



Lafayette School Board
Lafayette Regional School
February 8, 2024
Budget Hearing @ 5:00 PM
Board Meeting to follow

Attendees

- Board
 - Amy Mullins, Chair
 - Megan Detamore, Vice Chair
 - Nicole MacKay
 - Joseph Garrison
 - Gail Clark
- LAF
 - Amy Kopp, Principal
- SAU
 - Kate Segal, Superintendent
 - Toni Butterfield, Business Manager
- Clerk
 - Emily Goldman

I. Call to Order

Budget Meeting closed at 5:39 p.m. → [Notes](#)

The meeting was called to order by Amy Mullins, at 5:42 p.m.

II. LPTO Report

- LPTO did not meet in December or January
- November Meeting
 - The Pie Fundraiser was a success!
 - LPTO contributed to the school Halloween Celebration → Much appreciated!
- Events
 - Dance review
 - Gear Swap
 - Talent Show
- Circus
 - March 4th to the 6th
 - Check writing campaign
- No funding requests
- Next meeting coming up

III. Approval of the Minutes

- Formatting

- Date
- Edit the motion under the Business Manager Section, focusing on the Warrants. Modify to say “up to \$50,000 into Buildings and Grounds Trust Fund”

Motion by Nicole MacKay to approve the minutes from the January 11, 2024 School Board Meeting; seconded by Megan Detamore. All in favor; Motion passes.

IV. Public Input

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDH.

- No public input

V. New Business

- E-Board Chair from Bethlehem- Bob
 - Evaluation of E-Board- Superintendent Job Description
 - SWAT analysis sent to probe strengths and weaknesses
 - People at the board level were unaware of the processes.
 - Many were unaware of the job responsibilities the SAU covers
 - Looking into how the SAU operates
 - Possible restructuring
 - Goal- Keep and Retain people
 - We have been through quite a few business managers and superintendents → Why?
 - Employing methods to conduct a needs analysis
 - Template made, meant to be a running document.
 - Evaluation of roles, competencies, etc.
 - Bob will be visiting each board to deliver the new Superintendent SAU 35 Job Description document
 - Done in an effort to have more stakeholders involved.
 - Delivered to Kate Segal at the beginning of the year. These are the goals Kate has been working on.
 - Another survey will be done in May- this will be discussed at the All Board Meeting.
 - Based on the results, the document will be revised.

VI. Continuing Business

1. Review of ESSER Grants Funds
 - ESSER III
 - Needs to be utilized by September 30, 2024
 - Character Strong Curriculum and training
2. Review of Federal Grants Funds
 - Title 4 rolled into Title 2 funding → PD

VII. Standing Reports

A. Principal

1. Monthly Report

- Early Warning System
 - Created by Amy Kopp and Emily Russell (school psychologist)
 - Looking at several points of data
 - Attendance
 - Competencies
 - STAR (reading and math)
 - DIBELS
 - Student Qualities (from report card)
 - Behavior Logs
 - Allows for a quick glance to determine which students might need to be focused on.
 - Make a plan to support the learners.
- Character Strong's "Purposeful People" being purchased for the school's Social Emotional Curriculum
- Amy Kopp has been taking the LETRS Administrators' training
- A Search Committee was formed for the Third Grade Position and the part-time Math Interventionist Position.

2. Data Review of Winter Benchmarking

- Early Literacy
 - Kindergarten - Increase
 - 3rd Grade- Increase
- Heggerty
 - 1st Grade Increase
 - 2nd Grade Increase
 - 3rd Grade Increase
- STAR Literacy
 - Increase across the board!
- STAR Math
 - 1st Grade Increase
 - 2nd Grade Increase
 - 4th Grade Increase

3. Discussion – Possible Logos for Lafayette School

- Still in the process.
- Our school colors are going to be blue and white.

B. Superintendent

1. Superintendent Report

- N.H. ED 306- updates still in development
 - These are the rules for meeting minimal standards
 - Regulate programs, policies, safety protocols, curriculum, assessments, etc,
 - Updated every 10 years.
 - Revision started by a 13-person Task Force.
 - When the draft came out, there were educational items that stakeholders felt needed to be changed.
 - Seems that the voices of these educator stakeholders were not brought into the conversation.

- There are now more voices from more educational stakeholders.
 - The draft is still being worked on.
- Kate gave a summary of some of the rules that are being modified/need more clarification.

2. Benefits of North Country Education Services

- Full membership offers an incredible amount of professional development opportunities.
- Full membership provides a lot for the students (the eclipse glasses)

Motion by Gail Clark to approve a full membership with North Country Education Services; seconded by Joe Garrison. All in favor; Motion passes.

Megan Detamore Abstained

C. Business Manager

1. Budget to Actual Report

- We are in good shape
- There was a decrease due to more spending this past month.
- Commending the Budget Committee for the work done.
- The report shows the listing of the Grant usage.

2. Warrant Articles

- Clarification to edit the minutes from the previous meeting as “up to \$50,000 into Buildings and Grounds Trust Fund”

VIII. Committee Reports

A. Executive Board - (AM)

- Bob’s presentation of the “Superintendent Job Description”
- Goals were created connecting to this that Kate has been working on.

B. Building & Grounds Committee – (GC, NM)

- Followed up about the generator
 - Aligning with the recommendation from Amy and the State, this was declined.
 - Due to costs of maintenance and necessary improvements to accompany.
 - Nate Hanson is looking into federal grants due to the fact Lafayette Regional School is the town’s safe haven.
 - Nate reached out to Amy about
 - In the past, no one could come to a consensus on who would pay for it (town or school).
 - Other issues that have come up:
 - Who manages the safe haven - clarity from the town?
 - Insurance
 - What happens to the school if people need to reside here?
 - Kate will inquire at the superintendent's meeting.

- Nicole took down questions to inquire further.
- Capital Improvement Plan
 - This is in the works!
 - Looking into the heating system and roofing
 - Meeting with a representative from Siemens to make a plan of improvements that need to be made immediately, 5 years down the road, and 10 years down the road.
 - Amy has been in contact with people from DG Roofing
 - An assessment of the roof was done to determine age, drainage issues, etc. → Report coming.
 - Having a plan in place will allow us to know and be prepared.
 - Determine the need

C. Budget Committee – (GC, JG)

- Met to allow Amy to do a run-through.
- Duties have been completed.

D. Negotiations – (MD, JG)

IX. Policy Handbook – (MD, NM)

- Working their way through the audit.
- Focusing on updating the policies for Crowd-Funding and Fundraising.
 - Financial Limit language included.
 - Needing guidance/support from Business Manager → Might need to be a bigger conversation.
- BEDB Policy
 - Agenda Preparation and Dissemination
 - Possible 7 and 7 change to keep consistency
 - Currently 7 and 3
 - The committee will look over the policy and bring it back to the next meeting.

X. School Staffing Notifications & Approvals

- None

XI. Non Public Session as per RSA 91A:3, I, II , if required

- Not needed

XII. Adjournment

**Motion by Joe Garrison to adjourn; seconded by Nicole Mackay. All in favor; Motion passes.
Meeting adjourned at 6:48 p.m.**

Next Meeting: March 14, 2024 @ 5:30 PM, Annual Meeting @ 7:30 PM

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.