Lisbon Regional School. Currently the meals are being prepared by Phyllis Pina at Lisbon Regional School and served at Lafayette. This is working out very well for all involved. The food has been very well received by students and staff alike. Currently the costs include one substitute and the time for Ms. Pina to prepare paperwork (all state reports, ordering, etc.) along with the cost of the food. Principal Johnk advised that they will be reassessing during the summer to see where we go from here. Lafayette may continue sharing of the program with Lisbon next year which will continue to reduce costs while providing the school with a high quality program. It was reiterated that the students enjoy the offerings and that there is very little waste. A brief discussion ensued.

SUPERINTENDENT'S REPORT

Superintendent MacMillan thanked the Lafayette Board members for their attendance at the May Full Board Meeting on May 4th at Profile School. The video presented by the Lafayette Staff on Technology was extremely well received by all in attendance. The staff is to be commended for their use of technology as a tool in the education process. Profile Principal Michael Kelley and Assistant Principal Courtney Vashaw-Piper also presented an enlightening presentation on PLC's (Professional Learning Communities) and School Community Meetings. Superintendent MacMillan advised that having presentations by various schools at the semi-annual Full Board meetings is something he is planning to continue. At the December 2011 Full Board meeting Principal Sexton of Lisbon will be reporting on Competency Based Report Cards and Principal Stoloski of Bethlehem will be providing a presentation on their Reading program. Superintendent MacMillan provided a review of SAU 35 Accomplishments during the 2010-2011 school year for Board member information and review.

Superintendent MacMillan distributed information requested by Chairman Peabody pertaining to the Health Insurance Plans available to Lafayette Regional School noting that they do not currently have a Matthew Thornton 15 plan. If the District decides that this is the plan they wish to offer to new employees, they will need to give Health Trust at least 30 days notice of a group level/plan change. Chairman Peabody reminded the Board that it was their intent to grandfather current employees and begin offering new non-contract employees a lesser plan with the understanding that they can purchase above this plan by paying the difference in cost. It was also the intention of the Board to increase new employee's contributions to an 80/20% split with the employee being responsible for 20% of the premium. Following a brief discussion, MOTION BY TOM EYMAN, SECONDED BY MARY JO GREENE TO OFFER NEW SUPPORT STAFF EMPLOYEES THE MATTHEW THORNTON MTB15IPDED-R\$3/15M\$1 HEALTH INSURANCE PLAN AT AN 80/20 SPLIT AND TO DOCUMENT THAT CURRENT SUPPORT STAFF EMPLOYEES ARE GRANDFATHERED UNDER THE EXISTING COVERAGE. NEW EMPLOYEES MAY OPT TO PURCHASE OTHER PLANS OFFERED BY THE DISTRICT WITH THE DIFFERENCE IN PREMIUM BECOMING THE EMPLOYEES RESPONSIBILITY. ALL IN FAVOR, MOTION CARRIED.

Superintendent MacMillan will notify Human Resources of this change and will provide the Board with a fact sheet of insurance costs for the upcoming year.

FINANCIAL

Manifests were circulated for Board information and approval.

Business Manager Sandra Stone distributed School Lunch Reports for Board information and review noting that the current projected year round balance is (\$2,915.03). Ms. Stone pointed out that the salary and benefits lines still include the budgeted amounts for the year as if the director and assistant were still employed. It is anticipated that these monies will help to offset

the cost of the substitute currently being utilized at Lisbon Regional School and the time being put in by Lisbon School Lunch Director Phyllis Pina. A brief discussion ensued.

Business Manager Sandra Stone distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$3,982.00. Ms. Stone thanked Administrative Assistant Joyce Evans for reviewing the remaining encumbrances and closing purchase orders which will no longer be needed. The balance includes monies set aside for all remaining anticipated encumbrances along with the monies for warrant articles from the anticipated unencumbered fund balance. A brief discussion ensued.

BOARD REPORTS COMMITTEE MEMBERSHIP

Committee membership will remain the same.

EXECUTIVE BOARD

Superintendent MacMillan covered the Full Board meeting in his report.

BUDGET – No Report

BUILDING/GROUNDS

Linda Gaitskill advised the Board that the playhouse is under construction at Profile School by I.A. students. The replacement of the sandbox, plantings and benches are the remaining items to be completed to finish the project. Currently there is approximately \$7,000.00 left in the playground account.

Principal Johnk advised the Board that monies were included in the budget for 2011-2012 to replace the carpet in the hallway. Currently he is in the process of seeking pricing for this project. The committee is looking at rubber backed carpet for durability purposes. The first area to be done will be the hallway in the new wing. A brief discussion ensued.

POLICIES /PROCUDURES

Linda Gaitskill presented the following policies for first reading:

EEAG	Use of private Vehicles to Transport Students
IHBA	Programs for students with Disabilities
IHBA-R	Procedural Safeguards for Children with Disabilities
IHBG	Home Education Instruction
IJOA	Field Trips & Excursions
JFAB	Admission of Non-Resident Students
JICI	Weapons on School Property
JICJ	Unauthorized Communication Devices
JKAA	Use of Restraints
KED	Public Complaints about Facilities/Facilities or Services Grievance Procedure
KFC	Community Member Computer Code of Conduct

Following a brief discussion, MOTION BY MARY JO GREENE, SECONDED BY TONI BUTTERFIELD TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Linda Gaitskill presented the following policies for second reading and approval:

EHAA	Computer Security, Email & Internet Communication
GBEF	Acceptable Internet use for Staff
JICL	School District Internet Access for Students
JICL-R	Computer Code of Conduct
JICL-R1	Acceptable Internet Use for Students

Following a brief discussion, MOTION BY THOMAS EYMAN, SECONDED BY MARY JO GREENE TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL. ALL IN FAVOR, MOTION CARRIED.

Toni Butterfield advised the Board that she has accepted the position of Administrative Assistant at Lafayette Regional School which makes her ineligible to continue to serve on the School Board. Therefore, she is tendering her resignation from the Lafayette School Board. MOTION BY THOMAS EYMAN, SECONDED BY LINDA GAITSKILL TO ACCEPT, WITH REGRET, THE RESIGNATION OF TONI BUTTERFIELD EFFECTIVE IMMEDIATELY FROM THE LAFAYETTE SCHOOL BOARD. ALL IN FAVOR, MOTION CARRIED. Chairman Peabody congratulated Toni on her appointment. Chairman Peabody served on the hiring committee and advised the Board that Toni was the best candidate for the position.

The Board thanked Ms. Butterfield for her service and wished her will in her new endeavor. Ms. Butterfield left the meeting at 7:24 PM.

MOTION BY MARY JO GREENE, SECONDED BY LINDA GAITSKILL TO ENTER INTO NON-PUBLIC SESSION AT 7:25 PM UNDER PARAGRAPH II, SECTION 2 OF RSA 91A:3 OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL AND EVALUATION ISSUES. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO RETURN TO PUBLIC SESSION AT 8:45 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY LINDA GAITSKILL, SECONDED BY THOMAS EYMAN TO ACCEPT, WITH REGRET, THE RESIGNATION OF JOYCE EVANS AS ADMINISTRATIVE ASSISTANT EFFECTIVE JULY 1, 2011. ALL IN FAVOR, MOTION CARRIED.

MOTION BY MARY JO GREENE, SECONDED BY THOMAS EYMAN TO APPROVE EMPLOYEE BEN WOO'S REQUEST FOR HIS DAUGHTERS TO ATTEND LAFAYETTE REGIONAL SCHOOL FOR THE 2011-2012 SCHOOL YEAR PURSUANT TO ARTICLE III, GENERAL PROVISIONS, SECTION B, #5 OF THE LAFAYETTE NEGOTIATED AGREEMENT. ALL IN FAVOR, MOTION CARRIED.

Potential candidates for replacing the Board seat vacated by Toni Butterfield were discussed. A notice of the vacancy will be placed in the Lafayette Newsletter and on the web site. The Board hopes to name a replacement at the June meeting.

There being no further business to come before the Board, MOTION BY THOMAS EYMAN, SECONDED BY LINDA GAITSKILL TO ADJOURN AT 8:50 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted;

Marjorie Brown
Board Clerk